

FINANCIAL PLAN

FISCAL YEAR 2019-2020



City of
Coeur d'Alene
IDAHO

CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2019-2020
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**CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2019-20
ALL CITY FUNDS**

GENERAL FUND	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	WAGES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Mayor/Council Administration						\$254,425	\$11,400			\$265,825	
Finance Department						209,521	7,200			216,721	
Municipal Services						679,466	518,050			1,197,516	
Human Resources						1,273,999	546,375			1,820,374	
Legal Department						328,696	71,823			400,519	
Planning Dept						1,240,704	51,153			1,291,857	
Building Maintenance						675,488	297,800			973,288	
Police Department						383,106	172,875	\$120,000		675,981	
Fire Department						14,216,783	1,617,216	140,161		15,974,160	
Streets/Engineering						9,911,402	641,095	23,000		10,575,497	
Parks Department						3,086,704	1,797,404	155,000		5,039,108	
Recreation Dept.						1,684,388	687,150	126,000		2,497,538	
Building Inspection						556,208	196,280	9,500		761,988	
General Government						898,321	41,256	24,233		963,810	
TOTALS	\$1,000,573	\$21,160,045	\$2,824,090	17,795,224	42,779,932	\$35,399,211	\$6,657,827	\$597,894	\$125,000	\$42,779,932	
SPECIAL FUNDS:											
Library Fund	\$23,000	\$1,743,616		\$19,150	\$1,785,766	\$1,353,266	\$252,500	\$180,000		\$1,785,766	
CDBG				597,467	597,467		597,467			597,467	
Impact Fees	2,800,000			885,000	3,685,000				\$360,000	360,000	\$3,325,000
Parks Capital Imp.	355,000		\$190,000	178,248	723,248		69,500	455,000	40,000	564,500	158,748
Annexation Fees	19,405			80,000	99,405				99,000	99,000	405
Cemetery Fund	5,000		185,000	187,488	377,488	190,877	74,900	72,800	31,050	369,627	7,861
Cemetery Perpetual Care	1,395,000		51,050	50,000	1,496,050		6,500		185,000	191,500	1,304,550
Jewett House	15,000			19,000	34,000		28,853			28,853	5,147
Reforestation	23,000			6,000	29,000		5,000			5,000	24,000
Street Trees	180,000			83,000	263,000		104,000			104,000	159,000
Community Canopy				2,000	2,000		2,000			2,000	
Public Art Fund	380,000			104,000	484,000		69,300	300,000		369,300	114,700
TOTALS	\$5,195,405	\$1,743,616	\$426,050	\$2,211,353	\$9,576,424	\$1,544,143	\$1,210,020	\$1,007,800	\$715,050	\$4,477,013	\$5,099,411
ENTERPRISE:											
Street Lighting Fund	\$26,000		\$105,000	\$575,000	\$706,000		\$706,000			\$706,000	
Water Fund	4,443,911		3,900,000	6,277,400	14,621,311	\$2,166,893	4,173,900	\$7,676,000	\$604,518	14,621,311	
Wastewater Fund	4,075,000		1,250,000	11,550,767	16,875,767	2,911,298	8,260,363	4,710,000	790,376	16,672,037	\$203,730
Water Cap Fees	5,500,000			1,250,000	6,750,000				3,900,000	3,900,000	2,850,000
WWTP Cap. Fees	1,000,000			1,300,000	2,300,000				1,250,000	1,250,000	1,050,000
Sanitation Fund	1,200,000			4,330,000	5,530,000		3,314,600		645,044	3,959,644	1,570,356
Public Parking Fund	641,572			748,475	1,390,047		698,000	24,000	653,011	1,375,011	15,036
Drainage Utility Fund	811,000			1,045,329	1,856,329	118,155	616,250	905,000	182,141	1,821,546	34,783
TOTALS	\$17,697,483		\$5,255,000	\$27,076,971	\$50,029,454	\$5,196,346	\$17,769,113	\$13,315,000	\$8,025,090	\$44,305,549	\$5,723,905
FIDUCIARY FUNDS	\$995,000			\$3,024,800	\$4,019,800		\$3,250,041			\$3,250,041	\$769,759
CAPITAL FUNDS	\$447,312		\$360,000	\$804,500	\$1,611,812			\$1,611,812		\$1,611,812	
DEBT SERVICE FUNDS		\$878,932			\$878,932		\$878,932			\$878,932	
GRAND TOTAL	\$25,335,773	\$23,782,593	\$8,865,140	\$50,912,848	\$108,896,354	\$42,139,700	\$29,765,933	\$16,532,506	\$8,865,140	\$97,303,279	\$11,593,075

**CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2019-20
EXPENDITURE HISTORY AND ADOPTED BUDGET**

FUND/ DEPARTMENT	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
GENERAL FUND:					
Mayor/Council	\$234,867.29	\$232,306.03	\$247,765.09	\$264,838	\$265,825
Administration	285,922.22	382,626.22	349,057.43	320,169	216,721
Finance	778,137.42	1,139,676.26	1,057,911.87	1,182,771	1,197,516
Municipal Services	1,594,368.67	1,644,861.42	1,788,609.57	1,881,130	1,820,374
Human Resources	232,632.31	281,625.60	279,448.38	387,110	400,519
City Attorney	1,223,418.76	1,196,572.70	1,206,831.91	1,231,937	1,291,857
Planning	509,285.62	553,386.98	640,177.46	727,982	973,288
Building Maintenance	436,998.52	453,912.44	488,630.38	552,832	675,981
Police	12,831,491.52	13,165,411.76	13,585,671.96	14,557,464	15,974,160
Police Grants	266,470.66	210,859.61	83,023.58	115,292	
K.C.J.A. Task Force	10,464.09	11,499.75	25,175.56	50,000	
K.C.J.A. Task Force - Federal	(455.58)	1,597.74	2,500.00	50,000	
Fire	11,801,551.63	12,575,063.86	10,147,901.66	10,047,296	10,575,497
Streets / Engineering / Garage	4,425,370.33	4,538,448.06	4,471,270.47	4,926,544	5,039,108
Parks	1,939,542.29	2,092,225.09	2,120,552.20	2,301,573	2,497,538
Recreation	686,949.80	599,770.07	748,483.53	762,423	761,988
Building Inspection	934,178.32	959,708.39	878,822.42	960,120	963,810
General Government	233,887.62	1,614,877.42	1,578,274.17	86,850	125,750
TOTAL GENERAL FUND	\$38,425,081.49	\$41,654,429.40	\$39,700,107.64	\$40,406,331	\$42,779,932
SPECIAL REVENUE FUNDS:					
Library Fund	\$1,479,052.20	\$1,563,835.16	\$1,628,119.23	\$1,724,388	\$1,785,766
Community Dvlpmnt Block Grant	527,129.17	111,745.34	145,381.71	408,854	597,467
Impact Fees Fund	1,964,604.93	1,101,900.00	515,318.59	521,500	360,000
Parks Capital Improvements	409,927.95	195,568.90	1,710,250.93	131,500	564,500
Annexation Fees Fund		193,000.00	398,240.00	286,000	99,000
Insurance Fund	362,398.46				
Cemetery Fund	313,711.63	319,703.18	305,728.87	389,955	369,627
Cemetery Perpetual Care	133,747.37	156,533.57	156,140.62	207,000	191,500
Jewett House	24,212.98	15,429.25	11,997.72	30,955	28,853
Reforestation	5,708.24	3,391.81	2,083.72	8,000	5,000
Street Trees	94,504.96	75,513.13	98,768.37	100,000	104,000
Community Canopy	1,247.78	1,162.20	621.13	2,000	2,000
Arts Commission	144.00				
Public Art Fund	49,986.27	88,712.07	176,117.31	348,500	369,300
TOTAL SPECIAL FUNDS	\$5,366,375.94	\$3,826,494.61	\$5,148,768.20	\$4,158,652	\$4,477,013
ENTERPRISE FUNDS	\$29,714,960.88	\$33,637,304.88	\$37,139,784.03	\$41,550,630	\$44,305,549
FIDUCIARY FUNDS	2,753,195.08	2,790,837.57	2,974,753.95	2,961,960	3,250,041
CAPITAL PROJECTS	1,166,152.35	3,359,601.55	416,589.91	731,000	1,611,812
DEBT SERVICE FUNDS	882,881.46	931,103.71	1,379,681.42	876,931	878,932
TOTAL CITY	\$78,308,647.20	\$86,199,771.72	\$86,759,685.15	\$90,685,505	\$97,303,279

**CITY OF COEUR D'ALENE
FINANCIAL PLAN, FISCAL YEAR 2019-20
EXPENDITURE HISTORY (PAGE 2)**

ACCOUNT TITLE	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 BUDGET	2019-20 BUDGET
ENTERPRISE FUNDS:					
Street Lighting Fund	\$633,074.73	\$658,542.45	\$688,247.40	\$650,050	\$706,000
Water Fund	7,639,090.01	7,771,847.34	8,714,811.44	12,197,334	14,621,311
Wastewater Fund	14,828,569.55	19,609,962.58	21,470,817.84	19,759,659	16,672,037
Water Cap Fees Fund	190,239.78	205,902.21		1,700,000	3,900,000
WWTP Cap Fees Fund	1,068,326.00	596,206.00	620,850.00	1,000,000	1,250,000
Sanitation Fund	3,663,811.17	3,291,780.93	3,829,306.74	4,154,083	3,959,644
City Parking Fund	547,023.42	603,382.24	787,125.38	289,880	1,375,011
Drainage Utility	1,144,826.22	899,681.13	1,028,625.23	1,799,624	1,821,546
TOTAL ENTERPRISE	\$29,714,960.88	\$33,637,304.88	\$37,139,784.03	\$41,550,630	\$44,305,549
FIDUCIARY FUNDS:					
Police Retirement	\$169,776.64	\$172,878.13	\$175,555.73	\$180,760	\$184,241
Kootenai County Solid Waste	2,497,891.41	2,531,829.98	2,688,621.63	2,600,000	2,885,000
Homeless Trust Fund	4,527.03	5,129.46	4,576.59	5,200	4,800
Downtown Association	81,000.00	81,000.00	106,000.00	176,000	176,000
Total Trust & Agency Funds	\$2,753,195.08	\$2,790,837.57	\$2,974,753.95	\$2,961,960	\$3,250,041
CAPITAL PROJECTS FUNDS:					
Govt Way/Dalton to Hanley	\$67,852.14		\$5,585.22		
Garden Signal			180,204.05		
Atlas / Industrial Loop					\$804,500
Govt Way/Hanley to Prairie		\$1,422,375.50			
Fastlane Project		330,039.00	118,161.00		
Levee Certification	422,152.66	25,884.03	55,001.72		
Seltice Way	120,582.70	884,007.76	645.45		
Seltice Way Sidewalk		9,856.11	1,071.98	\$72,000	63,986
Medina - Ironwood Intersection		238,344.62	15,421.42		
US 95 Upgrade				30,000	226,839
Kathleen Avenue Widening				360,000	445,000
Margaret Avenue	12,970.24				
Ironwood / US 95	521,565.45	437,185.39			
Traffic Calming		11,909.14	32,202.82	40,000	8,472
Atlas Waterfront Project				50,000	
4th and Dalton				25,000	53,015
15th Street	21,029.16		8,296.25	154,000	10,000
Downtown Signal Improvements					
Total Capital Projects Funds	\$1,166,152.35	\$3,359,601.55	\$416,589.91	\$731,000	\$1,611,812
DEBT SERVICE FUNDS:					
GO Bonds	\$875,064.67	\$876,206.13	\$1,379,681.42	\$876,931	\$878,932
LID Guarantee Fund		54,900.96			
LID #129 & #132	7,816.79	(3.38)			
Total Debt Service Funds	\$882,881.46	\$931,103.71	\$1,379,681.42	\$876,931	\$878,932

GENERAL FUND

**CITY OF COEUR D'ALENE
FINANCIAL PLAN
FY 2019-2020
INCOME STATEMENT**

FUND NAME: General Fund	FUND NUMBER: 001
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ESTIMATED BEGINNING GENERAL FUND FUND BALANCE, OCTOBER 1, 2019: \$1,000,573

REVENUES:

Taxes	\$21,160,045	
Licenses, Permits	5,707,786	
Intergovernmental Receipts	10,824,538	
Charges for Services	308,500	
Fines/Forfeitures	398,400	
Interest	210,000	
Miscellaneous	346,000	
Interfund Transfers	<u>2,824,090</u>	<u>\$41,779,359</u>

TOTAL FUNDS AVAILABLE \$42,779,932

EXPENDITURES:

Wages/Benefits	\$35,399,211	
Services/Supplies	6,657,827	
Capital Outlay	597,894	
Interfund Transfers	<u>125,000</u>	<u>\$42,779,932</u>

ESTIMATED YEAR-END GENERAL FUND FUND BALANCE, SEPTEMBER 30, 2020: \$0

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
GENERAL FUND - REVENUES**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Prop Tax - Current Year	\$17,552,917.46	\$19,232,248.63	\$19,663,485.45	\$20,156,067	\$21,160,045	001-000-3110-0000
Prop Tax - Prior Years	273,795.66	275,828.84	250,273.96		250,000	001-000-3120-0000
Pen & Int on Property Tax	100,614.41	95,295.06	92,680.15	100,000	93,000	001-000-3190-1000
Utility Franchise Cable	359,096.34	384,455.60	425,381.98	402,000	438,000	001-000-3160-0000
Utility Franchise - Gas	747,971.45	1,265,156.99	700,996.39	728,000	728,000	001-000-3160-1100
Utility Franchise Electric	2,118,594.15	2,247,085.08	2,314,623.60	2,372,000	2,372,000	001-000-3160-1400
Business Licenses	96,534.81	100,633.14	111,541.30	105,000	117,000	001-000-3210-1100
Short Term Rental permits			43,605.00	27,000	28,000	001-000-3210-1200
Buildg & Inspection Permits	1,183,115.10	1,395,749.24	1,641,736.49	1,437,000	1,442,386	001-000-3220-1100
Mechanical Inspection Permits	86,175.00	107,015.00	112,298.00	110,000	110,000	001-000-3220-1200
Stormwater Review	18,075.00	28,500.00	23,950.00	29,000	24,000	001-000-3220-1250
Business Permits	41,191.56	44,420.64	21,258.92	47,000	25,000	001-000-3220-1300
Burn Permits	376.00	380.00	45.00	400	400	001-000-3220-1400
Plumbing Inspection Fees	179,511.98	207,590.08	255,541.04	205,000	205,000	001-000-3220-1600
Electrical Permits	60,239.21	62,777.93	80,017.54	65,000	65,000	001-000-3220-1800
Sign Permits	27,301.01	22,208.82	21,217.08	20,000	22,000	001-000-3220-1850
Encroachment Permits	24,050.00	31,025.00	29,800.00	25,000	30,000	001-000-3220-1900
Annexation & Zoning Fees	24,561.00	32,014.00	47,075.00	30,000	35,000	001-000-3410-1000
State Grant	198,218.41	154,738.13	126,383.85			001-000-3310-0000
Federal Grant	206,024.74	261,815.46	115,690.62	127,846	55,534	001-000-3320-0000
State Liquor Tax	1,164,085.00	1,194,197.00	1,227,543.00	1,194,000	1,227,000	001-000-3350-1000
Highway User Tax	2,242,163.03	2,300,117.55	2,348,686.38	2,324,472	2,385,168	001-000-3350-2000
State Revenue Sharing (Sales Tax)	2,354,859.73	2,522,174.96	2,725,712.81	2,708,770	2,961,678	001-000-3350-3000
Sales Tax (Thru County)	965,470.28	1,050,830.59	1,168,780.22	1,147,548	1,278,012	001-000-3350-5100
Highway District (Thru County)	570,375.91	613,985.07	630,487.73	615,000	635,000	001-000-3380-1000
Kootenai County EMS	1,581,000.00	1,581,000.00	1,640,150.00	1,689,379	1,706,534	001-000-3380-3100
Other Income (Thru County)	29,838.16	31,966.50	39,829.00	30,000	35,000	001-000-3380-5100
Reimb - Cost of Prosecution	2,841.50	2,722.50	1,599.88	3,000	3,000	001-000-3380-5300
School Resource Officer	424,759.62	417,215.70	455,816.44	464,469	537,612	001-000-3420-3000
Printing & Photocopy Charges	1,064.82	1,016.45	1,717.90	1,000	1,400	001-000-3410-5000
Fee for Document Prep - Legal	250.00	1,250.00		500	500	001-000-3410-7000
Special Police Services	22,368.00	18,044.50	20,546.00	20,000	20,000	001-000-3420-1000
Animal Citation Fines	15,617.05	12,053.24				001-000-3420-1340
Residential Parking Permits	1,995.00	1,945.00	2,060.00	2,000	2,200	001-000-3430-0000
Street Division Services	20,060.00	20,060.00	20,060.00	100,060	100,060	001-000-3430-1000
Reimbursement for Street Wear	254,833.40	256,250.59	558,802.13	420,500	432,000	001-000-3430-2000
Fire Department Permits	61,639.67	61,886.99	150,296.45	65,000	65,000	001-000-3430-1200
Fire Department Services	15,288.06	9,933.07	5,551.36	8,500	7,500	001-000-3430-1300
Billing Services	17,732.00	11,000.00	11,000.00	11,000	11,000	001-000-3430-3022
Late Fee on Utility Bills	40,864.36	43,783.48	35,666.98	44,000	40,000	001-000-3430-3100
Bid Specs	775.00	905.00	840.00	800	800	001-000-3440-0000
Recreation	273,882.49	262,159.10	265,431.85	275,000	265,000	001-000-3500-1000
Maps and Books	143.64	88.00	224.00	100	100	001-000-3790-3200
District Court Traffic Fines	293,646.10	278,406.80	250,542.41	250,000	250,000	001-000-3350-4000
Police - Unclaimed Property	1,143.12	1,173.30	681.62	1,000	1,000	001-000-3420-1500
VIN Inspections	665.00	785.00	1,140.00	650	1,000	001-000-3420-2000
Improper Parking Fines	36,912.17	116,957.64				001-000-3610-1200
Restitutions	919.16	5,884.71	2,134.00	1,300	2,100	001-000-3610-9200
Ordinance Violations		75.00	11,630.25		12,000	001-000-3610-9210
NSF Check Fees	1,130.00	1,280.00	1,240.00	1,300	1,300	001-000-3610-9300
Rents & Royalties	8,771.81	17,608.22	24,621.25	30,000	25,000	001-000-3720-3000
Surplus Asset Sale	608,328.10	23,808.25	52,815.65	30,000	30,000	001-000-3740-7400
Miscellaneous Revenues	80,584.42	95,654.53	876,006.86	15,000	40,000	001-000-3790-0000
Cash Over & Short	(108.93)	296.12	12.62			001-000-3790-2100
Donations	72,000.00	1,645.00				001-000-3791-1000
Interfund Overhead Transfer	1,320,743.00	1,401,831.00	1,451,864.00	1,540,420	1,943,030	001-000-3991-0100
Transfer in for GIS Support	65,860.00	65,860.00	182,925.00	186,000		001-000-3999-0005
Transfer in from Parking Fund			45,000.00		210,000	001-000-3999-0000
Transfer in from Debt Service Fund			500,000.00			001-000-3999-0000
Transfer in from Sanitation Fund				170,000		001-000-3999-0000
Transfer from Impact Fees	982,000.00	90,000.00				001-000-3999-0021
Trf from Annexation Fee Fund		193,000.00	398,240.00	286,000	99,000	001-000-3999-0024
Trf from LID Guarantee Fund		54,900.96				001-000-3999-0048
Trf from Parks Capital - Tubbs Hill Work					40,000	001-000-3999-0072
Beginning Cash				607,819	1,000,573	001-000-3990-0000
Transfer from Insurance Fund		72,673.38				001-000-3999-0067
Program Income - Drug Task Force				100,000		022-000-3620-0022
Interest Earnings	156,348.19	112,438.21	189,070.76	100,000	210,000	001-000-3710-0000
	<u>\$36,989,212.15</u>	<u>\$38,897,801.05</u>	<u>\$41,376,327.92</u>	<u>\$40,430,900</u>	<u>\$42,779,932</u>	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Mayor / Council

Program Description – The Mayor and Councilmembers are elected officials serving the community of Coeur d'Alene, with roles and responsibilities as outlined in the statutes of the State of Idaho. The Mayor and Council continue to support and seek methods to fulfil the vision of Coeur d'Alene, which is a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

Major Objectives

- Completion of the Memorial Field Grandstand project
- Atlas Mill Site Master Plan completion
- Seek creative solutions to growth-related issues such as traffic, housing, and job creation.
- Fiscal Stewardship

Fiscal Year 2018-19 Accomplishments

- Purchase of Atlas Mill Site
- Completion of the Seltice Way Re-construction Project
- Completion of the Memorial Park parking lot and Skateboard Park.
- Creation of the Atlas Urban Renewal District
- Completion of the Downtown Parking Garage
- Fiscal Responsibility as evidenced by no property tax increase
- Public Safety growth through the use of Risk Assessment Teams and community support projects, such as Christmas toy drives.
- Citizen engagement through voluntary service on Committees, Commissions, and Boards.

Fiscal Year 2019-20 Goals

- Complete the Memorial Field Grandstand Project
- Continue to seek methods of managing growth-related issues and support the development of the Comprehensive Plan (Envision Coeur d'Alene), various housing options, public safety through building inspections and Police and Fire training.
- Continue to build relationships throughout the community
- Continued Fiscal Responsibility
- Completion of Atlas Mill site green and clean enhancements

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
MAYOR / COUNCIL

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$86,775.00	\$86,400.00	\$99,900.00	\$104,400	\$104,400	001-001-4111-1000	7
FICA	6,638.77	6,604.66	7,517.90	7,987	7,987	001-001-4111-2100	
PERS	8,040.03	7,742.88	8,761.68	11,980	12,467	001-001-4111-2200	
Workmans Compensation	141.51	133.37	145.28	158	138	001-001-4111-2400	
Health Insurance	69,548.39	62,772.47	58,797.89	62,881	58,406	001-001-4111-2500	
Dental Insurance	6,345.80	6,510.47	6,069.32	7,945	7,945	001-001-4111-2501	
Health Reimbursement Acct	43,532.29	52,006.10	54,905.08	56,716	61,711	001-001-4111-2520	
Life & Disability Insurance	1,370.56	1,473.05	1,370.88	1,372	1,372	001-001-4111-2600	
Total Payroll Expenses	\$222,392.35	\$223,643.00	\$237,468.03	\$253,438	\$254,425		
Office Supplies	\$2,173.35	\$1,704.92	\$1,119.49	\$700	\$700	001-001-4111-3100	
Official Representation	2,424.98	917.40	1,536.95	1,250	1,250	001-001-4111-4100	
Meetings	1,420.36	443.39	879.94	1,000	1,000	001-001-4111-4700	
AIC Conferences	4,050.19	4,108.76	2,792.64	4,500	4,500	001-001-4111-4701	
Business Travel	1,330.95	474.69	2,968.31	2,950	2,950	001-001-4111-4702	
Communications	1,075.11	1,013.87	999.73	1,000	1,000	001-001-4111-5101	
Total Services & Supplies	\$12,474.94	\$8,663.03	\$10,297.06	\$11,400	\$11,400		
	\$234,867.29	\$232,306.03	\$247,765.09	\$264,838	\$265,825		

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
ADMINISTRATION**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$164,622.31	\$238,796.40	\$ 243,124.39	\$219,873	\$162,970	001-002-4131-1000	1
Sick Leave Repurchase				3,008	3,058	001-002-4131-1006	
Cell Phone Allowance	175.00	600.00	225.00	600		001-002-4131-1500	
FICA	12,353.65	17,634.24	17,751.45	15,360	10,837	001-002-4131-2100	
PERS	18,440.13	27,099.64	25,179.07	25,644	19,824	001-002-4131-2200	
Workmens Comp	301.62	411.58	483.48	465	304	001-002-4131-2400	
Health Insurance	17,140.05	31,847.40	13,798.16	16,582		001-002-4131-2500	
Dental Insurance	1,516.13	1,588.29	1,424.41	2,270	1,135	001-002-4131-2501	
Health Reimbursement Acct	4,624.55	7,072.06	16,833.36	14,127	9,975	001-002-4131-2520	
Life & Disability Insurance	1,358.62	1,917.64	1,525.35	2,041	1,418	001-002-4131-2600	
Unemployment Insurance	10,348.00	4,920.00	7,341.27			001-002-4131-2800	
Total Payroll Expenses	\$230,880.06	\$331,887.25	\$327,685.94	\$299,969	\$209,521		
Office Supplies	\$1,297.60	\$351.53	\$4,088.42	\$900	\$700	001-002-4131-3100	
Official Representation	374.38	928.77	953.85	500	500	001-002-4131-4100	
Professional Services	48,000.00	45,000.00	12,375.00	13,000	2,000	001-002-4131-4200	
Dues/Subscriptions	2,117.75	800.60	1,565.22	1,800	1,500	001-002-4131-4800	
Training	3,252.43	3,658.07	2,389.00	4,000	2,500	001-002-4131-4902	
Total Services & Supplies	\$55,042.16	\$50,738.97	\$21,371.49	\$20,200	\$7,200		
	\$285,922.22	\$382,626.22	\$349,057.43	\$320,169	\$216,721		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Finance Department

Program Description

The Finance Department incorporates all accounting services for the City, and provides a wide range of professional financial services, including: procurement and payments, accurate and timely processing of invoices, cash management, debt management, investments, budget preparation, budget planning and monitoring, financial reporting, payroll preparation and reporting, billing, customer service and collections for utility services, and tracking city vehicle and equipment inventory and fixed assets.

Major Objectives

- To invest city funds under legal guidelines to ensure the best return
- To manage and account for the city's finances in accordance with generally accepted accounting principles
- To maintain a system of sound internal controls
- To advise the mayor and council, city administrator and department heads regarding available funds for proposed expenditures
- To maintain a current capitalization of fixed assets in accordance with GASB 34
- To report the financial condition of the city to the citizens of Coeur d'Alene, the mayor, city council, and city administrator
- To bill, collect and record revenues and expenses in a timely manner
- To provide excellent customer service to the public and other city departments

Fiscal Year 2018-19 Accomplishments

- Completed an indirect allocation study to justify transfers from enterprise funds to the general fund for services provided
- Improved office efficiencies through cross-training
- Undertook training opportunities to maintain professional development
- Made improvements to the budgeting process by tracking changes from first submittals to final approved budget and implementing a full equipment replacement schedule

Fiscal Year 2019-20 Goals

- Continue to cross-train in both payroll, financial reporting and utility billing
- Review and update existing financial policies and create new policies as needed
- Implement on-line utility billing and recurring payments
- Improve the 5 year capital improvements plan by adding critical details

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
FINANCE DEPT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$445,402.88	\$ 453,392.49	\$ 400,907.20	\$444,919	\$448,434	001-003-4151-1000	8
Sick Leave Repurchase	5,631.83	4,993.20	4,412.80	2,988	2,000	001-003-4151-1006	
Part Time	17,970.60	10,992.41				001-003-4151-1300	
FICA	34,140.84	34,134.46	29,747.16	34,266	34,458	001-003-4151-2100	
PERS	51,457.17	53,133.44	45,882.23	51,399	53,783	001-003-4151-2200	
Workmans Compensation	742.24	815.41	939.81	930	822	001-003-4151-2400	
Health Insurance	71,484.61	73,135.86	80,318.90	97,116	82,355	001-003-4151-2500	
Dental Insurance	6,493.20	5,558.97	5,733.76	9,080	9,080	001-003-4151-2501	
COBRA and Retirees						001-003-4151-2502	
Health Reimbursement Acct	35,598.66	39,357.32	32,569.18	38,367	43,587	001-003-4151-2520	
Life & Disability Insurance	4,289.97	4,606.12	4,488.57	4,907	4,947	001-003-4151-2600	
Total Payroll Expenses	\$673,212.00	\$ 680,119.68	\$ 604,999.61	\$683,971	\$679,466		
Office Supplies	\$20,950.55	\$14,353.95	\$19,235.99	\$22,000	\$22,000	001-003-4151-3100	
Flexible Spending Plan Admir	6,567.60	6,567.60	6,567.60	4,500	4,200	001-003-4151-3110	
Audit Services	27,507.28	32,500.00	33,150.00	35,000	35,850	001-003-4151-4202	
Actuarial Study	9,780.00		8,570.00		9,000	001-003-4151-4204	
Interfund Transfer Study				20,000		001-003-4151-4205	
Insurance Premiums		364,345.00	382,524.00	412,000	442,000	001-003-4151-4600	
Dues/Subscriptions	250.00	250.00	250.00	300	500	001-003-4151-4800	
Travel / Training	529.99	2,240.03	2,614.67	5,000	4,500	001-003-4151-4902	
Downtown Parking Contract	39,340.00	39,300.00				001-003-4151-5010	
	\$104,925.42	\$459,556.58	\$452,912.26	\$498,800	\$518,050		
	\$778,137.42	\$1,139,676.26	\$1,057,911.87	\$1,182,771	\$1,197,516		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Municipal Services Department

Program Description

The Municipal Services Department is a 13 FTE Department that serves the entire City Government through customer service, I.T., mapping, permits and licensing, public records requests, General Government such as Bids, Agreement, and Contracts (Council meeting preparation and follow up), Management of CDATV, and Community Development Block Grant.

Major Objectives

- To continue to issue permits and licenses based on city codes.
- To continue to work toward a five-year I.T. City-wide Plan
- To continue to provide customer service to all city departments through the front desk to permitting to I.T. services.

Fiscal Year 2018-19 Accomplishments

- Implemented the customer service kiosk for self-serve of job applications, business licenses, and building permits.
- City Hall server room battery backup installed
- Several software rewrites/creations complete including Viper 2.0, building permits
- Locate requests added to GIS Map
- Tested the Abadan On-line bid portal, transitioned large bids to that site, while maintaining a city web-site appearance
- Extended fiber connectivity to skatepark and signals on NW Blvd
- Created courtesy public WIFI notices and supply baskets throughout City Hall meeting rooms and public spaces.
- Provided all departments with training on “How to Update Your Department’s Webpage.”
- Improved on-line payment options for Licenses and Building Permits
- Connect City Easements/Deeds to parcels within the GIS Map
- Code sharing from the City of Meridian for public hearing signup software; with implementation before the end of the year.

Fiscal Year 2019-20 Goals

- To cross train staff to provide continuous services throughout the year, no matter who is on leave
- Provide Campaign Finance Education
- Seek methods and partners to conduct City marketing through the City's CDATV contractor
- Create MS Newsletter to Licensees
- Finish rewrites of Permit Programs
- Online bill pay-automated payments for customers
- Add Sign Permits to the On-line permit software
- Transition license renewal notices to email notification
- Complete Window 10 migration and Office 2019 implementation
- Finalize an I.T. Five Year Plan
- Support the movement of staff/computers/fiber etc. to the new Water Admin Building
- Conduct Succession Planning for upcoming retirements

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
MUNICIPAL SERVICES**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$699,442.63	\$718,262.96	\$848,964.78	\$803,108	\$840,393	001-004-4152-1000	13
Sick Leave Repurchase	8,983.01	10,509.62	5,915.60	10,978	3,800	001-004-4152-1006	
Part Time	39,767.85	43,672.43		23,607		001-004-4152-1300	
Cell Phone Allowance	600.00	450.00	1,745.00	600	3,360	001-004-4152-1500	
Reimbursements to Payroll		(41.85)		(40,680)		001-004-4152-1600	
FICA	55,684.43	57,689.25	63,904.39	64,130	64,837	001-004-4152-2100	
PERS	84,853.60	87,491.45	92,452.46	96,194	101,196	001-004-4152-2200	
Workmens Comp	1,207.39	1,388.98	1,624.51	1,739	1,547	001-004-4152-2400	
Health Insurance	154,962.24	160,176.83	175,701.64	197,502	166,216	001-004-4152-2500	
Dental Insurance	14,762.51	14,519.78	15,360.96	15,890	14,755	001-004-4152-2501	
Health Reimbursement Acct	40,845.52	47,393.22	86,116.63	54,560	69,014	001-004-4152-2520	
Life & Disability Insurance	7,697.68	8,464.50	8,439.82	9,024	8,880	001-004-4152-2600	
Total Payroll Expenses	\$1,108,806.86	\$1,149,977.17	\$1,300,225.79	\$1,236,651	\$1,273,999		
Office Supplies	\$6,015.04	\$6,027.98	\$9,763.06	\$5,500	\$5,000	001-004-4152-3100	
Computer Supplies/Equip	5,532.88	5,718.63	6,365.66	6,000	6,000	001-004-4152-3101	
Springbrook Maint Agreement	26,098.94	26,396.26	27,716.05	31,077	32,000	001-004-4152-3102	
Computer Repair	13,622.29	14,124.61	8,511.34	13,750	13,750	001-004-4152-3103	
Software Licensing	42,440.99	55,186.31	48,159.72	139,629	78,300	001-004-4152-3104	
GIS	10,312.50	13,001.00	6,111.94	12,900	13,500	001-004-4152-3105	
City Wide Automation Plan	111,230.70	110,755.87	116,971.63	157,026	120,775	001-004-4152-3106	
Auto	2,433.76	1,691.67	2,755.02	2,100	2,100	001-004-4152-3600	
Official Representation	323.96	110.04	638.26	250	300	001-004-4152-4100	
Professional Servs/Audio Visual	89,433.22	94,413.71	96,517.44	100,756	102,665	001-004-4152-4202	
Codifications	2,679.36	5,865.36	7,391.00	4,000	4,000	001-004-4152-4203	
Audio Visual Supplies	29,142.40	20,614.93	(2,821.95)	3,966	3,966	001-004-4152-4204	
Licensing Background Checks	10,732.50	7,680.75	9,247.00	7,000	7,000	001-004-4152-4208	
Advertising / Legal Publication	10,017.91	9,356.61	7,423.73	7,000	7,000	001-004-4152-4400	
Dues/Subscriptions	24,795.20	25,004.00	26,215.39	26,085	27,278	001-004-4152-4800	
Anitvirus Software	17,374.60	12,208.90	15,679.42	24,456	24,057	001-004-4152-4801	
Travel / Training	1,974.29	4,433.82	7,512.18	5,300	6,000	001-004-4152-4902	
Communications - City Phones	37,013.31	36,668.67	41,166.79	33,444	33,444	001-004-4152-5100	
Communications-Cell Phones	2,076.88	1,990.29	1,785.91	2,000	2,000	001-004-4152-5101	
Internet Services	5,302.73	4,613.04	3,626.53	6,840	6,840	001-004-4152-5110	
Rental Office Equipment	3,009.28	1,921.55	2,017.59	2,400	2,400	001-004-4152-5400	
R/M Security Camera Equipment		1,102.92	694.00	1,000	12,000	001-004-4152-5800	
Jobs Plus	25,000.00	25,000.00	25,000.00	25,000	25,000	001-004-4152-6309	
Printing	2,565.86	2,082.39	1,197.91	2,000	2,000	001-004-4152-6900	
Copier Supplies	6,433.21	8,914.94	9,353.28	9,000	9,000	001-004-4152-6901	
Total Services & Supplies	\$485,561.81	\$494,884.25	\$478,998.90	\$628,479	\$546,375		
Copier Replacement			\$9,384.88			001-004-4152-7400	
Public Records Software				\$16,000		001-004-4152-7440	
Total Capital Outlay	\$0.00	\$0.00	\$9,384.88	\$16,000	\$0		
	\$1,594,368.67	\$1,644,861.42	\$1,788,609.57	\$1,881,130	\$1,820,374		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Municipal Services	Copier for copy room		\$9,385		\$10,000			
Municipal Services	City wide Automation Plan			\$120,775	126,814	\$133,154	\$139,812	\$146,803
Municipal Services	2012 Dodge Gran Caravan	ADMIN 105A	11,500			15,000		
Municipal Services	2003 GMC Envoy	ADMIN 104	12,940		15,000			
TOTAL MUNICIPAL SERVICES			\$24,440	\$120,775	\$136,814	\$133,154	\$139,812	\$146,803



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Human Resources Department

Program Description

The Human Resources Department manages and guides the establishment and implementation of city-wide employment policies and practices. Human Resources services include recruiting and retaining employees, classification and compensation, benefit programs, employee/labor relations and organizational development training.

The City of Coeur d'Alene offers competitive wages and a generous benefit package that includes medical, vision, dental, Public Employees Retirement System of Idaho (PERSI), health reimbursement arrangement (HRA), life insurance, long-term disability, paid holidays, vacation and sick leave accruals, and optional supplemental plans are also available to employees.

The policies and procedures that determine compensation, benefits and various working conditions of City employees varies depending on what bargaining group the employees classification belongs to. Exempt employees pay, benefits and other conditions of employment are established by the Personnel Rules, and include 37 employees. The bargaining groups recognized by the City are the Fire Union (Local 710), which represents 59 employees, the Police Officers Association (POA), which represents 104 employees, and the Lake City's Employee Association (LCEA), which represents 113 employees and includes an additional 29 unrepresented employees that receive the same benefits.

Major Objectives

- Attract and retain quality applicants and employees to ensure the goals of the City are met.
- Support all departments of the City. Continue to work with City departments throughout the year to hire and/or train.
- Continue to update the Personnel Rules to simplify and add clarity to various rules.
- Continue to work with City departments to provide impactful and helpful training topics specific to supervisory skills, management, leadership, compliance and general professional development.
- Provide guidance in policy and procedure assuring compliance, consistency and excellent customer service.

Fiscal Year 2018-19 Accomplishments

- Successful implementation and training of new recruitment tracking software (NeoGov includes tracking and notification for all steps of recruitment, internally and externally, as well as an on-line application process).
- Partnered with Municipal Services and installed a kiosk in the Customer Service Center to allow applicants to apply on-line for jobs at City Hall.
- Hired and currently training a new Human Resources Administrative Assistant. With an additional FTE in HR, we can provide better services to all departments and citizens.
- Various amendments to Personnel Rules.
- HR worked with every department in the City to interview, test, hire and/or train over the fiscal year.
- HR accepted over 1500 applications and hired 115 benefited and temporary employees to fill various vacancies.

Fiscal Year 2019-20 Goals

- Implement a city-wide training program to benefit all employees.
- Work with departments to identify and develop workers compensation safety and risks to control costs.
- Successfully implement the complete HR module within SpringBrook and transition away from the current Personnel Action Form.
- Keep up on ever changing trends, legislation and new HR strategies to remain compliant but to also think outside the box.
- Continue to improve the City's ability to attract and retain quality applicants and employees in order to provide our staff and community with exceptional customer service.
- Further develop labor/management relationships and processes that are built on mutual trust and respect in collaborative partnerships committed to achieving the City's goals.
- Work closely with administration, collective bargaining groups, and the medical review committee to move forward with a medical insurance program that is beneficial to both the City and employees.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
HUMAN RESOURCES

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested Account	FTE
Wages	\$130,768.95	\$142,334.48	\$155,298.00	\$208,915	\$221,494	001-005-4157-1000 3
Sick Leave Repurchase			1,330.84	1,486	2,177	001-005-4157-1006
Part-Time	7,958.12	4,622.77	14,760.26			001-005-4157-1300
FICA	9,632.81	10,724.49	12,380.03	16,096	17,112	001-005-4157-2100
PERS	15,704.00	16,635.51	17,730.34	24,144	26,706	001-005-4157-2200
Workmens Comp	237.12	285.48	334.12	437	408	001-005-4157-2400
Health Insurance	28,336.76	29,782.74	28,347.38	44,217	43,187	001-005-4157-2500
Dental Insurance	1,582.75	1,596.74	1,591.66	3,405	3,405	001-005-4157-2501
Cobra & Retirees	2,326.02					001-005-4157-2502
Health Reimbursement Acct	6,951.99	7,072.08	7,360.08	12,120	11,940	001-005-4157-2520
Life & Disability Insurance	1,276.60	1,307.45	1,328.90	2,166	2,266	001-005-4157-2600
Total Payroll Expenses	\$204,775.12	\$214,361.74	\$240,461.61	\$312,985	\$328,696	
Office Supplies	\$2,429.20	\$1,363.91	\$3,050.59	\$2,200	\$2,450	001-005-4157-3100
Citywide Training	350.00	2,297.69	2,542.90	8,500	8,500	001-005-4157-4105
Professional Services	(1,624.55)	2,274.84	4,676.10	9,500	9,500	001-005-4157-4200
Employee Recognition	3,632.73	2,506.47	3,396.93	3,500	3,500	001-005-4157-4300
Advertising	5,979.73	5,256.79	5,463.56	6,000	6,000	001-005-4157-4400
Recruitment Travel Expenses				1,500	1,500	001-005-4157-4500
Dues / Subscriptions	190.00	35.00		15,700	11,148	001-005-4157-4800
Tuition Reimbursement	2,521.08	3,152.70	4,611.42	5,000	6,000	001-005-4157-4901
Training	880.00	3,774.19	1,670.01	4,000	5,000	001-005-4157-4902
Employee Assistance Program	7,104.00	7,104.00	7,104.00	7,725	7,725	001-005-4157-5810
Citifit	604.00	1,398.39	1,726.94	4,000	4,000	001-005-4157-6902
Drug And Alcohol Testing	5,791.00	5,260.00	4,744.32	6,500	6,500	001-005-4157-6903
Classification / Compensation Study		32,839.88				001-005-4157-6905
Total Services & Supplies	\$27,857.19	\$67,263.86	\$38,986.77	\$74,125	\$71,823	
	\$232,632.31	\$281,625.60	\$279,448.38	\$387,110	\$400,519	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Legal Department - Prosecuting Attorney's Office:

Program Description

Provide thoughtful criminal prosecution by balancing the interests of public safety, rehabilitation, deterrence, and alternative justice oriented interventions.

We work as a coordinated team with our law enforcement partners, our community partners and the courts to bring safety to victims of crimes and attempt long term solutions to criminal thinking of defendants. We provide outreach to the community via education, guidance for families in crisis, and community projects.

Major Objectives

- To provide high level of prosecution excellence to ensure public safety;
- Seek long term solutions and stop recidivism by holding offenders accountable through tradition and alternative intervention strategies;
- Evaluate complaints and crime reports to file appropriate criminal charge(s);
- Provide legal guidance to law enforcement in the ever changing laws and rules of law enforcement;
- Defend the city and police officers in constitutional challenges to their law enforcement actions;
- Provide assistance in seeking restitution for crime victims, including the City;
- Participate as a stakeholder in treatment courts, community initiatives for victim safety and other criminal justice programs.

Fiscal Year 2018-19 Accomplishments

- Absorbed a 5.6% case load increase.
- In the last 6 months we have made 5,367 court appearances in criminal cases, averaging 206 weekly case court appearances;
- Defended the City in 32 constitutional challenges alleging police misconduct;
- Employed techniques to address lack of workload capacity.

Fiscal Year 2019-20 Goals

- Add work load capacity in the department by returning the part-time Deputy City Attorney to full time and adding a new Legal Assistant position to assist with the heavy caseloads and the increasing need for technological assistance and technologic expertise in the courts.
- Continue to prosecute cases and protect the public to the standard that the City of Excellence has come to expect of our department.



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Legal Department – Civil Office

Program Description:

The Civil Office of the Legal Department provides legal counsel to the Mayor, City Council, city boards and commissions, and city staff. Our office works with all departments and has frequent interactions with citizens with questions regarding City ordinances and codes. Our office is responsible for ensuring that the City is in compliance with all legal requirements.

Major Objectives:

Our primary objective is to provide timely, accurate and helpful legal counsel to all members of the City team as well as helping citizens as appropriate.

Fiscal Year 2018-19 Accomplishments:

The Civil Office participates in most major actions by the City. This year we helped facilitate various land acquisitions and annexations, including the Atlas Mill site. The Legal Department successfully completed the move to City Hall. The Civil Office has supported the Police Department with the handling of public records requests that they receive.

Fiscal Year 2019-20 Goals:

Continue to provide excellent legal services to the City team. The Legal Department's work is to support everything the City does. As the City grows and changes the Legal Department will be available to help the City achieve its goals with timely, accurate and helpful legal counsel.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
LEGAL DEPT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$795,011.11	\$765,609.60	\$793,686.90	\$824,274	\$864,851	001-006-4161-1000	10
Sick Leave Repurchase	6,464.10	7,461.69	3,847.60	9,828	4,100	001-006-4161-1006	
Cell Phone Allowance	720.00	1,020.00	1,440.00	1,440	1,440	001-006-4161-1500	
FICA	59,375.45	57,047.15	59,075.78	63,076	65,522	001-006-4161-2100	
PERS	87,392.87	87,627.14	90,444.03	95,878	103,923	001-006-4161-2200	
Workmens Compensation	1,277.33	1,199.18	1,276.50	1,390	1,383	001-006-4161-2400	
Health Insurance	111,618.32	123,083.29	121,528.47	119,806	139,359	001-006-4161-2500	
Dental Insurance	13,125.08	13,425.61	12,865.96	11,350	11,350	001-006-4161-2501	
Cobra & Retirees	(265.91)					001-006-4161-2502	
Health Reimbursement Acct	44,186.49	38,225.52	42,718.20	43,427	40,300	001-006-4161-2520	
Life & Disability Insurance	7,799.63	7,994.30	7,681.39	8,216	8,476	001-006-4161-2600	
Unemployment Insurance	10,348.00					001-006-4161-2800	
Total Payroll Expenses	\$1,137,052.47	\$1,102,693.48	\$1,134,564.83	\$1,178,684	\$1,240,704		
Office Supplies	\$4,175.77	\$4,264.69	\$3,862.67	\$4,300	\$4,300	001-006-4161-3100	
Office Equipment	3,458.28	5,627.65	19,429.03	12,000	6,000	001-006-4161-3200	
Legal Library	18,448.79	10,749.65	8,063.64	7,600	7,600	001-006-4161-3201	
Official Representation	80.70	54.14	151.39			001-006-4161-4100	
Professional Services	12,380.50	23,108.94	9,772.10	12,000	12,000	001-006-4161-4200	
Dues/Subscriptions	3,767.00	3,477.00	3,657.00	4,300	4,300	001-006-4161-4800	
Travel / Training	7,435.83	8,815.86	10,764.24	9,100	13,000	001-006-4161-4902	
Utilities	5,844.43	6,093.51	3,672.25			001-006-4161-5200	
Mileage Allowance	863.44	472.76	956.12	1,250	1,250	001-006-4161-6101	
Purchased Service	1,111.55	1,315.02	1,938.64	2,703	2,703	001-006-4161-6301	
Office Space Lease	28,800.00	29,900.00	10,000.00			001-006-4161-6316	
Total Services & Supplies	\$86,366.29	\$93,879.22	\$72,267.08	\$53,253	\$51,153		
	\$1,223,418.76	\$1,196,572.70	\$1,206,831.91	\$1,231,937	\$1,291,857		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Year and Make</u>	<u>Description</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Legal Dept		Copier - Prosecutors Office		5,000			
TOTAL Legal Dept			-	5,000	-	-	-



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Planning Department

Program Description

The Planning Department's role in the City falls under two main pillars. The first is the long-range and strategic planning role, which provides the bigger picture for planning, zoning, and economic development. In this role, the Planning Department leads community engagement efforts, recommends and leads strategic code amendments, focuses on long-range and special planning projects, and engages with community partners. The second pillar is related to current planning and day-to-day operations. In this role, the Planning Department processes development applications, reviews building permits for compliance with zoning requirements, focuses on improved communications with the development community, and provides excellent customer service. The Planning Department routinely interfaces with other city departments and community partners, and acts as a facilitator. In all of our efforts, the department is mindful of opportunities to integrate walkability, affordable housing, and economic development (e.g., adaptive reuse, economic gardening, support of small business, and innovation) into planning conversations, and helps guide strategic conversations related to growth and community development.

Administration of the City's Community Development Block Grant (CDBG) will be transitioning from the Municipal Services Department to the Planning Department in FY 19/20. The CDBG program details are highlighted separately.

Major Objectives

- Take the lead and/or provide assistance on key City projects such as Atlas Waterfront, Comprehensive Plan (Envision Coeur d'Alene), East Sherman, Health Corridor, Midtown, and infill housing.
- Continue to lead comprehensive planning efforts for the City.
- Facilitate community engagement for major projects.
- Continue to promote continuous improvement for the development review process.
- Promote cost savings by collaborating with community partners on projects and seeking grant opportunities to assist with project costs.

- Promote compatible infill development through code amendments and the Comprehensive Plan update.
- Promote economic development opportunities in existing and new businesses districts (e.g., Midtown, East Sherman and Atlas Waterfront).
- Continue to improve the Zoning and Subdivision Codes.
- Expand the Planning Department services to include the CDBG program.

Fiscal Year 2018-19 Accomplishments

- Atlas Waterfront project – annexation, assistance with the Master Plan/Financial Feasibility Study and creation of new urban renewal district and expansion of the two existing districts, community engagement, and coordination with ignite CDA, the Welch-Comer consultant team, and permitting agencies.
- East Sherman Revitalization efforts:
 - Master Plan work with Community Builders & CDA 2030, including the project website and developing a draft Master Plan document that includes proposed action items, funding opportunities, and design concepts.
 - A successful “Activating East Sherman” pilot project on the 1600 block of Sherman.
- Successful collaboration with CDA 2030:
 - Envision Coeur d’Alene – Comprehensive Plan Update, Vision and Implementation Plan
 - Partnered on branding and messaging for Envision Coeur d’Alene project – CDA 2030 secured grant funding from the Coeur d’Alene Association of realtors for branding and outreach.
 - Initiated a project website and online community engagement tools, partially funded through a grant.
 - CDA 2030 hired a part-time intern and project coordinator for the project to assist the City and CDA 2030 with the project.
 - Worked together on the request for proposals and scope of work.
 - Facilitated Performing Arts Center Feasibility Study.
 - Assisted with Health Corridor Eligibility Report.
 - Partnered in Opening Books! Opening Doors! Early Childhood Reading Program.
- Midtown Parking Plan in partnership with other city departments.
- Convened an Infill Housing & Accessory Dwelling Unit (ADU) Working Group comprised of builders, developers, architects, representatives of NIBCA, and community members to modify the existing ADU Code (proposed ADU Code amendments will be brought forward before FY 19/20 budget year followed by the Urban & Infill Housing Code).
- Sustainability Subcommittee formed under Natural Resources Committee.

- Fully staffed and reorganized the Planning Department with the hiring of Jake Plagerman as the Planning Technician and reclassification of Tami Stroud and Mike Behary to the Associate Planner (Planner II) position

Fiscal Year 2019-20 Goals

- Atlas Waterfront – assist with shoreline restoration/permitting, public space improvements, development/design standards, and PUD master plan document.
- Work with MIG and collaborate with CDA 2030 and KMPO on the Envision Coeur d'Alene project (Comprehensive Plan update, Vision and Implementation Plan), including transportation and market analysis, vision validation, and updates to the Implementation Plan, project website, and project design/branding materials.
- Begin implementation of the East Sherman Master Plan and amend the Zoning Code to support the East Sherman vision.
- Health Corridor Master Plan & Financial Feasibility Study assistance.
- Assist with economic development efforts in East Sherman and Midtown.
- Work with community partners to develop an Urban & Infill Housing Code building upon work from the ADU code amendments and ideally recommendations for Coeur d'Alene from Opticos on Missing Middle Housing (a grant application is in process for technical assistance).
- Bring the City's CDBG program and Michelle Cushing as the CDBG Grant Administrator into the Planning Department and expand economic development opportunities with CDBG funds.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
PLANNING DEPT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$ 321,559.72	\$ 358,399.19	\$ 364,541.07	\$408,960	\$ 466,028	001-007-4170-1000	6.75
Sick Leave Repurchase	2,941.00	2,566.91	1,340.40	3,280	1,500	001-007-4170-1006	
Part time	8,535.00					001-007-4170-1300	
Cell Phone Allowance	360.00	360.00	360.00	360	360	001-007-4170-1500	
FICA	25,272.06	27,085.46	27,584.52	31,564	35,794	001-007-4170-2100	
PERS	36,303.30	40,902.09	41,458.61	47,345	55,866	001-007-4170-2200	
Workmens Comp	2,668.97	2,831.18	3,181.76	4,086	4,303	001-007-4170-2400	
Health Insurance	52,177.64	73,965.63	60,304.41	66,470	59,673	001-007-4170-2500	
Dental Insurance	4,531.07	4,738.26	4,328.06	6,810	7,945	001-007-4170-2501	
Cobra & Retirees	(8.03)	(976.41)	(2,559.57)			001-007-4170-2502	
Health Reimbursement Acct	14,733.93	18,882.74	22,772.19	21,240	39,139	001-007-4170-2520	
Life & Disability Insurance	2,527.51	3,801.61	3,769.49	4,267	4,880	001-007-4170-2600	
Total Payroll Expenses	\$471,602.17	\$532,556.66	\$527,080.94	\$594,382	\$675,488		
Office Supplies	\$4,008.54	\$2,389.00	\$3,675.40	\$5,000	\$4,000	001-007-4170-3100	
Minor Equipment	3,562.29	812.23	14,338.42	4,000	2,000	001-007-4170-3400	
Official Representation	1,407.04	1,073.15	1,697.74	2,000	3,000	001-007-4170-4100	
Professional Services	15,206.24	7,282.77	84,022.87	66,000	232,000	001-007-4170-4200	
Professional Services - 2030				45,000	45,000	001-007-4170-4200	
Advertising - Publications	2,080.84	1,719.04	2,887.69	2,500	2,500	001-007-4170-4400	
Dues/Subscriptions	2,660.00	2,710.58	2,936.88	2,600	2,800	001-007-4170-4800	
Travel / Training	1,725.76	4,809.87	3,537.52	6,500	6,500	001-007-4170-4902	
Repair & Maint - Auto		33.68				001-007-4170-6100	
Total Services & Supplies	\$30,650.71	\$20,830.32	\$113,096.52	\$133,600	\$297,800		
Rapid Flashing Beacon	\$7,032.74					001-007-4170-7100	
	\$7,032.74						
	\$509,285.62	\$553,386.98	\$640,177.46	\$727,982	\$973,288		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Building Maintenance Department

Program Description

The building department is responsible for maintaining all cities owned building

Major Objectives

Building department objective is to perform preventive maintenance on all HVAC equipment and to make all repairs to the buildings as needed.

Fiscal Year 2018-19 Accomplishments

- Building department had Access unlimited install new electronic automated door locks for all fire house and the fire admin office. The new automated system was also installed at the street shop.
- The building department purchased a scissor life that is being used for all buildings to reach heights of 20ft for replacing lighting and working on heating systems.

Fiscal Year 2019-20 Goals

- Building department has scheduled to have the roof at the street shop be recoated with a 10 year warranty.
- Building department is working on the buildout for a new police stub station at the new parking garage on 4street.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
BUILDING MAINTENANCE**

Description	2016 Actual	207 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$141,290.48	\$146,463.70	\$158,289.25	\$164,125	\$171,473	001-008-4198-1000	3
Sick Leave Repurchase	1,825.83	1,990.40		2,153		001-008-4198-1006	
Overtime		1,137.52	4,092.61			001-008-4198-1200	
Part-Time	72,572.35	80,168.80	85,541.54	116,019	115,217	001-008-4198-1300	4.02
Cell Phone Allowance	600.00	1,020.00	1,080.00	1,080	1,080	001-008-4198-1500	
FICA	16,362.87	17,702.84	19,048.83	21,678	22,015	001-008-4198-2100	
PERS	21,721.00	22,322.64	25,346.08	26,734	24,597	001-008-4198-2200	
Workmens Comp	7,257.52	7,724.91	8,519.07	10,031	9,973	001-008-4198-2400	
Health Insurance	36,553.93	11,403.44	7,247.80	8,099	8,283	001-008-4198-2500	
Dental Insurance	3,872.19	3,863.64	3,648.65	3,405	3,405	001-008-4198-2501	
Health Reimbursement Acct	5,952.00	11,871.96	14,182.83	23,215	25,189	001-008-4198-2520	
Life & Disability Insurance	1,523.85	1,472.40	1,750.26	1,819	1,873	001-008-4198-2600	
Total Payroll Expenses	\$309,532.02	\$307,142.25	\$328,746.92	\$378,357	\$383,106		
Operating Supplies	\$17,940.90	\$20,299.22	\$24,532.62	\$23,000	\$25,000	001-008-4198-3200	
Minor Equipment	3,678.04	(698.02)	475.34	4,000	4,000	001-008-4198-3400	
Fuels/Lubes	2,612.49	3,365.93	6,832.82	5,000	5,000	001-008-4198-3500	
Dues and Subscriptions	50.00			150	150	001-008-4198-4800	
Travel / Training				1,000	2,000	001-008-4198-4902	
Contract Services	15,121.18	14,342.86	26,046.11	17,000	20,000	001-008-4198-5000	
Communications - Cell Phones	1,023.63	577.13	132.95	650	650	001-008-4198-5101	
Utilities - Water	855.15	485.20	630.11	350	350	001-008-4198-5200	
Solid Waste	11,733.59	9,223.86	8,777.51	6,000	6,000	001-008-4198-5201	
Utilities - Sewer	638.09	866.46	1,114.67	425	425	001-008-4198-5202	
Utilities - Electric / Gas	37,309.67	35,034.35	36,253.14	42,000	42,000	001-008-4198-5206	
R/M Buildings	11,514.42	9,148.32	8,965.73	12,500	14,000	001-008-4198-6000	
R/M Electrical	933.32	80.91		1,000	1,000	001-008-4198-6010	
R/M Plumbing	583.45	87.68	347.11	1,400	1,400	001-008-4198-6011	
R/M Mechanical Equipment	6,232.21	4,540.89	4,992.04	7,500	14,400	001-008-4198-6012	
R/M Auto	364.04	1,968.46	793.44	1,000	1,000	001-008-4198-6100	
R/M Other Equipment	68.36		664.91		1,000	001-008-4198-6200	
Preventative Maintenance / Bldgs	16,807.96	47,446.94	39,324.96	34,500	34,500	001-008-4198-6310	
Total Services & Supplies	\$127,466.50	\$146,770.19	\$159,883.46	\$157,475	\$172,875		
Scissor Lift and Trailer				\$17,000		001-008-4198-7625	
Police Dept ALC					\$95,000		
Street Building Roof					25,000		
Total Capital Outlay				\$17,000	\$120,000		
	\$436,998.52	\$453,912.44	\$488,630.38	\$552,832	\$675,981		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Building Maintenance	2007 CHEVY 1500 SILVERADO	PARKS 800	\$14,628			\$40,000		
Building Maintenance	2003 GMC PICKUP	PARKS 804	17,681		\$30,000			
Building Maintenance	1997 FORD RANGER PICKUP	PARKS 817	10,732				\$40,000	
Building Maintenance	2016 12' SCISSOR LIFT & TRAILER	PARKS 896	12,000					
TOTAL BUILDING MAINTENANCE DEPT								
			\$55,041	\$0	\$30,000	\$40,000	\$40,000	\$0



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Police Department

Program Description

The Police Department strives to improve or maintain the safety of our community through collaborative partnerships in an effort to appropriately respond to emergency calls for service, reduce the fear of crime, and improve community engagement. CDA PD has 112 members who serve our public. The police department is comprised of the following units: Patrol, investigations, school resource officers, community action team, records, traffic, K9, SWAT, code enforcement, civilian investigative specialists, crime analysis, animal control, professional standards, hiring and training, IT, fleet support, property and evidence, volunteers, and chaplains. The Department values proactive policing efforts through both enforcement activities and crime prevention strategies. We encourage ownership in addressing crime issues through a sense of urgency and a commitment to our community's needs.

Major Objectives

- Appropriately respond to emergency calls for service.
- Reduce crime and the fear of crime in our community.
- Properly and adeptly investigate allegations of crime.
- Improve or maintain our partnership with the community.
- Keep school children safe through the School Resource Officer program.
- Continue to support the members of the police department by ensuring they are properly staffed, trained, and equipped to fully meet our public safety mission.
- Employ proven best practices towards innovation and efficiency in policing.

Fiscal Year 2018-19 Accomplishments

- In 2018 Part 1 crime was reduced by -14.35%. Overall Part 1 crime has been reduced -44% since 2014. Crime has dropped steadily every year since 2014 and our crime rates now are lower than they were 20 years ago. Not only is our Part 1 crime rate (per 100,000 population) lower than it has ever been, the total number of Part 1 incidents is lower now than it was in 1997.
- Responded to 45,402 calls for service.
- Reduced reportable accidents, injury accidents, and DUI- related accidents.

- Hired a victim advocate to better serve victims of domestic violence and sex crimes.
- Improved highway safety through our DUI enforcement program.
- Improved investigative processes and appropriately investigated major cases including 179 auto burglaries, 105 aggravated assaults, 20 robberies, 49 rapes, and two homicides.
- Partnered with the Fire Department to develop the Rescue Task Force program to better respond to active shooter incidents.
- Increased recruiting efforts, doubling the number of applicants for open positions.
- Members of the department were recognized for their contributions to local children's charities, numerous lifesaving awards, commitment to diversity, and investigation of hate crimes.

Fiscal Year 2019-20 Goals

- Continue to reduce the fear of crime in our City through a collaborative effort with community partners.
- Continue to be leaders in public safety for our region.
- Add one SRO in cooperation with SD 271.
- Add one Code Enforcement Officer to assist in improving quality of life.
- Replace obsolete technology such as aging radios and car computers.
- Implement the Police Athletic League in cooperation with the Boys and Girls Club.
- Promote leadership training through several outlets including the nationally recognized Women Leaders in Law Enforcement Conference.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - 2019-20
POLICE DEPARTMENT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$6,274,929.98	\$6,717,001.86	\$7,175,872.71	\$7,775,606	\$8,367,357	001-009-4211-1000	113
Shift Differential	57,459.51	36,319.57	36,076.35	92,141	94,445	001-009-4211-1001	
Assignment Pay				134,681	138,048	001-009-4211-1002	
Court Time	28,014.11	30,243.01	29,248.04	50,991	52,266	001-009-4211-1004	
Holiday Pay	273,467.08	282,769.61	294,316.84	318,179	326,133	001-009-4211-1005	
Sick Leave Repurchase	25,570.02	28,068.54	21,976.17	34,110	26,000	001-009-4211-1006	
Call Out Availability Pay	74,370.77	74,731.20	75,930.37	4,000	88,234	001-009-4211-1007	
Off-duty employment	2,620.00	387.50	485.00		4,000	001-009-4211-1008	
FTO Pay			4,508.68	17,486	17,486	001-009-4211-1009	
Over Time	389,910.85	473,756.28	519,374.95	490,321	515,820	001-009-4211-1200	
OT Enforcing Underage Drinking		1,057.67	6,574.97			001-009-4211-1201	
Traffic Mobilization - Aggressive	180.60	113.13	671.19			001-009-4211-1202	
Overtime Impaired / DUI	3,803.70	4,730.99	10,319.96			001-009-4211-1203	
OT Traffic Mobilization - Seatbelt	1,618.49	906.83	291.41			001-009-4211-1205	
OT - Aggressive Driving Grant			1,665.99			001-009-4211-1206	
Overtime - Alive at 25 Grant		3,964.81	5,099.52			001-009-4211-1207	
Overtime - NIRVCTF	28,797.52	31,194.03	4,545.99			001-009-4211-1208	
Overtime - FTO Pay			134.09			001-009-4211-1209	
Overtime - Law Enforcement Liason	3,734.40	3,761.03	5,482.04			001-009-4211-1210	
Part Time	83,010.80	125,367.25	121,512.71	124,879	129,122	001-009-4211-1300	2.5
Part Time - Reserves	885.50	18,825.75	27,972.00	59,306	59,306	001-009-4211-1301	2.48
PT-Ambassadors/Volunteer Coord		7,893.50	11,992.50	34,369	34,369	001-009-4211-1302	1.34
PT- Front Desk/Crime Analyst	44,571.39	7,053.80				001-009-4211-1303	
Clothing Allowance	10,500.00	10,200.00	11,100.00	12,000	-	001-009-4211-1400	
Cell Phone Allowance	5,100.00	6,195.00	9,940.00	5,500	2,280	001-009-4211-1500	
Misc Credits to Payroll	(55,400.63)	(50,540.75)	(48,820.06)			001-009-4211-1600	
Reimbursement - Off Duty Officers	(3,462.62)		(481.25)	(4,891)	(4,902)	001-009-4211-1610	
FICA	548,287.31	593,968.25	633,032.36	698,338	752,684	001-009-4211-2100	
PERS	836,059.36	896,206.37	953,359.13	1,064,819	1,194,039	001-009-4211-2200	
Workmens Compensation	146,953.77	171,243.65	188,449.93	225,806	226,904	001-009-4211-2400	
Health Insurance	1,153,880.64	1,295,165.34	1,428,863.84	1,514,266	1,574,073	001-009-4211-2500	
Dental Insurance	107,437.30	112,395.67	115,995.65	126,553	129,390	001-009-4211-2501	
Cobra & Retirees	(178.47)	1,130.01	(2,808.92)			001-009-4211-2502	
Health Reimbursement Acct	340,894.35	400,889.15	398,223.66	380,355	395,598	001-009-4211-2520	
Life & Disability Insurance	69,808.87	67,189.04	72,034.13	88,958	94,132	001-009-4211-2600	
Total Payroll Expenses	\$10,452,824.60	\$11,352,188.09	\$12,112,939.95	\$13,247,773	\$14,216,783		
Uniforms	\$69,338.17	\$90,432.85	\$70,187.20	\$63,955	\$82,000	001-009-4211-3000	
Uniform Cleaning	6,713.50	6,364.00	7,497.50	8,769	8,769	001-009-4211-3001	
Office Supplies	27,919.27	30,262.24	31,758.23	28,500	28,500	001-009-4211-3100	
Operating Supplies-Patrol	22,313.87	32,889.92	22,967.84	25,161	25,161	001-009-4211-3201	
Operating Supplies-Serv.	5,398.21	5,477.47	10,774.14	7,250	7,250	001-009-4211-3202	
Operating Supplies/Range	180,864.73	116,336.62	118,709.09	121,875	85,000	001-009-4211-3206	
Operating Supplies/Investgtn	13,137.90	14,656.15	28,882.62	20,000	20,000	001-009-4211-3207	
Oper Supps/Less Lethal Materials					34,000	001-009-4211-3216	
Motorcycle Program	11,357.76	15,960.30	15,447.19	15,470	16,440	001-009-4211-3220	
Minor Equipment	72,558.24	66,939.55	119,710.38	45,000	45,000	001-009-4211-3400	
Technology	44,678.04	41,804.50	44,995.08	47,400	215,000	001-009-4211-3420	
Fuels/Lubes	93,164.45	120,642.05	154,485.92	150,046	156,000	001-009-4211-3500	
Official Representation	11,304.76	2,598.53	5,752.71	2,900	2,900	001-009-4211-4100	
Professional Service	34,785.93	13,356.56	10,373.00	20,000	12,000	001-009-4211-4201	
Volunteer Unit	1,321.00	2,414.76	3,077.47	3,500	3,500	001-009-4211-4210	
Explorer Program	535.80	1,634.70	2,063.04	3,000	2,500	001-009-4211-4220	
Community Programs	1,163.33	3,070.51	3,865.08	4,000	5,500	001-009-4211-4225	
S.W.A.T. Equipment	50,160.55	57,504.56	55,765.39	55,000	55,062	001-009-4211-4230	
Air Support	5,000.00	5,000.00	4,670.02	5,000	5,000	001-009-4211-4300	
Dues/Subscriptions	20,949.73	20,037.81	19,421.95	19,210	19,210	001-009-4211-4800	
Tuition Reimbursement	2,755.00	7,895.60	16,371.60	16,000	16,000	001-009-4211-4900	
Training Materials	2,492.64					001-009-4211-4901	
Travel and Training	116,774.01	112,361.40	120,550.38	82,500	90,000	001-009-4211-4902	
Firing Range Contract	2,000.00	5,000.00		4,600	4,600	001-009-4211-4903	
Patrol Canine	6,246.52	13,512.01	9,409.14	7,000	7,000	001-009-4211-4910	
Animal Control	9,110.00	9,954.19	12,057.54	11,000	11,000	001-009-4211-5011	
Software Maintenance Fees	56,914.94	126,034.50	100,501.75	154,435	179,575	001-009-4211-5020	
Communications	61,433.10	55,709.34	57,853.46	83,950	83,950	001-009-4211-5100	
Utilities	56,205.84	51,544.58	48,736.78	52,900	52,900	001-009-4211-5200	
R/M Office Equipment	11,634.58	2,399.99				001-009-4211-5800	
R/M Auto	47,817.98	60,897.84	50,853.74	52,200	52,200	001-009-4211-6101	
R/M Tires	12,532.81	13,699.93	14,450.54	14,950	19,900	001-009-4211-6102	
R/M Radar / Radio	18,684.49	12,475.78	10,056.11	132,000	63,100	001-009-4211-6200	
Patrol Carpports - GO Bonds		8,421.72				001-009-4211-6210	
Other Purchased Services	46,338.84	23,444.43	24,511.81	20,000	20,000	001-009-4211-6300	
Police Substation - East Sherman *	21,796.39	21,153.89	19,980.61	21,120	21,120	001-009-4211-6316	
Patrol Vehicles / Misc Equipment	146,774.42	193,195.53	46,971.47	11,000	167,079	001-009-4211-6502	
SHSP Grant		6,185.00	32,391.00			001-009-4211-6620	
Total Services & Supplies	\$1,292,176.80	\$1,371,268.81	\$1,295,099.78	\$1,309,691	\$1,617,216		

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - 2019-20
 POLICE DEPARTMENT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Patrol Carports	\$9,078.47					001-009-4211-7210	
Patrol Vehicles	501,579.57	\$335,598.00	\$177,632.23		\$140,161	001-009-4211-7502	
Security / Fingerprinting Machine		69,406.48				001-009-4211-7515	
Camera Networks	276,248.08	36,950.38				001-009-4211-7605	
Mobile Command Center	299,584.00					001-009-4211-7611	
Total Capital Outlay	\$1,086,490.12	\$441,954.86	\$177,632.23		\$140,161		
Total Expenses	\$12,831,491.52	\$13,165,411.76	\$13,585,671.96	\$14,557,464	\$15,974,160		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Police	1993 RADAR TRAILER	POLRADAR	7,999.00					
Police	1995 FORD F SUPER DUTY	POL656	95,927.00					
Police	1999 Ford F150 pickup 1/2 TON	POL195	15,340.00					
Police	2001 CHEV IMPALA	POL1621	31,999.00					
Police	2001 DODGE RAM 1500 5.2L	POL1370	4,589.31					
Police	2002 CHEV IMPALA	POL985	32,175.38					
Police	2002 CHEV TAHOE	POL864	29,500.00				36,000	
Police	2003 CHEV IMPALA 3800 ENGINE	POL930	23,324.97					
Police	2004 CHEV ASTRO VAN 4.3 LTR	POL1030	19,000.00					
Police	2004 CHEV IMPAPA 3.8 ENG	POL677201	23,744.14		30,020			
Police	2008 Ford F550 Diesel Truck	POL1808	40,000.00					
Police	2005 CHEV IMPALA 3.8LTR	POL1042	33,447.49					
Police	2005 CHEV IMPALA 3.8 ENG	POL1039	22,847.49		36,746			
Police	2006 CHEV IMPALA 3.9LTR	POL1079	22,968.81					
Police	2006 CHEV IMPALA 3.9LTR	POL1080	45,968.81					
Police	2006 CHEV IMPALA 3.9LTR	POL1078	23,368.81		36,746			
Police	2006 FORD CROWN VICTORIA 4.6LTR	POL1087	21,759.00			30,020		
Police	2007 CHEV COLORADO	POL1154	24,999.00			30,020		
Police	2007 CHEV IMPALA 3.9 LTR	POLPCD4	46,955.00					
Police	2007 CHEV IMPALA 3.9 LTR	POLCPD3	46,955.00					
Police	2008 CHEV TAHOE 5.3LTR	POL642553	52,480.00					
Police	2008 CHEVY TAHOE	P677202	35,875.00		30,020			
Police	2009 CHEV IMPALA	POL1301	27,267.67				30,020	
Police	2009 CHEV IMPALA	POLCPD2	49,867.67					
Police	2009 FORD CROWN VICTORIA	POL1287	26,491.00					
Police	2011 CHEV IMPALA	POL1408	46,426.14		36,746			
Police	2011 CHEV IMPALA	POL1409	46,426.14					
Police	2011 CHEV IMPALA	POL1412	46,426.14					36,746
Police	2011 FORD CROWN VICTORIA PI	POL1418	48,935.00		36,746			
Police	2012 CHEV IMPALA	POL1439	47,049.00					
Police	2012 POLARIS RANGER 500 EFI	PBRF515	11,577.00					
Police	2013 CHEVY IMPALA	POL1495	47,255.09					
Police	2013 FORD INTERCEPTOR	POL1494	50,785.88					
Police	2013 FORD INTERCEPTOR	POL1448	50,119.00					
Police	2013 FORD INTERCEPTOR	POL1449	50,785.88		36,746			
Police	2013 POLICE INTERCEPTOR	POL1492	50,119.00					36,746

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Police	2013 GMC TAHOE	POL1496	56,275.75			36,746		
Police	2013 AEP North America 5400	POLALPR	62,465.00					
Police	2014 CHEVY IMPALA	POL1596	46,684.80					
Police	2014 FORD F150 XL EXTENDED	POL1585	26,948.00					
Police	2014 Ford Taurus Police Interceptor	POL1594	50,974.41					
Police	2014 Police Interceptor Utility	POL1595	52,730.00					
Police	2015 CHEV TRAVERSE AWD 4DR	POL580453	32,608.24					
Police	2015 Chev Impala Limited	POL1648	46,157.00					
Police	2015 Chev Impala Limited	POL1645	46,157.00				36,746	
Police	2015 Dodge Durango	POL580935	43,938.00					
Police	2015 Dodge Durango	POL580933	41,938.00					
Police	2015 Ford SE 1.5 L Fusion	POL577701	45,150.00					
Police	2015 FORD Police Interceptor	POL1622	51,197.00					
Police	2015 FORD Police Interceptor	POL1623	52,907.00				36,746	
Police	2015 Ford Police Interceptor	POL1626	57,871.00					
Police	2015 Ford Police Interceptor	POL1632	56,657.00					36,746
Police	2015 Jeep Grand Cherok	POL580934	29,388.00					
Police	2015 FORD F150	POL1659	46,500.00					
Police	2015 Dodge Durango	POL590875	40,373.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL1654	58,929.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1671	55,765.00				36,746	
Police	2016 Ford Police Interceptor Sedan	POL 1672	54,917.00					
Police	2016 Ford Police Interceptor Sedan	POL 1673	54,917.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1670	55,765.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1674	55,765.00				36,746	
Police	2016 Ford Police Interceptor Utility Wagon	POL 1675	58,700.00					36,746
Police	2016 Interstate Trailer 7X14 enclosed	POLZKJ874	4,871.14					
Police	2016 Ford Police Interceptor Utility Wagon	POL1678	56,355.00					
Police	2016 Ford F550 Diesel XLT Truck	POL1694	56,113.00					
Police	2016 Ford Police Interceptor Utility Wagon	POL1698	31,355.00					36,746
Police	2016 Ford Police Interceptor Utility Wagon	POL1697	31,355.00				36,746	
Police	2017 LDV TRAILER	POLA14538	252,457.00					
Police	2016 FORD ESCAPE	POL608281	25,357.57					
Police	2016 Ford Edge	POL1713	30,200.00					
Police	2016 Ford Edge	POL1708	30,200.00					
Police	2016 Ford Edge	POL1712	30,571.00					
Police	2017 Ford Explorer	POL1739	62,357.93					

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Police	2017 Ford Explorer	POL1740	62,357.93					
Police	2017 Ford Explorer	POL1741	62,357.93					
Police	2017 Ford Explorer	POL1742	62,357.93					
Police	2017 Ford Explorer	POL1743	62,357.93					
Police	2017 Ford Explorer	POL1744	62,357.93					
Police	2017 Harley Davidson Motorcycle	POLM785	25,500.00					
Police	2017 Harley Davidson Motorcycle	POLM786	25,500.00					
Police	2017 Harley Davidson Motorcycle	POLM800	25,500.00					
Police	2017 Kawasaki Utility Mule	POLMULE	15,124.00					
Police	2017 Ford Explorer	POL675308	64,298.00					
Police	2017 Jeep Grand Cherokee	POL637822	38,314.00					
Police	2017 Chev Traverse	POL637827	40,640.00					
Police	2018 Dodge Durango SXT AWD	POL639366	40,413.00					
Police	2018 CHEV TAHOE 5.3LTR	POL1797	63,277.23					
Police	2018 Ford Explorer	P1809	67,682.00					
Police	2018 Chev Equinox	P1816	21,798.00					
Police	2018 Jeep Grand Cherokee	POL667138	38,761.00					
Police	2018 Chev Equinox	POL667139	22,912.00					
Police	2019 Chev Equinox	P1815	24,989.00					
Police	2004Ford F-350 crew cab		15,213.00					
Police	2003Chev Blazer	POL677921	15,780.00					
TOTAL POLICE DEPARTMENT			\$ 4,051,115	\$	\$ 243,770	\$ 96,786	\$ 249,750	\$183,730



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Fire Department

Program Description

The Fire Department's primary mission is to prevent and reduce harm to the citizens, their property and the environment. The methods in which this mission are achieved include direct delivery of fire suppression (structural, wildland and marine) basic and advanced life support, emergency medical transport, fire investigation, public fire education, fire and safety inspections, pre fire planning, technical rescue (including K-9 team) and hazardous material interventions. This is accomplished by a highly trained, motivated and well managed group of firefighters willing to support the Fire Department mission.

Mission Statement

THE COEUR D'LENE FIRE DEPARTMENT IS COMMITTED TO PROVIDING THE HIGHEST QUALITY SERVICE TO THE RESIDENTS AND VALUED GUESTS OF THE CITY OF EXCELLENCE. WE ARE DRIVEN BY PERFECTION AND STEERED BY KNOWLEDGE, TRADITION AND INTEGRITY.

Fiscal Year 2018-19 Accomplishments

Received National "FIREWISE" designation for two communities within the City.
Worked with City P.D. to establish and implement an active shooter policy. Trained numerous times on the plan.
Firefighter EMT Scott Dietrich received KCEMSS Paramedic of the Year Award. Also was North Idaho EMT of the Year.
Firefighter Greg Thaxton was named North Idaho Firefighter of the year.
Implemented a behavior health initiative within the Department.
Implementing "Blue Card" incident response system throughout Department, have two members trained as train-the-trainers.
Started Red Card certification for Wildland Engine Boss through Idaho Department of Lands.
Had crews recognized three times as KCEMSS crew of the month.
Had two members of the Technical Rescue Team K-9 program deployed to Hawaii for hurricanes Lane and Olivia.
Provide two certified "tactical" paramedics for the County SWAT team.
Started Carbon Monoxide detector giveaway program.
Conducted two fire safety days for at risk neighborhoods for Wildfire.
Entered into partnership for the use of a drone housed at Station #4.
Conducted Battalion Chief testing process.

Conducted Captain testing process.

Continued to support and enhance "Healthy in Healthy out" firefighter safety initiative.

Fire Union and City labor agreement negotiations completed.

Deputy Chief Bill Deruyter appointed as President of Idaho Fire Chiefs Training Division.

Deputy Chief Lucas Pichette appointed as Fire Service representative on Local Emergency Planning Committee.

Finalized Engineer Certification Program.

Help shift fire investigator class and placed two Fire Investigators on each shift. \Trained

Fiscal Year 2019-20 Goals

Establish Task Books and Certification process for Battalion Chief Position.

Review and enhance Fire Pre Plan process.

Continue to familiarize Department with new Department software.

Evaluate and lend more support to Department Safety committee.

Enhance Public Information through Social Media.

Certify Captains to Engine Boss through Idaho Department of Lands

Certify Battalion Chiefs to Incident Commanders through Idaho Department of Lands

Continue to integrate Blue Card certification to all officers and work up officers.

Explore options and partnerships for a Department drone program.

Start self-inspection program for businesses.

Send two Firefighters to Paramedic School.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
FIRE DEPT

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$4,339,714.16	\$4,987,946.99	\$5,253,989.00	\$5,407,199	\$5,651,689	001-010-4231-1000	65.75
Holiday Pay	295,355.76	306,693.84	364,869.84	386,538	418,385	001-010-4231-1005	
Sick Leave Repurchase	22,580.58	22,886.77	23,436.60	27,063	32,143	001-010-4231-1006	
Shift Differential	30,126.86	41,976.15	37,617.89	42,170	58,123	001-010-4231-1100	
Overtime	120,082.82	146,593.01	91,681.77	128,998	149,315	001-010-4231-1200	
Constant Manning	325,136.86	226,017.85	374,864.60	220,369	240,369	001-010-4231-1201	
FLSA	90,917.10	106,926.54	109,999.45	123,178	123,178	001-010-4231-1205	
Cell Phone Allowance	1,200.00	1,200.00	1,750.00	1,800	2,400	001-010-4231-1500	
Reimbursements to Wages	(5,540.55)	(11,291.69)	(26,460.39)			001-010-4231-1600	
FICA / Medicare	80,920.09	90,784.92	95,078.23	91,366	96,435	001-010-4231-2100	
PERS	862,494.39	962,047.08	1,010,469.87	1,054,238	1,144,847	001-010-4231-2200	
PERS - 6.2%	304,498.81	351,166.61	378,399.50	390,670	412,344	001-010-4231-2210	
Workmens Compensation	152,818.86	168,788.13	184,163.98	212,312	206,872	001-010-4231-2400	
Health Insurance	715,873.41	836,121.89	869,155.22	864,538	883,237	001-010-4231-2500	
Dental Insurance	53,354.31	61,109.71	59,224.92	73,775	73,775	001-010-4231-2501	
Cobra & Retirees	127.93	257.56	(3,551.99)			001-010-4231-2502	
Health Reimbursement Acct	298,742.18	349,796.82	441,855.23	355,317	355,985	001-010-4231-2520	
Life & Disability Insurance	42,385.21	53,174.06	47,147.17	59,855	62,304	001-010-4231-2600	
Total Payroll Expenses	\$7,730,788.78	\$8,702,196.24	\$9,313,690.89	\$9,439,387	\$9,911,402		
Uniforms	\$35,994.36	\$40,372.65	\$56,821.11	\$58,400	\$58,400	001-010-4231-3001	
Protective Clothing	109,666.62	95,722.34	73,499.49	78,000	78,000	001-010-4231-3002	
Office Supplies	4,333.36	3,524.19	3,803.71	5,100	5,100	001-010-4231-3100	
Operating Supplies	13,892.33	19,410.20	19,446.07	13,439	19,446	001-010-4231-3200	
Fire Prevention	2,153.64	2,659.65	1,928.24	2,450	2,450	001-010-4231-3300	
Minor Equipment	115,838.74	70,237.71	43,308.04	42,963	42,963	001-010-4231-3400	
Fuels	33,262.62	42,607.57	46,956.87	58,025	63,099	001-010-4231-3500	
Official Representation	3,306.47	2,399.61	6,639.88	4,990	4,990	001-010-4231-4100	
Professional Services	5,583.49	7,167.50	7,865.23	7,900	7,900	001-010-4231-4200	
Medical Tests and Exams	8,241.35	14,060.00	22,605.00	33,000	33,000	001-010-4231-4201	
Medical Services	1,977.96	3,491.58	3,477.26	4,100	4,100	001-010-4231-4300	
Dues/Subscriptions	2,502.89	2,436.84	2,450.38	2,574	2,574	001-010-4231-4800	
Public Education	5,403.55	3,947.98	4,592.10	4,800	4,800	001-010-4231-4901	
Travel /Training	62,577.70	59,378.93	68,622.67	69,860	82,260	001-010-4231-4902	
Communications	78,379.11	23,126.47	41,706.75	35,972	43,582	001-010-4231-5100	
Utilities	48,649.73	66,938.35	81,476.70	83,816	83,816	001-010-4231-5200	
Solid Waste	232.51	1,887.64	800.99	2,004	2,004	001-010-4231-5201	
R/M Building	54,122.72	35,632.61	29,270.35	24,846	24,846	001-010-4231-6000	
R/M Auto	32,823.44	67,394.80	48,718.67	44,406	46,501	001-010-4231-6100	
R/M Fire Boat		12,930.80	27.27			001-010-4231-6101	
R/M Other	17,953.81	23,413.72	30,228.39	27,764	27,764	001-010-4231-6200	
R/M Radio	779.70	6,519.05	2,090.84	3,500	3,500	001-010-4231-6201	
Fire Station 4 - non capital		9,965.23	723.85			001-010-4231-6235	
Fire & Police Shared Facility		4,693.33				001-010-4231-6245	
2015 GO Bond Sale		130,689.21	129,711.52			001-010-4231-6400	
Total Services & Supplies	\$637,676.10	\$750,607.96	\$726,771.38	\$607,909	\$641,095		
Fire Station #4	\$732,981.98	\$629,644.23	\$68,437.28			001-010-4231-7235	
Fire / PD Shared Facility	290,928.18	710,638.13				001-010-4231-7245	
Brush Truck	40,083.00	157,870.50				001-010-4231-7500	
Ladder Truck	687,088.50	523,950.20	39,002.11			001-010-4231-7501	
Fire Engines	1,025,499.00	799,439.55				001-010-4231-7505	
Command Vehicles	6,287.38	158,008.00				001-010-4231-7510	
SCBA		131,696.09				001-010-4231-7515	
Inspector Vehicles	86,765.72					001-010-4231-7517	
Battalion Chief Unit	59,058.30	5,999.40				001-010-4231-7518	
Furnaces for Fire Stations					\$23,000	001-010-4231-7516	
Utility Trucks	75,037.00	5,013.56				001-010-4231-7520	
Fire Boat	429,357.69					001-010-4231-7528	
Total Capital Outlay	\$3,433,086.75	\$3,122,259.66	\$107,439.39		\$23,000		
	\$11,801,551.63	\$12,575,063.86	\$10,147,901.66	\$10,047,296	\$10,575,497		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Fire	1924 American LaFrance Antique Fire Truck	FIRE1924	30,000.00						
Fire	1995 DODGE 2500 8LTR	FIRE350	20,291.24						53,000
Fire	1999 E-ONE LADDER TRUCK	FIRE341	595,492.00						
Fire	2002 TEREX TX51-19M FORK LIFT	FIRE319	21,000.00						
Fire	2003 SPARTAN GLADIATOR PUMPER	FIRE323	400,874.50						
Fire	2005 FORD F250 SUPER DUTY 6.8L	FIRE394	29,149.07						53,000
Fire	2005 Forest River Utility Trailer	FIRE313	65,350.00						
Fire	2006 GMC BRUSH TRUCK 7.8LTR	FIRE354	131,861.00						
Fire	2006 Kawasaki/Mule 3010	FIRE355	9,088.00						14,000
Fire	2006 Scotty, Safety Trailer	FIRE311	47,281.00						
Fire	2006 SPARTAN BIG EASY	FIRE380	641,644.05						700,000
Fire	2007 SPARTAN GLADIATOR CLASSIC	FIRE322	485,934.33						
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE391	46,300.00						
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE392	46,300.00						
Fire	2015 Forest River Cargo Utility Trailer	FIRE316	36,195.00						
Fire	2014 Mercury Inflatable Boat	FIRE395	10,050.00						
Fire	2015 Forest River Utility Trailer	FIRE317	31,350.00						
Fire	2015 Kawasaki Mule	FIRE356	15,000.00						
Fire	2016 Ford F250 Super Cab XL	FIRE396	37,623.00						43,000
Fire	2016 Ford F250 Super Cab XL	FIRE397	37,623.00						43,000
Fire	2016 Aluminum Kokopelli Trailer (FIRE BOAT TRAILER)	FIRE314	14,835.00						
Fire	2016 FIRE BOAT 32" Landing Craft	FIRE371	387,269.47						
Fire	2016 DODGE RAM 5500	FIRE353	157,000.00						
Fire	2016 FORD F 150	FIRE393	72,591.00						80,000
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE357	43,002.00						
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE358	33,835.00						
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE324	662,263.00						675,000
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE325	662,263.00						675,000
Fire	2016 ROSENBAUER COMMANDER PUMPER FIRE APPARATUS	FIRE326	662,263.00						675,000
Fire	2017 Rosembauer Ladder Fire truck	FIRE342	1,098,622.00						1,250,000
Fire	2018 Kawasaki Mule Pro FXT EPS	FIRE359	19,494.50						
Fire	2017 FORD EXPLORER	FIRE394	54,502.00						60,000
Fire	2017 FORD EXPLORER	FIRE390	54,502.00						60,000
Fire	2017 FORD EXPLORER	FIRE391	54,502.00						60,000
Fire	2017FORD EXPLORER	FIRE388	54,502.00						60,000
TOTAL FIRE DEPARTMENT			\$6,769,852	\$0	\$0	\$0	\$0	\$0	4,501,000



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Streets & Engineering Department

Program Description

The Streets & Engineering Department incorporates all maintenance and construction services within the city's rights-of-way as well as provides maintenance and repair service to all departments.

Public safety as it relates to the maintenance, construction and repair of the street system, storm drain system, street lights, and all associated traffic signals

Major Objectives

- ✓ To provide a quality/ quantity based inspections in the city right-of-way, traffic control, and accessibility;
- ✓ Complete pavement rating project;
- ✓ Implement best practices for long term pavement markings;
- ✓ Utilize opportunities through Capitol purchases for best asphalt maintenance practices;
- ✓ Work with city staff in redeveloping an overall sidewalk replacement program contingent on council approval and funding;
- ✓ Continue to upgrade our signalized corridors;
- ✓ Provide responsive and efficient fleet services to City departments and maintain ongoing communication to assist them with their needs for future planning;
- ✓ Work with the school district to ensure safety routes in and around schools;
- ✓ To be able to complement department needs with citywide expectations;

(Staffing Levels)

- ✚ 1 FTE Electrician
- ✚ 1 FTE Street Maintenance Worker
- ✚ 1 FTE Mechanic

Fiscal Year 2018-19 Accomplishments

- ✓ Completed our 2nd season of administering our chip-season
- ✓ Improved department efficiencies through cross-training
- ✓ Undertook training opportunities to maintain professional development
- ✓ Major work on Complete Streets, and Traffic Calming Policy
- ✓ Finished 3 major road projects; (Gov't Way, Seltice, and Ironwood)

- ✓ Successfully completed the 2018-19 winter snow season. With record breaking February pushed crews to the limit;
- ✓

Fiscal Year 2019-20 Goals

- ✓ Continue to cross-train in street ratings, inspections, asphalt maintenance, public vacations, development review, and management;
- ✓ Start up a sidewalk rating inspection program
- ✓ Design and construction of a 2nd lane eastbound on Kathleen Avenue from US 95 to Gov't Way.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
STREET / ENGINEERING DEPT

Description	2016	2017	2018	2019	2020	Account	FTE
	Actual	Actual	Actual	Adopted	Requested		
Wages	\$1,870,327.33	\$1,808,127.42	\$1,759,127.46	\$1,986,755	\$2,040,495	001-018-4311-1000	35
Sick Leave Repurchase	13,433.40	10,644.86	2,123.60	12,735	2,300	001-018-4311-1006	
Overtime	17,229.07	41,046.22	35,917.64	25,625	36,000	001-018-4311-1200	
Part Time	132,276.37	131,012.21	96,861.90	81,116	84,005	001-018-4311-1300	3.05
Cell Phone Allowance	3,100.00	3,901.40	3,145.00	4,080	5,040	001-018-4311-1500	
Misc Credits to Payroll	(285,279.01)	(238,399.20)	(240,946.04)	(300,000)	(300,000)	001-018-4311-1600	
FICA	153,049.72	149,843.33	142,756.31	161,437	165,838	001-018-4311-2100	
PERS	212,146.80	210,877.45	199,042.39	242,160	258,840	001-018-4311-2200	
Workmens Comp	55,197.68	64,272.56	69,185.25	88,183	87,028	001-018-4311-2400	
Health Insurance	416,967.54	446,366.03	410,660.42	481,326	496,453	001-018-4311-2500	
Dental Insurance	42,033.18	42,255.19	39,749.76	39,725	39,725	001-018-4311-2501	
Cobra & Retirees	23,479.07	24,661.93	8,450.25			001-018-4311-2502	
Health Reimbursement Acct	120,254.59	109,144.25	110,422.02	135,400	143,800	001-018-4311-2520	
Life & Disability Insurance	19,977.03	19,916.03	17,171.73	21,853	22,180	001-018-4311-2600	
Unemployment Insurance	8,302.74	8,667.01	154.56	10,000	5,000	001-018-4311-2800	
Total Payroll Expenses	\$2,802,495.51	\$2,832,336.69	\$2,653,822.25	\$2,990,394	\$3,086,704		
Office Supplies	\$4,613.50	\$4,418.69	\$5,010.86	\$3,700	\$4,000	001-018-4311-3100	
Operating Supplies	38,722.78	42,270.75	24,133.16	37,000	43,000	001-018-4311-3200	
Operating Supplies - Garage	29,520.42	23,959.84	28,108.15	17,500	21,000	001-018-4311-3201	
Signage / Barricades	20,345.61	28,977.94	13,300.69	22,000	19,000	001-018-4311-3270	
Pvmnt Markers/Traffic Paint	34,086.71	39,469.65	41,747.23	44,000	47,000	001-018-4311-3280	
Deice Materials / Chemicals	13,651.74	29,894.22	51,117.73	17,000	20,000	001-018-4311-3290	
Miscellaneous Tools - Garage	4,964.96	2,725.73	3,690.40	4,500	5,100	001-018-4311-3400	
Minor Equipment	7,525.03	3,602.11	8,994.85	8,400	6,500	001-018-4311-3401	
Fuels/Lubes	88,369.51	113,184.86	128,908.28	117,000	119,000	001-018-4311-3500	
Incentives and Reimbursements	7,000.00	6,000.00	14,390.00	3,000	5,000	001-018-4311-3600	
Official Representation	525.63	209.75		200	200	001-018-4311-4100	
Professional Services	36,069.73	52,191.46		21,500		001-018-4311-4200	
Dues/Subscriptions	1,771.00	2,457.50	2,096.00	2,400	2,400	001-018-4311-4800	
Public Transportation / KMPO	31,947.12	75,930.12		70,500	105,404	001-018-4311-4810	
Training - Other	14,474.31	8,751.47	6,044.74	11,200	14,000	001-018-4311-4902	
Communications	3,855.90	6,164.38	4,438.99	4,000	6,500	001-018-4311-5101	
Utilities - Garage	20,355.07	17,996.97	18,722.18	22,000	22,000	001-018-4311-5200	
Solid Waste	1,468.12	1,441.48	1,393.60	1,800	1,800	001-018-4311-5210	
R/M Grounds, Asphalt	97,360.00	94,919.37	97,055.81	100,000	115,000	001-018-4311-5901	
R/M Grounds, Gravel/Grindings	12,668.11	9,258.82	7,292.73	6,000	9,000	001-018-4311-5903	
Dust Control Dirt Streets	10,604.12	7,206.81	8,172.62	7,200	8,000	001-018-4311-5904	
R/M Traffic Lights	95,026.47	45,249.97	61,636.22	47,000	64,000	001-018-4311-5910	
Equipment Rental	61,181.24	65,534.01	73,346.78	55,000	75,000	001-018-4311-5911	
R/M Building - Garage	1,972.98	19,711.55	2,486.34	4,500	5,500	001-018-4311-6000	
R/M Concrete and Sidewalks	29,980.42	42,289.02	15,594.64	60,000	60,000	001-018-4311-6010	
R/M Electrical		6,971.76	12,445.52	5,000	6,000	001-018-4311-6020	
R/M Auto	1,069.10	3,181.25				001-018-4311-6100	
R/M Other Equip	69,224.62	67,817.55	67,076.62	71,000	74,000	001-018-4311-6200	
Loader payments (3)	32,204.67	32,204.67	52,795.66	87,000	87,000	001-018-4311-6910	
Grader Lease payments (1)	20,590.99	20,590.99		24,000	22,000	001-018-4311-6910	
Litter (Adopt-A-Street)				250		001-018-4311-6911	
Leaf Pickup	6,044.58	14,430.44	76,381.13	70,000	80,000	001-018-4311-6310	
Overlay / Chip Seal Program	744,013.76	774,098.24	713,049.97	750,000	750,000	001-018-4311-6901	
Total Services & Supplies	\$1,541,208.20	\$1,663,111.37	\$1,539,430.90	\$1,694,650	\$1,797,404		
Used Surplus Equipment	\$81,666.62	\$43,000.00	\$114,159.33	\$90,000	\$75,000	001-018-4311-7505	
Thermo-lay Machine				30,000	80,000	001-018-4311-7640	
Scanner				6,500		001-018-4311-7645	
Grader				80,000		001-018-4311-7665	
Sign Message Board			9,425.00			001-018-4311-7675	
Asphalt Paver			137,711.84			001-018-4311-7678	
Sander Bodies			16,721.15			001-018-4311-7679	
Roller				35,000		001-018-4311-7680	
Total Capital Outlay	\$81,666.62	\$43,000.00	\$278,017.32	\$241,500	\$155,000		42
	\$4,425,370.33	\$4,538,448.06	\$4,471,270.47	\$4,926,544	\$5,039,108		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Orginal Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Streets	2007 FORD F150 TRUCK	ST201	15,578.15					
Streets	2008 CHEVY 1500 5.3 LTR	ST202	22,680.00					
Streets	2009 CHEVY Silverado PU	ST203	25,000.00					
Streets	2009 CHEVY TRUCK	ST204	24,974.50					
Streets	2003 GMC PICKUP	ST206	21,169.50					
Streets	2005 DODGE 1500 4.7	ST207	16,241.00	26,000				
Streets	2009 CHEVY PICKUP	ST208	18,000.00					
Streets	1998 CHEVY PICK UP 5.7 LTR	ST209	19,795.00					
Streets	2006 FORD TRUCK	ST210	24,974.50					
Streets	2015 GMC Sierra 3500 Flatbed	ST211	36,789.00					
Streets	2003 GMC 3500 LIC# C12605	ST213	29,104.00					
Streets	2009 CHEVY 3500	ST214	22,100.00					
Streets	2008 CHEVY 3500 6 LTR	ST215	24,830.00					
Streets	2003 FORD F350 5.4L	ST216	41,029.00					
Streets	2004 FORD F150 PICK UP	ST217	22,019.00					
Streets	2008 FREIGHTLINER M2 106	ST220	111,000.00					
Streets	2002 GMC TOPKICK	ST221	82,184.00					
Streets	2003 FL80 FREIGHTLINER	ST222	82,184.00		245,000			
Streets	2001 GMC TOPKICK DUMP TRUCK	ST223	64,982.20					
Streets	2003 International 4300 Diesel Dump Truck	ST226	36,600.00			245,000		
Streets	1995 GMC TOPKICK DUMP TRUCK	ST228	52,792.00		265,000			
Streets	1995 GMC TOPKICK DUMP TRUCK	ST229	52,792.00					
Streets	2003 938G CAT LOADER	ST233	165,000.00					
Streets	1997 580L CASE BACKHOE	ST238	46,592.00					
Streets	2004 JOHN DEER MOTOR GRADER	ST241	238,075.00					
Streets	1999 GMC C6500 TRUCK	ST248	136,230.00					
Streets	2006 GMC SIERRA 4.8LTR	ST251	19,858.70					
Streets	2008 STERLING BUCKET TRUCK	ST252	46,580.00					
Streets	1988 HEAVY SIGN TRAILER	ST253	8,300.00					
Streets	2000 PLASTIC SIGN TRAILER	ST254	3,500.00					
Streets	1993 PAVEMENT STRIPPER	ST257	1,800.00					
Streets	2006 FORD LOW CAB FOWARD	ST258	113,000.00					
Streets	2000 GMC FLATBED TRUCK	ST259	27,669.00					
Streets	2001 FREIGHTLINER JET TRUCK LIL JET	ST261	96,962.38					
Streets	2009 FORD F450 6.8LTR	ST265	24,264.00					
Streets	1994 WHITE GMC WATER TRUCK	ST266	23,133.00					
Streets	2007 EXCAVATOR	ST267	22,000.00					
Streets	2008 34000 POUND GVW TRAILER	ST268	10,055.00					
Streets	2014 TYMCO MODEL 600 AIR SWEEPER	ST271	177,465.00			220,000		
Streets	2006 FREIGHTLINER/TYMCO SWEEPER	ST272	133,182.25					
Streets	1998 GMC 3500 TRUCK 5.7 LTR	ST275	19,100.00					
Streets	1997 CHEV 1/2 TON PICKUP	ST276	15,343.00					

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Streets	2002 DODGE RAM 1500 PICKUP	ST277	19,397.00					
Streets	2001 LEE BOY ASPHALT PAVER	ST281	64,100.00					
Streets	1998 INGERSOLL-RAND DD-24 ROLLER	ST282	25,526.00					
Streets	1998 CRAFTCO CRACK SEALER	ST284	38,500.00					
Streets	2007 LEE BOY L500 TACK SPRAY TRAILER	ST285	17,000.00					
Streets	1999 CRAFTCO POLYPATCH UNIT	ST286	5,900.00					
Streets	2003 ECONOLINE PAVER TRAILER	ST287	10,055.00					
Streets	1990 EAGLE FLATBED TRAILER	ST291	6,800.00					
Streets	1990 5 X 8 UTILITY TRAILER	ST292	995.00					
Streets	2005 AIR COMPRESSOR	ST294	9,300.00					
Streets	2000 3500 GMC TRUCK	ST295	66,886.03					
Streets	1994 TANDEM AXLE TRAILER	ST295A	8,000.00					
Streets	2013 Wausau-Everest MP3D Snow Blower	ST249	53,900.00					
Streets	1997 INTERSTATE TRAILER							
Streets	2015 CARRY-ON TRAILER							
Streets	2016 Wacker Neuson -upright compactor		2,395.00					
Streets	2017 Dynapac Drum Roller		39,165.00					
Streets	2016 Carlson Paver		137,300.00					
Streets	2019 New Caterpillar 930M Wheel Loader		193,390.53					
Streets	2019 New Caterpillar 930M Wheel Loader		193,390.53					
Streets	2019 New Caterpillar 930M Wheel Loader		193,390.53					
Engineering	2000 CHEVY 1500 TRUCK	ENG611	20,914.00					
Engineering	2005 DODGE DAKOTA	ENG600	23,897.89					
Engineering	2005 CHEVROLET 4.2LTR	ENG605	16,665.67	26,000				
TOTAL STREETS / ENGINEERING			\$ 3,321,795	\$ 52,000	\$ 510,000	\$ 465,000	\$	\$



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Parks Department

Program Description

The Parks Department provides all landscape maintenance on city owned parks and properties. We are budgeted for 14 full time employees and 11 seasonal employees. We maintain 587 acres that include 30 parks, 210 acres of national open space, and 39 miles of pedestrian and bike paths, and 9 miles of hiking trails. Last year we had 145,215 people in the parks at various events and 4,900 hours of usage.

Major Objectives

- Maintain restrooms and other park facilities.
- Provide grounds maintenance of turf, trees, and all landscaping.
- Support and help carry out numerous large scale events; Ironman, 4th of July, Taste of the Coeur d'Alene's, three concert series, etc.
- Provide customer service to all facility use permit holders throughout the parks.

Fiscal Year 2018-19 Accomplishments

- Without the ability to hire a full staff of seasonal employees we outsourced some maintenance and restroom cleaning and came under budget.
- Added much needed vehicles and equipment.
- Ongoing maintenance and care of the K-27 water feature at McEuen Park.

Fiscal Year 2019-20 Goals

- Hire a new Lead Maintenance Worker for our new area along the river.
- Continue to outsource maintenance on non-park areas.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
PARKS DEPT

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$621,096.44	\$705,058.54	\$705,702.20	\$754,215	\$839,375	001-024-4381-1000	15.50
Sick Leave Repurchase	4,689.87	4,926.65	1,791.99	5,000	1,300	001-024-4381-1006	
Over Time	15,950.08	33,314.80	27,952.09	16,400	16,400	001-024-4381-1200	
Part Time	291,505.47	280,936.95	230,383.95	303,419	315,508	001-024-4381-1300	11.61
Cell Phone Allowance	1,940.00	2,000.00	2,320.00	2,000	2,700	001-024-4381-1500	
Misc Credits to Payroll	(8,880.13)	(18,230.00)	(22,932.10)	(25,000)	(25,000)	001-024-4381-1600	
FICA	69,882.85	77,348.65	72,975.27	82,700	89,909	001-024-4381-2100	
PERS	72,847.79	83,786.53	80,109.40	89,232	104,189	001-024-4381-2200	
Workmens Comp	23,920.59	25,662.88	28,850.59	33,480	34,714	001-024-4381-2400	
Health Insurance	156,880.10	178,714.96	174,992.81	185,202	200,468	001-024-4381-2500	
Dental Insurance	13,743.28	14,963.57	13,498.74	16,458	17,593	001-024-4381-2501	
Cobra & Retirees	10,796.39	3,022.50	(312.05)			001-024-4381-2502	
Health Reimbursement Acct	43,519.46	52,207.85	59,835.17	53,580	60,890	001-024-4381-2520	
Life & Disability Insurance	7,506.14	8,581.95	8,419.53	8,537	9,343	001-024-4381-2600	
Unemployment Insurance	27,925.80	39,233.11	15,165.58	28,000	17,000	001-024-4381-2800	
Total Payroll Expenses	\$1,353,324.13	\$1,491,528.94	\$1,398,753.17	\$1,553,223	\$1,684,388		
Downtown Business Impr Dist	\$2,422.43	\$1,117.59	\$3,028.57	\$10,200	\$4,000	001-024-4381-3050	
Office Supplies	4,612.34	4,102.40	4,328.05	5,000	4,500	001-024-4381-3100	
Operating Supplies	48,790.08	42,086.21	52,521.80	50,200	54,000	001-024-4381-3200	
Minor Equipment	16,037.33	12,519.33	11,353.58	15,000	21,400	001-024-4381-3400	
Fuels/Lubes	36,862.13	43,506.41	54,328.29	45,000	45,000	001-024-4381-3500	
Official Representation	646.06	488.58	727.75	750	750	001-024-4381-4100	
Professional Services	10,167.00	12,133.00	47,297.00	10,000	90,000	001-024-4381-4200	
Dues/Subscriptions	1,230.00	1,495.46	2,030.00	1,000	2,000	001-024-4381-4800	
Travel / Training	6,557.47	6,379.67	5,495.70	9,000	9,000	001-024-4381-4902	
Janitorial Supplies	18,531.69	21,060.16	21,545.81	18,000	20,000	001-024-4381-5000	
Communications	7,749.70	7,669.26	7,939.23	8,200	8,000	001-024-4381-5101	
Utilities - Water	127,580.03	143,962.87	158,050.55	120,000	135,000	001-024-4381-5200	
Utilities - Sewer	5,324.86	5,948.52	6,631.30	8,000	7,000	001-024-4381-5202	
Utilities - Portable Restrooms	34,052.56	28,888.42	29,136.37	37,000	30,000	001-024-4381-5204	
Utilities - Electric/Gas	88,305.17	82,625.78	97,344.96	90,000	92,000	001-024-4381-5206	
Solid Waste Fees	23,581.01	34,220.60	32,716.33	28,000	28,000	001-024-4381-5210	
Equip Rental	200.98	720.18	1,447.17	4,000	2,000	001-024-4381-5700	
R/M Grounds	50,078.91	49,540.71	56,696.57	49,000	52,000	001-024-4381-5900	
R/M Building	6,353.04	11,372.98	15,743.67	18,000	15,000	001-024-4381-6000	
R/M Auto	10,177.04	13,042.71	14,538.04	14,000	15,000	001-024-4381-6100	
R/M Other Equipment	25,840.22	29,976.09	25,036.06	27,000	30,000	001-024-4381-6200	
Tree Maintenance	6,755.00	9,149.50	9,902.03	8,000	10,000	001-024-4381-6301	
Centennial Trail	7,758.90	7,500.00	8,000.00	8,000	10,000	001-024-4381-6304	
Trail Maintenance					2,500	001-024-4381-	
Summer Concert Series	256.00	(14.28)				001-024-4381-6310	
Total Services & Supplies	\$539,869.95	\$569,492.15	\$665,838.83	\$583,350	\$687,150		
Shop Remodel				\$25,000		001-024-4381-7200	
Mower			\$6,100.00		\$12,000	001-024-4381-7610	
Sweeper		\$15,358.00	27,210.20			001-024-4381-7634	
Turf Vehicles		15,846.00	22,650.00		22,000	001-024-4381-7505	
Chipper				30,000		001-024-4381-7801	
Bucket Truck - Used				80,000		001-024-4381-7630	
Tractor					22,000	001-024-4381-7	
Pickup - 2	\$26,530.00			30,000	70,000	001-024-4381-7520	
Deep Tine Aerator	19,818.21					001-024-4381-7801	
Total Capital Outlay	\$46,348.21	\$31,204.00	\$55,960.20	\$165,000	\$126,000		
	\$1,939,542.29	\$2,092,225.09	\$2,120,552.20	\$2,301,573	\$2,497,538		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Parks	2007 Chevy 1500 Silverado	PARKS 800	14,628.06					
Parks	2005 CHEVY SK20 RED TRUCK	PARKS803	11,000.00					
Parks	2003 GMC PICKUP	PARKS804	17,681.38					
CEM	1989 PICKUP TRUCK, F150	PARKS805	9,729.00			20,000		
Parks	2004 GMC SIERRA 150 PICKUP	PARKS806	15,559.50				20,000	
Parks	2002 FORD F150 PICKUP	PARKS807	6,000.00				20,000	
Parks	1991 TRUCK, F350, FLAT DUMP BED	PARKS808	11,500.00					
Parks	2008 Ford F550 4 Wheel Super duty truck	Parks808	24,680.00					
Parks	1998 GMC K3500 TRUCK	PARKS809	19,191.00		20,000			
Parks	2007 GMC WHITE PICKUP -CAB A	PARKS810	21,299.00					
Parks	1997 CHEVY 3500 TRUCK	PARKS811	19,096.00					20,000
Parks	2007 GMC WHITE PICKUP - CAB A	PARKS812	22,590.00					
Parks	1990 GMC 2500 PICKUP TRUCK	PARKS813	17,155.00		30,000			
Parks	2008 Ford F150 Pickup White	PARKS814	13,328.00					
Parks	1985 FORD 700 BOOM TRUCK	PARKS815	27,750.00					
Parks	1998 CHEVY PICK-UP, S10	PARKS816	14,399.00		20,000			
Parks	1997 FORD RANGER PICUP	PARKS817	10,732.00					
Parks	1990 CHEVY 3/4 TON, 4X4, W/UTILITY E	PARKS818	19,305.00	35,000				
Parks	2008 Dodge Ram Pickup	PARKS819	21,277.89					
Parks	2003 GMC PICKUP	PARKS820	15,000.00					
Parks	1998 FORD RANGER PICKUP	PARKS821	16,976.00					
Parks	2016 GMC Sierra 250 Pickup	PARKS822	26,530.00					
Parks	2004 Chevy 1500 Silverado	PARKS823	14,628.06					
Parks	1998 BOBCAT SKIDSTEER	PARKS836	20,000.00			70,000		
Parks	1996 LOGAN VAULT CARRIER	PARKS840	5,000.00					
Parks	2004 FORD F450 FLATBEAD	PARKS854	26,874.38				40,000	
Parks	1996 BANDIT CHIPPER	PARKS855	13,450.00					
Parks	1998 JACOBSEN PTO BLOWER	PARKS858	2,500.00					5,000
Parks	1994 FORD F150, X-CAB	PARKS880	6,984.25	35,000	30,000			
Parks	1992 CHEVY 4.3, C1500 PICKUP	PARKS881	12,109.00		20,000			
Parks	2008 GMC Sierra 150 1/2 ton, 4WD Picku	PARKS882	22,883.00					
Parks	2008 GMC Meduim DUT	PARKS883	32,999.00					

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Parks	2005 FORD F150 PICKUP WHITE	PARKS884	10,172.00					
Parks	1980 GMC 1 TON FLAT BED	PARKS886	9,233.00		40,000			
Parks	2009 CHEVY SILVERADO 2500 HD	Parks 888	19,543.00					
Parks	2002FORD F350 TRUCK	PARKS889	32,973.40			35,000		
Parks	2013 CARGO TRAILER	PARKS891	28,000.00					
Parks	1980 CASE BACKHOE	PARKS830-B	28,000.00					
Parks	2003 JOHN DEERE GATER 6X4	PARKS831-A	4,200.00		22,000			
Parks	2007 ANBO GRAPPLER	PARKS831-B	2,000.00					5,000
Parks	1995 TORO MOWER	PARKS833-A	7,800.00					
Parks	2007 KAWASAKI MULE	PARKS834-C	5,000.00					
Parks	2007 KAWASAKI MULE	PARKS834-D	5,000.00				22,000	
Parks	1992 OLATHE SWEEPER	PARKS838-A	10,000.00		30,000			
Parks	1987 RYAN AERATOR	PARKS850-A	8,000.00			15,000		
Parks	1998 TORO AERATOR	PARKS850-B	8,000.00		15,000			
Parks	2015 TORO PROCORE SR70	PARKS850-D	19,818.21					
Parks	2002 HONDA ATV	PARKS852-A	5,500.00		12,000			
Parks	205 KUBOTA ATV	PARKS852-B	12,000.00				22,000	
Parks	2008 INGERSOLL COMPRESSOR	PARKS856-A	5,000.00					
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-A	3,500.00	22,000				
Parks	2001 JOHN DEERE GATOR	PARKS857-B			22,000			
Parks	2003 JOHN DEERE GATER 6X4	PARKS857-C	4,200.00		22,000			
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-D	6,888.00		22,000			
Parks	2017 JOHN DEERE GATOR 825i	PARKS857-F						
Parks	2004 HUSQVRNA MOWER	PARKS860-C	4,500.00	12,000				
Parks	2007 HUSQVRNA MOWER	PARKS860-D	4,500.00					
Parks	2002 TORO MOWER	PARKS860-E	72,000.00					
Parks	1997TORO MOWER	PARKS860-F	8,500.00					
Parks	1991 TORO MOWER	PARKS860-G	8,500.00					
Parks	1995 TROYBUILT MOWER	PARKS860-J	1,000.00					
Parks	2007 GRAVELY MOWER	PARKS860-L	6,000.00					
Parks	2007 GRAVELY MOWER	PARKS860-M	6,000.00					
Parks	2007 KUBOTA MOWER	PARKS860-T	12,000.00			25,000		
Parks	2007 KUBOTA MOWER	PARKS860-V	15,000.00			25,000		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
Parks	2016 JOHN DEERE MUV	PARKS861-A	15,846.00					
Parks	2018 Toro Grandstand 36 inch Mower	PARKS861-B	6,100.00					10,000
Parks	1985 BEAN SPRAYER	PARKS866-A	3,000.00		15,000			
Parks	1986 OLATHE SWEEPER	PARKS869-A	10,000.00				30,000	
Parks	1995 TORO SWEEPER	PARKS869-B	15,000.00				30,000	
Parks	2006 TORO SWEEPER	PARKS869-C	13,000.00					
Parks	2007 TENENT SWEEPER	PARKS869-D	10,000.00		30,000			
Parks	2005 JOHN DEERE TRACTOR	PARKS870-B	15,000.00			40,000		
Parks	1997 TRACTOR, TURF TIRE, 4 WHEEL [PARKS870-C	17,392.00	22,000				
Parks	1995 KUBOTA TRACTOR	PARKS870-D	19,000.00				30,000	
Parks	1993 WACHS TRASHPUMP	N/A	9,975.00					
Parks	2017 Kubota 4x4 Utility		22,650.00					
Parks	2016 12' Scissor Lift Trailer		5,000.00					
Parks	2018 Bandit Brush Intimidater chipper		31,482.00					
Parks	2005 Chevrolet Silverado truck		12,814.00					
Parks	1998 CHEV 1/2 TON PICK UP 4.3 LT	PARKS890	14,623.00				25,000	
Parks	2001 CHEV S10 PICK UP TRUCK	PARKS892	13,549.30				25,000	
Parks	BUCKET TRUCK	PARKS894	8,000.00					
TOTAL PARKS DEPARTMENT			\$ 1,148,093	\$ 126,000	\$ 350,000	\$ 230,000	\$ 264,000	\$ 40,000



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Recreation Department

Program Description:

As the Recreation Department we strive to offer a variety of sports and leisure activities to the community. Our programs reach from infant ages all the way through adult ages. We offer traditional team sports programs as well lifetime leisure activities and informational classes.

Major Objectives-

- Continue to grow program offerings. We have started to establish a presence in outdoor recreation through a partnership with Wiley Water rafting. We look to continue our growth in that area with other outdoor partners.
- Develop programs that utilize our parks and new amenities; futsal, pickleball etc.
- Cultivate our relationship with the school district after school programs.

Fiscal Year 2018-19 Accomplishments-

- Continue to increase our swim program to accommodate more citizens. We added more classes and now include Saturdays, allowing for nearly 40-50 additional participants every 6 weeks.
- We have purchased and launched new website/registration software that will increase revenue and participation within our programs. This software will help the department become more efficient in registration, communication, and overall program administration.

Fiscal Year 2019-20 Goals-

- Increase revenues through increased participation. This would then encompass some of our additional goals of having a wider reach into all things recreation related (outdoor activities). Some of this will occur through partnerships with outside groups and businesses and some through coordinating staffing to run more new programs in house. It is sometimes difficult to operate our large list of activities and run new programs with our limited staff. We will look at adding more part-time staff.
- We would benefit greatly from a city owned and operated indoor gymnasium facility. Our goal is to have discussions and potentially start the process to work toward accomplishing this goal.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
Recreation

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$243,603.18	\$214,823.32	\$280,264.72	\$292,668	\$303,102	001-026-4391-1000	4.5
Sick Leave Repurchase	4,370.79	2,457.23	1,468.50	3,293	1,700	001-026-4391-1006	
Overtime	111.23	615.20	1,207.13			001-026-4391-1200	
Part Time	80,920.74	83,187.49	92,964.98	99,755	99,709	001-026-4391-1300	3.43
Cell Phone Allowance	1,795.00	1,680.00	1,805.00	1,920	1,980	001-026-4391-1500	
FICA	25,019.68	23,037.99	28,675.41	30,421	31,097	001-026-4391-2100	
PERS	27,611.94	24,855.98	32,233.38	34,182	37,397	001-026-4391-2200	
Workmens Comp	8,063.73	5,200.34	6,049.06	8,377	7,319	001-026-4391-2400	
Health Insurance	45,809.82	47,264.94	56,211.26	55,662	41,945	001-026-4391-2500	
Dental Insurance	3,956.84	3,955.11	3,719.73	5,108	5,108	001-026-4391-2501	
Cobra & Retirees	65.25	65.25	(134.45)			001-026-4391-2502	
Health Reimbursement Acct	42,545.88	13,310.69	13,848.40	16,180	23,697	001-026-4391-2520	
Life & Disability Insurance	2,516.22	2,495.84	2,477.73	3,077	3,155	001-026-4391-2600	
Unempl Insurance	2,144.15	595.69	707.00			001-026-4391-2800	
Total Payroll Expenses	\$488,534.45	\$423,545.07	\$521,497.85	\$550,643	\$556,208		
Office Supplies	\$2,123.29	\$1,584.36	\$1,329.31	\$2,000	\$2,000	001-026-4391-3100	
Operating Supplies	17,919.35	10,439.69	14,007.24	15,400	15,400	001-026-4391-3200	
Minor Equipment	144.22	3,914.05	610.24	2,800	2,800	001-026-4391-3400	
Fuels/Lubes	976.47	1,635.69	1,270.62	2,900	2,900	001-026-4391-3500	
Advertising & Printing	1,246.58	1,165.01	1,725.28	1,200	1,200	001-026-4391-4400	
Dues/Subscriptions	1,102.00	576.00	150.00	450	450	001-026-4391-4800	
Travel/Training	1,134.37	889.07	15.00	2,000	3,000	001-026-4391-4902	
Communications	832.49	718.60	721.06			001-026-4391-5101	
Utilities	21,399.85	22,982.52	19,254.93	23,000	23,000	001-026-4391-5200	
Solid Waste			33.70			001-026-4391-5201	
Bldg & Equip Rental	4,810.40	8,508.50	10,580.80	9,000	9,000	001-026-4391-5500	
S.D. Joint Use Agreement	30,000.00	30,000.00	30,000.00	30,030	30,030	001-026-4391-5700	
R/M Building/Grounds	13,749.34	7,609.49	3,109.23	16,000	20,000	001-026-4391-5900	
Skateboard Park		2,301.12		1,000	1,000	001-026-4391-5910	
R/M Auto	2,102.98	1,009.53	1,360.62	2,000	2,000	001-026-4391-6100	
R/M Other (Minor Equipment)	40.61	393.32	129.89	500	500	001-026-4391-6200	
Professional Services	47,692.23	45,795.85	40,449.91	48,000	47,500	001-026-4391-6300	
Misc Services & Sponsors	38,641.17	22,202.20	18,001.85	20,000	20,000	001-026-4391-6900	
Special Needs Recreation	14,500.00	14,500.00	15,500.00	15,500	15,500	001-026-4391-6901	
Total Services & Supplies	\$198,415.35	\$176,225.00	\$158,249.68	\$191,780	\$196,280		
Lighting System - Sunset			\$62,336.00			001-026-4391-7321	
ATV / UTV			6,400.00		\$9,500	001-026-4391-7505	
Pickup				\$20,000		001-026-4391-7520	
Total Capital Outlay			\$68,736.00	\$20,000	\$9,500		
	\$686,949.80	\$599,770.07	\$748,483.53	\$762,423	\$761,988		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Rec	1993 HONDA ATV	RECM415	\$2,500	\$9,500				
Rec	1999 FORD VAN	REC502	16,885					
Rec	2001 JOHN DEERE FIELD DRESSER	REC1200A-1	10,000			\$15,000		
Rec	2002 GMC 1500 TRUCK	REC505	18,124					
Rec	2004 JOHN DEERE BUNKER RAKE	REC1200A	10,000					
Rec	2005 CHEVROLET TRAILBLAZER	REC506	16,500					
Rec	2005 YAMAHA PRO HAULER	RECPROHAULE	4,000					
Rec	2007 FORD E450 SUPER DUTY	REC507	52,480					
Rec	2007 CHEVROLET	REC509	18,986					
Rec	2008 GMC CANYON 2.9 LTR	REC508	13,891					
Rec	2013 CHEVROLET	REC510	22,475					
Rec	2015 JOHN DEERE BUNKER RAKE	REC1200A-3	13,015					
Rec	2019 HONDA CAN AM	RECM414	7,611					
Rec	2013 Dodge Ram 1500		16,000					

TOTAL RECREATION FUND

\$	222,467	\$	9,500	\$	15,000	\$		\$	
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City of Coeur d'Alene, Idaho
Departmental Summary and Description
Building Inspection Department

Program Description

The Building Department is responsible for the health, safety, and welfare of the public by creating safe buildings. Our team is responsible for enforcing all applicable building, mechanical, accessibility, plumbing and housing codes and laws adopted by the City and State to ensure a safe and habitable building environment.

Major Objectives

- Administer the building, mechanical, and plumbing codes as adopted to ensure homes and businesses are safe and are accessible to everyone.
- Provide education on the building codes and construction practices for architects, contractors, homeowners, and students.
- Ensure plan reviews, issuance of permits, and inspections are completed both timely and accurately.
- Provide excellent customer service to the construction community, public, and other city departments.

Fiscal Year 2018-19 Accomplishments

- Improved efficiency by removing paper files from the inspection process.
- Accepting commercial plan revisions electronically has saved designers and contractor's time and money.
- Shortened review times for smaller projects such as tenant improvements.
- Providing continuing education and training through North Idaho Code enforcers and North Idaho College.
- Cross-training of building staff.

Fiscal Year 2019-20 Goals

- Continue to have open communication with building community.
- Continue to provide education for the construction community on code requirements and construction practices.
- Provide online payment for fees due after permits are issued.
- Improve Building Department website. Making information more available on city policy and procedures, code updates, and links to helpful information.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
BUILDING INSPECTION DEPARTMENT

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Wages	\$562,188.48	\$603,482.53	\$558,122.52	\$584,652	\$595,315	001-030-4245-1000	10
Sick Leave Repurchase	4,592.40	3,167.39	1,208.88	3,793	1,549	001-030-4245-1006	
Over Time	3,180.83	9,556.10	1,245.74			001-030-4245-1200	
Part Time		8,460.75				001-030-4245-1300	
Cell Phone Allowance	600.00	450.00				001-030-4245-1500	
Reimbursements to Payroll		(13,679.82)	(887.64)			001-030-4245-1600	
FICA	42,801.47	47,108.19	42,202.42	45,015	45,660	001-030-4245-2100	
PERS	64,587.78	63,587.41	60,472.20	67,524	71,265	001-030-4245-2200	
Workmens Comp	4,887.83	4,800.87	4,687.18	5,891	6,861	001-030-4245-2400	
Health Insurance	114,770.55	119,298.30	99,199.38	110,684	106,110	001-030-4245-2500	
Dental Insurance	8,519.15	8,614.54	7,193.37	11,350	11,350	001-030-4245-2501	
Health Reimbursement Acct	30,284.00	57,415.55	63,577.82	51,495	53,774	001-030-4245-2520	
Life & Disability Insurance	5,768.81	5,977.72	5,740.55	6,373	6,437	001-030-4245-2600	
Unemployment Insurance		2,025.00	3,824.12			001-030-4245-2800	
Total Payroll Expenses	\$842,181.30	\$920,264.53	\$846,586.54	\$886,775	\$898,321		
Office Supplies	\$7,094.92	\$6,694.23	\$7,430.68	\$7,395	\$7,395	001-030-4245-3100	
Minor Equipment	18,357.92	7,520.28	4,681.46	6,725	6,725	001-030-4245-3400	
Motor Fuels	4,449.35	5,084.63	5,953.72	5,260	5,900	001-030-4245-3500	
Official Representation	582.76	570.02	1,158.53	864	850	001-030-4245-4100	
Professional Services				3,000	3,000	001-030-4245-4200	
Dues/Subscriptions	1,764.14	700.00	970.87	1,706	1,706	001-030-4245-4800	
Building Code	557.44	6,267.66	643.94	860	1,080	001-030-4245-4900	
Travel / Training	6,020.52	6,446.19	5,219.04	7,500	8,500	001-030-4245-4902	
Communications	4,133.00	3,877.54	4,506.97	4,500	4,500	001-030-4245-5101	
R/M Auto	1,244.97	2,283.31	1,670.67	1,600	1,600	001-030-4245-6100	
Total Services & Supplies	\$44,205.02	\$39,443.86	\$32,235.88	\$39,410	\$41,256		
Vehicle	\$47,792.00			\$24,194	\$24,233	001-030-4245-7520	
Computers - Laptop (3)				9,741		001-030-4245-7400	
Total Capital Outlay	\$47,792.00			\$33,935	\$24,233		
	\$934,178.32	\$959,708.39	\$878,822.42	\$960,120	\$963,810		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Building Inspection	2016 Ford Escape 4WD Wagon	BLDG956	\$23,896					
Building Inspection	2016 Ford Escape 4WD Wagon	BLDG954	23,896					
Building Inspection	2005 Chevy Trailblazer	BLDG951	16,666			\$26,700		
Building Inspection	2005 Chevy Trailblazer	BLDG955	16,666		\$25,450			
Building Inspection	2005 Chevy Trailblazer	BLDG958	16,666	\$24,233				
Building Inspection	2008 Chevy Trailblazer	BLDG959	15,900					
Building Inspection	2019 Ford Escape	BLDG957	22,800					
TOTAL BUILDING INSPECTION FUND				\$136,489	\$24,233	\$25,450	\$26,700	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
GENERAL GOVERNMENT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Health Insurance	(\$1,485.61)	(\$1,623.88)	(\$314.28)			001-011-4191-2500
Dental Insurance	(1,245.13)	(1,200.11)	(1,149.36)			001-011-4191-2501
Life Insurance		(0.19)	78.81			001-011-4191-2600
Professional Services	127,001.24	26,197.37				001-011-4191-4200
SA Aquifer to Kootenai County	742.00	831.00	660.38	\$800	\$750	001-011-4191-4255
Transfer to Parks Cap Improvmnts	1,250.00		7,198.00			001-011-4191-6989
Transfer to Street Lighting Fund	65,000.00	108,925.00	125,100.00	66,050	105,000	001-011-4191-6992
Transfers to Cem And P/C Funds	20,000.00	32,000.00	20,000.00	20,000	20,000	001-011-4191-6994
Transfer to Jewett House (57)	13,500.00					001-011-4191-6995
Transfer to Public Art	9,125.12	26,294.10				001-011-4191-6998
Transfer to Capital Projects		18,528.60	630,471.66			001-011-4191-6999
Total Services & Supplies	\$233,887.62	\$209,951.89	\$782,045.21	\$86,850	\$125,750	
Property Purchases		\$100,000.00				001-011-4191-7100
City Hall Remodel		1,304,925.53	\$796,228.96			001-011-4191-7200
Total Capital Outlay		\$1,404,925.53	\$796,228.96			
	\$233,887.62	\$1,614,877.42	\$1,578,274.17	\$86,850	\$125,750	

SPECIAL REVENUE
FUNDS

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-20
SPECIAL REVENUE FUNDS**

SPECIAL REVENUE FUNDS	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRFS IN	OTHER INCOME	TOTAL REVENUES	WAGES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRFS OUT	TOTAL EXPENDS	
Library Fund	\$23,000	\$1,743,616		\$19,150	\$1,785,766	\$1,353,266	\$252,500	\$180,000		\$1,785,766	
CDBG *				597,467	597,467		597,467			597,467	
Impact Fees Fund	2,800,000			885,000	3,685,000				\$360,000	360,000	\$3,325,000
Parks Capital Imp.	355,000		\$190,000	178,248	723,248		69,500	455,000	40,000	564,500	158,748
Annexation Fees	19,405			80,000	99,405				99,000	99,000	405
Cemetery Fund	5,000		185,000	187,488	377,488	190,877	74,900	72,800	31,050	369,627	7,861
Cemetery Perpetual Care	1,395,000		51,050	50,000	1,496,050		6,500		185,000	191,500	1,304,550
Jewett House	15,000			19,000	34,000		28,853			28,853	5,147
Reforestation	23,000			6,000	29,000		5,000			5,000	24,000
Street Trees	180,000			83,000	263,000		104,000			104,000	159,000
Community Canopy				2,000	2,000		2,000			2,000	
Public Art Fund	380,000			104,000	484,000		69,300	300,000		369,300	114,700
TOTALS:	\$5,195,405	\$1,743,616	\$426,050	\$2,211,353	\$9,576,424	\$1,544,143	\$1,210,020	\$1,007,800	\$715,050	\$4,477,013	\$5,099,411

* - Community Development Block Grant



City of Coeur d'Alene, Idaho Departmental Summary and Description **Library**

Program Description

Mission Statement: The Coeur d'Alene Public Library is committed to excellence in library services. Dedicated to lifelong learning, the library provides free and equal access to a full range of historical, intellectual, and cultural resources.

The Coeur d'Alene Public Library is a modern 21st century library that satisfies community library needs through an exceptional multimedia collection and an excellent staff. Our personal touch and responsiveness to changing needs provides an intergenerational public space that becomes an inviting community hub for all our residents.

Library users experience this when they use the services of the Coeur d'Alene Public Library. They find a library that:

- Is innovative and continually changing and adapting to meet community needs.
- Is a safe and secure welcoming location for our community with materials, spaces, and activities.
- Is an innovative and inviting community hub connecting a diverse population of users to their community and to each other.

Major Objectives

- To provide up to date and historical materials in a variety of formats
- To plan and present programs for all ages
- To offer assistance to patrons
 - Reader's advisory
 - Research
 - Technical training and support
 - Informational, and more
- To serve an ever growing community and respond to community needs
- To enhance literacy throughout the community through outreach to underserved populations
- To provide spaces for community activities
- To collaborate with area libraries to share resources
- To offer excellent library services to everyone

Fiscal Year 2018-19 Accomplishments

- Checked out over 433,000 items (8% increase)
- Saw continued increases in use of online books and music
- Equipment checkouts (hotspots and roku) increased by 77%
- Provided programs for over 27,000 residents
- Provided a variety of library services (including internet, meeting rooms, displays, etc.) for over 245,000 individuals
- 77% of Coeur d'Alene residents have a library card
- Answered nearly 45,000 reference questions
- Archived digitized microfilm issues of the Coeur d'Alene Press through 1964
- Filled over 51,000 hold requests
- Providing projectors in all meeting rooms
- Meeting room used for 1017 programs

Fiscal Year 2019-20 Goals

- Provide STEM kits for checkout
- Replace laptops in laptop lab
- Continue building archives website – obtain equipment for future scanning (yearbooks, special publications, etc.)
- Continue digitizing the Coeur d'Alene Press archives from 1964 to present (providing copyright permission or public domain recognition is obtained)
- Collaborate with School District 271 to provide public library branch services at new Prairie school
- Eliminate all library fines*
- Provide more online materials
- Ongoing collection development providing excellent materials for all ages and interests in a variety of formats
- Provide ongoing continuing educational opportunities for all staff
- Attempt to purchase enough multiple copies of items to satisfy holds in a reasonable time

*pending library board approval

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
LIBRARY FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Property Tax - Current Year	\$1,440,438.91	\$1,540,263.77	\$1,597,515.13	\$1,689,288	\$1,743,616	003-000-3110-0000	
Property Tax - Prior Year	20,492.58	21,951.71	20,063.14			003-000-3120-0000	
State Grant	734.17	700.00	9,237.26			003-000-3310-0000	
Printing & Photocopy	8,948.70	8,130.60	7,867.21	8,500	8,000	003-000-3410-5000	
Non Resident Fees	75.00	125.00	100.00	100	150	003-000-3560-0100	
Inter-Library Loans		0.28	3.00			003-000-3560-0200	
Library Fines	18,322.92	17,333.69	16,723.52	19,000	1,000	003-000-3610-2000	
Private Donations			8,495.00			003-000-3760-0100	
Sale of Books-Lost or Damaged	3,777.89	2,958.97	3,683.08	3,000	3,000	003-000-3790-3100	
Other Revenue	1,587.56	4,170.03	4,261.29	3,000	4,000	003-000-3790-4000	
Beginning Cash					23,000	003-000-3990-0000	
Interest	567.03	1,754.58	3,812.70	1,500	3,000	003-000-3710-0000	
Total Revenues	\$1,494,944.76	\$1,597,388.63	\$1,671,761.33	\$1,724,388	\$1,785,766		
Wages	\$578,086.92	\$579,045.56	\$594,362.79	\$659,979	\$674,952	003-028-4611-1000	13
Sick Leave Repurchase	1,429.16	1,959.64		2,255		003-028-4611-1006	
Part Time	236,268.52	261,393.83	272,722.11	270,154	276,849	003-028-4611-1300	9.85
FICA	61,732.57	63,506.64	65,401.01	71,323	72,812	003-028-4611-2100	
PERS	91,757.36	95,260.60	97,803.83	106,986	113,638	003-028-4611-2200	
Workmens Compensation	1,431.29	1,515.90	1,636.83	1,930	1,736	003-028-4611-2400	
Health Insurance	115,105.19	123,363.32	123,831.15	139,472	141,174	003-028-4611-2500	
Dental Insurance	12,118.20	11,802.91	10,056.01	14,755	14,755	003-028-4611-2501	
Health Reimbursement Acct	35,285.82	37,098.72	39,493.97	46,520	48,240	003-028-4611-2520	
Life & Disability Insurance	6,701.03	6,626.68	6,512.16	7,514	7,610	003-028-4611-2600	
Unemployment Insurance	1,206.00			1,500	1,500	003-028-4611-2800	
Total Payroll Expenses	\$1,141,122.06	\$1,181,573.80	\$1,211,819.86	\$1,322,388	\$1,353,266		
Office Supplies	\$35,277.39	\$42,053.53	\$46,718.84	\$45,000	\$45,000	003-028-4611-3100	
Postage and Courier Fees	15,861.53	16,507.41	17,278.00	16,000	16,500	003-028-4611-3101	
Computer Maintenance	4,434.46	7,737.43	1,760.20	5,000	28,000	003-028-4611-3102	
Reference and Popular Items	6,235.97	11,756.31	11,664.33	12,000	12,000	003-028-4611-3200	
Promotional Supplies	2,183.79	2,798.34	26,412.03	2,000	2,000	003-028-4611-3400	
Dues / Subscriptions	46,205.35	42,131.02	42,705.49	50,000	50,000	003-028-4611-4800	
Training	8,685.34	8,840.20	12,499.87	10,000	10,000	003-028-4611-4902	
Utilities	77,178.20	90,460.37	85,635.81	75,000	85,000	003-028-4611-5200	
Photocopier Maint & Supplies	6,179.13	4,745.58	5,337.53	7,000	4,000	003-028-4611-6900	
Total Services & Supplies	\$202,241.16	\$227,030.19	\$250,012.10	\$222,000	\$252,500		
Golf Cart			\$8,495.00			003-028-4611-7505	
Books	\$135,688.98	\$155,231.17	157,792.27	\$180,000	\$180,000	003-028-4611-7701	
Total Capital Outlay	\$135,688.98	\$155,231.17	\$166,287.27	\$180,000	\$180,000		
Total Expenses	\$1,479,052.20	\$1,563,835.16	\$1,628,119.23	\$1,724,388	\$1,785,766		
Total Revenues over (under) expenses	\$15,892.56	\$33,553.47	\$43,642.10				



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Community Development Block Grant

Program Description

The City receives an annual Community Development Block Grant from the Housing and Urban Development Agency. The objective of this grant is to support lower income residents of Coeur d'Alene, which can include the following projects: housing rehabilitation for lower income families, increase of affordable housing, the provision of economic development opportunities, supportive infrastructure development in lower income areas of the City, senior support, aid to local organizations whose mission it is to provide safety for lower income residents. This grant is managed by the City's Planning Department with additional oversight provided by the City's Finance Department

Major Objectives

- Facilitate sub-recipients management, fund dispersal and program compliance for the following activities:
 - Accessible Sidewalk Improvement: available in the City's lower income census tracts
 - Emergency Minor Home Repair and Accessibility (EMRAP): Available to local qualifying homeowners
 - Annual Community Opportunity Grant Cycle: available to public, private and government entities
 - Annual Meals on Wheels Grant to Lake City Center: senior support

Fiscal Year 2018-19 Accomplishments

- 20 homes funded through the City's EMRAP program
- 3 Community Grants Awarded: North Idaho College; TESH, Inc.; Lake City Center
- Meals on Wheels Grant processed
- Previously awarded Community Opportunity Grants brought to project completion: Safe Passage and Trinity Group Homes

Fiscal Year 2019-20 Goals

- Continued fiscal monitoring of prior Community Opportunity Grant awards: Commonwealth Agency, Inc.; Children's Village; TESH, Inc.; Lake City Center; North Idaho College
- Administer 15-20 EMRAP projects
- Manage Community Opportunity Grant Cycle whose balance for 2019-20 is \$196,520
- Disperse funds for the Annual Meals on Wheels Grant

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2018-19
 COMMUNITY DEVELOPMENT BLOCK GRANT**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Federal Grant	\$ 527,129.17	\$ 111,745.34	\$ 145,381.71			005-000-3310-0000
Federal Grant - Plan Year 2016				\$14,600	\$14,600	005-000-3310-0000
Federal Grant - Plan Year 2017				75,654	42,554	005-000-3310-0000
Federal Grant - Plan Year 2018				318,600	203,650	005-000-3310-0000
Federal Grant - Plan Year 2019					304,815	005-000-3310-0000
Federal Grant - Plan Year 2020 *					31,848	005-000-3310-0000
Total Revenues	\$527,129.17	\$111,745.34	\$145,381.71	\$408,854	\$597,467	
CDBG Administration	\$50,414.30	\$44,893.21	\$5,464.79			005-046-4159-4230
CDBG Administration - City *				\$50,000	\$70,543	005-046-4159-4230
Plan Year 2016				14,600	14,600	005-046-4159-4235
Plan Year 2017				75,654	42,554	005-046-4159-4235
Plan Year 2018				268,600	203,650	005-046-4159-4235
Plan Year 2019					266,120	005-046-4159-4235
CDBG Projects	476,714.87	66,852.13	139,916.92			005-046-4159-4235
Total Expenses	\$527,129.17	\$111,745.34	\$145,381.71	\$408,854	\$597,467	
Total Revenues over (under) expenses	<hr/> <hr/>					

Dedicated Projects

Accessible Sidewalk Improvements	\$58,400
Emergency Minor Home Repairs	\$90,000
Community Grants	\$373,524
Annual Meals on Wheels Grant	\$5,000

* HUD plan year April 1st to March 31st - versus City fiscal year of October 1st to September 30th

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
IMPACT FEES FUND

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Impact Fees Collected	\$786,219.86	\$818,481.84	\$1,029,993.55	\$850,000	\$850,000	021-000-3720-7200
Beginning Cash				2,700,000	2,800,000	021-000-3990-0000
Interest Income	11,309.74	21,789.14	38,859.67	20,000	35,000	021-000-3710-0000
Total Revenues	\$797,529.60	\$840,270.98	\$1,068,853.22	\$3,570,000	\$3,685,000	
Professional Services	\$1,700.00	\$3,300.00		\$5,000		021-111-4527-4200
Transfer to Parks	286,107.08	110,600.00				021-111-4527-6997
Trf to Traffic Improvements	694,797.85	898,000.00	\$515,318.59	516,500	\$360,000	021-111-4527-6998
Transfer to Public Safety	982,000.00	90,000.00				021-111-4527-6999
Total Services & Supplies	\$1,964,604.93	\$1,101,900.00	\$515,318.59	\$521,500	\$360,000	
Total Revenues over (under)						
Expenses	(\$1,167,075.33)	(\$261,629.02)	\$553,534.63	\$3,048,500	\$3,325,000	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Parks Capital Improvements Fund

Program Description

Parks Capital Improvements Fund allows for the purchase, improvement, or construction of properties and/or amenities for the Parks Department.

Major Objectives

- Improve existing park properties and amenities
- Construct new sites
- Provide funding for needed capital enhancements

Fiscal Year 2018-19 Accomplishments

- Expanded office space at the parks maintenance facility
- Completed relocation of Central Bark Dog Park at Northshire Park.
- Construction of ADA beach access

Fiscal Year 2019-20 Goals

- Explore feasibility of adding a Harbor Center Dock.
- Upgrade the septic system at Harbor House.
- Improve and upgrade Ramsey Park irrigation.

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
PARKS CAPITAL IMPROVEMENTS FUND

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
State Grant			\$147,198.84			072-000-3310-0000
Concessions	\$15,346.36	\$15,644.40	10,931.96	\$12,000	\$12,052	072-000-3720-2000
Dock Rental	53,302.23	69,298.00	63,925.36	70,000	70,478	072-000-3720-2100
Transfer from Parking Revenues	1,805.55	38,443.27	67,519.00	60,000	190,000	072-000-3720-2300
Boat Launch Fees	11,785.69	8,158.20	10,221.73	8,000	11,269	072-000-3720-2400
Mooring Dock Fees	12,233.82	4,531.34	5,809.80	4,500	6,405	072-000-3720-2500
Miscellaneous Parks Revenues	53,990.01	63,585.00	60,811.15	60,000	67,044	072-000-3720-2200
McEuen Park Contributions			228,000.00			072-000-3720-3000
ignite - Memorial Park Contributions			950,599.00			072-000-3720-4000
Trail Revenues	5,506.50	7,079.50	57,633.50	6,000	7,500	072-000-3720-5000
Donations	22,164.85	750.00	382,964.00			072-000-3791-1000
Transfer from Impact Fees	286,107.08	110,600.00				072-000-3999-0021
Transfer from General Fund			7,198.00			072-000-3993-0002
Transfer from GF - Sunset Field Lights	1,250.00					072-000-3993-0004
Beginning Cash				400,000	355,000	072-000-3990-0000
Interest Income	892.73	3,254.92	9,301.47	3,500	3,500	072-000-3710-0000
Total Revenues	\$464,384.82	\$321,344.63	\$2,002,113.81	\$624,000	\$723,248	
McEuen Park	\$10,284.89	\$3,903.04	\$19,521.98			072-100-4485-6645
Cherry Hill		(6,544.00)				072-100-4485-6920
Waterfront Improvements	13,992.00	7,184.60	21,057.87	\$15,000	\$15,000	072-100-4485-6930
Designer	15,134.75		7,405.00	30,000	30,000	072-100-4485-6940
Infrastructure	6,436.52	6,325.32	3,147.50	15,000	15,000	072-100-4485-6950
Parks Foundation	7,500.00		15,000.00	7,500	7,500	072-100-4485-6955
Bike Path Maintenance		133.37	886.49			072-100-4485-6960
Fernan Acquisition	62,500.00					072-100-4485-6970
Eagles Property Purchase	52,000.00					072-100-4485-6971
Dog Park Relocation			2,446.51	10,000		072-100-4485-6911
4 Corners / Mullan Project	9,922.08		596.18			072-100-4485-6925
Trails - misc expenses	6,157.62	4,813.39	2,663.81	2,500		072-100-4485-6972
Trails Realignment			37,000.00			072-100-4485-6976
Tubbs Hill - misc expenses	5,074.12	747.17	2,853.97	1,500	2,000	072-100-4485-6990
Trf to General Fund for Tubbs Hill Work					40,000	072-100-4485-6999
Transfer to Public Art Funds	3,568.43		3,400.00			072-100-4485-6998
Total Services & Supplies	\$192,570.41	\$16,562.89	\$115,979.31	\$81,500	\$109,500	
Park Shop				\$25,000		072-100-4485-7200
Waterfront Harbor Center Dock				25,000		072-100-4485-7640
Upgrade Harbor House Septic					\$15,000	072-100-4485-7645
Ramsey Park Irrigation					75,000	072-100-4485-7802
Skateboard Park			\$60,664.16			072-100-4485-7915
Tennis Courts - Cherry Hill		\$40,500.00				072-100-4485-7920
4 Corners / Mullan Project	\$217,357.54	14,460.73				072-100-4485-7925
3rd St Boat Launch Camera					15,000	072-100-4485-7930
Memorial Park Restrooms					350,000	072-100-4485-7970
Trails - Capital Improvements			204,000.00			072-100-4485-7972
Memorial Park		124,045.28	1,329,607.46			072-100-4485-7975
Total Capital Outlay	\$217,357.54	\$179,006.01	\$1,594,271.62	\$50,000	\$455,000	
Total Expenses	\$409,927.95	\$195,568.90	\$1,710,250.93	\$131,500	\$564,500	
Total Revenues over (under) expenses	\$54,456.87	\$125,775.73	\$291,862.88	\$492,500	\$158,748	

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
ANNEXATION FEES

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Annexation Fees Collected	\$215,737.50	\$455,175.00	\$186,574.00		\$80,000	024-000-3720-7200
Beginning Cash				\$286,000	19,405	024-000-3990-0000
Interest Income	369.45	3,351.13	3,349.43	1,000		024-000-3710-0000
Total Revenues	\$216,106.95	\$458,526.13	\$189,923.43	\$287,000	\$99,405	
Transfers Out		\$193,000.00	\$398,240.00	\$286,000	\$99,000	024-113-4525-6999
Total Services & Supplies		\$193,000.00	\$398,240.00	\$286,000	\$99,000	
Total Revenues over (under) expenses	\$216,106.95	\$265,526.13	(\$208,316.57)	\$1,000	\$405	



City of Coeur d'Alene, Idaho Departmental Summary and Description **Cemetery Fund**

Program Description

Operation and upkeep of Forest and Riverview cemeteries.

Major Objectives

The cemetery's major objectives are to perform burial services and provide the highest quality and most respectful care possible to those interred there. We provide maintenance on 22 acres at Forest and 7.5 acres at Riverview.

Fiscal Year 2018-19 Accomplishments

- This past year, we performed 118 interments.
- We sold 97 lots and niches and inspected and staked out setting of 64 headstones.
- We started Phase 1 of a new niche garden in Forest Cemetery. The first niche wall of 12 was installed along what will be a meandering paver path that will connect each future niche wall. The path and niches will have a themed plant bed for each wall.
- We procured a 2008 dump bed truck to be used for burial services. This truck replaces a 1995 dump bed truck.

Fiscal Year 2019-20 Goals

- Acquire a new mower. The cemetery employees do all the mowing in the cemeteries, using two front mount deck mowers. One of the mowers we currently use is aged to the point it is undependable and parts are becoming more expensive to replace, and many are not in stock in this country.
- Obtain a new turf vehicle. We have more than 25 acres of cemetery to maintain. In order to do our daily maintenance we use these daily. The two we currently have are very high on operational hours and require more money each year to keep them running, more than what they are currently worth.
- Install privacy fencing along the Old Post section of Forest Cemetery.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
CEMETERY FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Lot And Niche Sales	\$97,855.00	\$97,825.00	\$116,725.00	\$98,000	\$103,500	033-000-3540-1000	
Opening & Closing	54,532.00	54,875.00	47,100.00	55,000	53,388	033-000-3540-2000	
Liner Sales	21,410.95	13,990.59	12,160.43	19,000	16,345	033-000-3540-4000	
Miscellaneous Revenue	13,520.00	15,510.50	11,605.00	15,000	13,956	033-000-3790-0000	
Transfer from General Fund		12,000.00				033-000-3996-0001	
Transfer from P/C Care Fund	126,900.00	150,000.00	150,000.00	200,000	185,000	033-000-3996-0046	
Interest			361.41		300	033-000-3710-0000	
Beginning Balance				5,547	5,000	033-000-3990-0000	
Total Revenues	\$314,217.95	\$344,201.09	\$337,951.84	\$392,547	\$377,488		
Wages	\$82,957.28	\$87,925.54	\$92,416.51	\$101,382	\$97,357	033-015-4421-1000	2
Overtime	6,199.08	10,520.70	10,125.19	2,038	2,038	033-015-4421-1200	
Part Time	21,094.81	23,148.39	16,755.42	25,719	25,719	033-015-4421-1300	0.72
Cell Phone Allowance	840.00	840.00	825.00	840	840	033-015-4421-1500	
FICA	8,326.09	9,109.19	9,065.70	9,944	9,636	033-015-4421-2100	
PERS	10,104.11	11,046.33	11,612.97	11,729	11,725	033-015-4421-2200	
Workmens Comp	5,173.19	5,631.82	6,150.83	6,138	5,949	033-015-4421-2400	
Health Insurance	30,754.81	34,165.28	33,169.19	33,163	26,262	033-015-4421-2500	
Dental Insurance	4,574.48	4,550.69	4,395.58	2,270	2,270	033-015-4421-2501	
Health Reimbursement Account	6,952.00	7,072.08	7,360.08	8,080	7,960	033-015-4421-2520	
Life & Disability Insurance	428.50	429.36	419.82	1,153	1,122	033-015-4421-2600	
Total Payroll Expenses	\$177,404.35	\$194,439.38	\$192,296.29	\$202,455	\$190,877		
Office Supplies	\$289.77	\$122.23	\$519.90	\$300	\$300	033-015-4421-3100	
Operating Supplies	3,756.53	1,768.75	5,942.34	5,800	6,000	033-015-4421-3200	
Items For Resale	12,839.74	8,010.67	4,564.07	9,200	8,000	033-015-4421-3300	
Minor Equipment	2,874.48	2,663.10	3,919.28	3,500	3,500	033-015-4421-3400	
Fuels/Lubes	2,803.95	4,761.98	6,783.04	6,000	6,000	033-015-4421-3500	
Utilities - Water	13,034.74	13,174.24	18,840.70	11,000	12,100	033-015-4421-5200	
Solid Waste	5,984.59	8,305.08	8,179.32	5,300	7,000	033-015-4421-5201	
Utilities - Sewer	436.65	928.51	982.85	2,500	1,000	033-015-4421-5202	
Utilities - Electric	11,948.93	11,296.25	14,368.64	13,500	15,000	033-015-4421-5206	
R/M Grounds	5,692.90	6,798.83	4,636.00	5,000	5,000	033-015-4421-5900	
R/M Other	4,258.50	3,780.66	3,061.94	4,000	4,000	033-015-4421-6200	
Tree Maintenance	6,850.00	6,506.00	6,917.00	7,000	7,000	033-015-4421-6301	
30% Of Lots To P/C Trusts	29,386.50	29,347.50	34,717.50	29,400	31,050	033-015-4421-6991	
Total Services & Supplies	\$100,157.28	\$97,463.80	\$113,432.58	\$102,500	\$105,950		
Fencing	\$36,150.00				\$28,000	033-015-4421-7210	
Mower					22,800	033-015-4421-7610	
Turf Vehicle					22,000	033-015-4421-	
1 Ton Flatbed Truck				\$35,000		033-015-4421-7520	
Niche Wall		\$27,800.00		50,000		033-015-4421-7220	
	\$36,150.00	\$27,800.00		\$85,000	\$72,800		
Total Expenses	\$313,711.63	\$319,703.18	\$305,728.87	\$389,955	\$369,627		
Total Revenues over (under) expenses	\$506.32	\$24,497.91	\$32,222.97	\$2,592	\$7,861		

CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
CEM	2001 TORO GROUNDMASTER	PARKS832	\$8,500	\$22,800				
CEM	2007 KUBOTA MOWER	PARKS833-B	15,000.00		\$25,000			
CEM	2007 KAWASAKI MULE	PARKS834-B	13,000.00		22,000			
CEM	2002 KUBOTA TRACTOR	PARKS839-B	15,749.00			\$30,000		
CEM	1991 KUBOTA TRACTOR	PARKS839-C	12,000.00					
CEM	2007 KUBOTA BACKHOE	PARKS839-D	42,000.00					
CEM	2001 JOHN DEERE GATER 6X4	PARKS857-B	4,200.00	22,000				
CEM	2018 Smith Co Sweep Star 48H	PARKS 869-F	27,210.20					
TOTAL CEMETERY FUND			\$137,659	\$44,800	\$47,000	\$30,000		



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Cemetery Perpetual Care Fund

Program Description

Provides funds to sustain the ongoing maintenance of the cemeteries beyond lot and niche sales revenue.

Major Objectives

To increase the perpetual care fund to assure interest from the fund will offset operating expenses, and to continue to add fifty percent of lot sales to the perpetual care fund.

Fiscal Year 2018-19 Accomplishments

- Negotiated savings on liner costs.
- Moving forward with plans to increase niche walls in Forest.

Fiscal Year 2019-20 Goals

- Remain competitive in the services field and continue to provide high standards of quality.
- Research fees of surrounding cemeteries to ensure competitiveness and plan for price increases accordingly.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
CEMETERY PERPETUAL CARE FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
30% of Lot Sales from Cem Fund	\$29,386.50	\$29,347.50	\$34,717.50	\$29,400	\$31,050	046-000-3991-0033
Transfer from General Fund	20,000.00	20,000.00	20,000.00	20,000	20,000	046-000-3991-0200
Beginning Cash				1,425,000	1,395,000	046-000-3990-0000
Unrealized Gains (Losses)	(11,499.81)	(35,622.00)	(42,800.90)			046-000-3710-1000
Interest	44,246.69	39,184.73	36,549.07	20,000	50,000	046-000-3710-0000
Total Revenues	\$82,133.38	\$52,910.23	\$48,465.67	\$1,494,400	\$1,496,050	
Trustee Fees	\$6,847.37	\$6,533.57	\$6,140.62	\$7,000	\$6,500	046-032-4423-4200
Transfer to Cemetery for Operating	126,900.00	150,000.00	150,000.00	200,000	185,000	046-032-4423-6996
Total Expenses	\$133,747.37	\$156,533.57	\$156,140.62	\$207,000	\$191,500	
Total Revenues over (under) expenses	(\$51,613.99)	(\$103,623.34)	(\$107,674.95)	\$1,287,400	\$1,304,550	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Recreation Department-Jewett House

Program Description

The Jewett House serves as a senior center for a number of activities for senior citizens as well as an event center that accommodates weddings and other special events. The house is host to recreation department offerings as well as staff and corporate meeting and gatherings.

Major Objectives

Our major objective for the house is to continue to grow our department offerings held there and to continue increasing the number of weddings and special events held at the house. This increased revenue will help keep the house mostly self-sustaining and not solely reliant on budgeted city funds.

Fiscal Year 2018-19 Accomplishments

In working with our house manager we have been able to increase events at the house with an even larger number of events expected for this summer.

Fiscal Year 2019-20 Goals

Continue growing programs. We would like to afford a few projects at the house that we feel would greatly benefit the overall product we can present to prospective customers. In trying to accommodate those projects we would like to ask the City to fund \$15,000 as was the case in previous budget years

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2018-19
JEWETT HOUSE

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Donations	\$1,000.00		\$1,000.00			057-000-3780-0000
Miscellaneous Revenue	15,909.30	\$16,793.50	23,095.49	\$16,000	\$19,000	057-000-3790-0000
Transfer from General Fund	13,500.00					057-000-3991-0001
Interest	62.57	170.16	420.57			057-000-3710-0000
Beginning Cash				15,000	15,000	057-000-3990-0000
Total Revenues	\$30,471.87	\$16,963.66	\$24,516.06	\$31,000	\$34,000	
Wages	\$1,086.00	\$1,260.00	\$960.00	\$1,400	\$2,000	057-057-4521-1000
FICA	83.08	96.38	73.44	105	153	057-057-4521-2100
Operating Supplies	1,679.26	3,640.34	2,530.33	2,000	3,000	057-057-4521-3200
Communications	844.17	627.73	683.08	750	700	057-057-4521-5101
Utilities	9,590.32	8,584.85	7,090.29	9,800	9,000	057-057-4521-5200
Repair and Maintenance	10,930.15	1,219.95	551.23	16,600	14,000	057-057-4521-5900
Miscellaneous			109.35	300		057-057-4521-6200
Total Expenses	\$24,212.98	\$15,429.25	\$11,997.72	\$30,955	\$28,853	
Total Revenues over (under) expenses	\$6,258.89	\$1,534.41	\$12,518.34	\$45	\$5,147	



City of Coeur d'Alene, Idaho Departmental Summary and Description Reforestation, Street Trees and Community Canopy

Program Description

The Urban Forestry division serves as the liaison to the public regarding city ordinances, tree selection, and tree care. Manages the city's tree inventory, coordinates and carries out tree work on public trees, issues permits for contractors and homeowners to work on public trees, and provides public education. Reviews commercial permits to ensure that city codes regarding street trees are met and assists with project reviews. Coordinates the street tree permit program, provides funds for planting, and the city cost share program which provides assistance paying for tree care on public trees abutting single family residential properties. We manage over 22,000 street trees and over 4,000 park trees, along with thousands in natural open spaces.

Major Objectives

- To ensure that public trees receive proper tree care through permitting
- To protect public trees from unnecessary removal
- To keep the city tree inventory up to date to track the state of the tree infrastructure.
- To establish ordinance that promotes proper tree care and a diverse tree population through approved planting lists
- To improve public safety through mitigating hazards regarding public trees.
- To continue the growth of the Urban Forest through planting new trees and reforestation.

Fiscal Year 2018-19 Accomplishments

- Applied for and was awarded a federal grant worth over \$600,000 to perform fuel reduction and mitigate fire hazard at one of the city's largest wildland urban interface areas.
- 21 residential homes have utilized the cost share program this fiscal year resulting in 34 street trees pruned and 9 hazardous or unhealthy trees removed through this program. With a total of 220 trees pruned and 89 trees removed since the programs inception
- Through the Re Leaf CDA program the city has planted 164 street trees at residential properties in the incorporated city limits in this budget year.

Fiscal Year 2019-20 Goals

- Continue the Re Leaf CDA program in the 2019-2020 fiscal year as budget allows
- Review the approved street tree list for the 2019-2020 fiscal year
- Have the completed Urban Forestry master plan adopted.
- Work towards funding a full time street tree crew for the City of Coeur d Alene parks department.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
REFORESTATION FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
State Grant						064-000-3310-0000
Miscellaneous Revenue	\$11,161.75	\$5,338.50	\$6,237.78	\$3,000	\$6,000	064-000-3790-0000
Beginning Cash				23,000	23,000	064-000-3990-0000
Interest Income	61.22	182.33	395.27			064-000-3710-0000
Total Revenues	\$11,222.97	\$5,520.83	\$6,633.05	\$26,000	\$29,000	
Reforestation Expenditures	\$5,708.24	\$3,391.81	\$2,083.72	\$8,000	\$5,000	064-048-4384-6317
Total Expenses	\$5,708.24	\$3,391.81	\$2,083.72	\$8,000	\$5,000	
Total Revenues over (under) expenses	\$5,514.73	\$2,129.02	\$4,549.33	\$18,000	\$24,000	

STREET TREES FUND

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Street Trees	\$67,612.00	\$90,300.00	\$74,100.00	\$84,000	\$80,000	065-000-3780-0000
Beginning Cash				150,000	180,000	065-000-3990-0000
Interest Income	642.64	1,530.83	2,910.05	250	3,000	065-000-3710-0000
Total Revenues	\$68,254.64	\$91,830.83	\$77,010.05	\$234,250	\$263,000	
Street Tree Reimbursements	\$34,274.96	\$37,045.09	\$70,405.00	\$65,000	\$69,000	065-029-4158-6317
Trees and Planting	60,230.00	38,468.04	28,363.37	35,000	35,000	065-029-4158-6301
Total Expenses	\$94,504.96	\$75,513.13	\$98,768.37	\$100,000	\$104,000	
Total Revenues over (under) expenses	(\$26,250.32)	\$16,317.70	(\$21,758.32)	\$134,250	\$159,000	

COMMUNITY CANOPY FUND

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Miscellaneous Revenue	\$898.00	\$2,650.00	\$1,150.00	\$2,000	\$2,000	066-000-3790-0000
Interest Income	4.75	13.56	44.84			066-000-3710-0000
Total Revenues	\$902.75	\$2,663.56	\$1,194.84	\$2,000	\$2,000	
Community Canopy Expenditures	\$1,247.78	\$1,162.20	\$621.13	\$2,000	\$2,000	066-031-4159-6306
Total Expenses	\$1,247.78	\$1,162.20	\$621.13	\$2,000	\$2,000	
Total Revenues over (under) expenses	(\$345.03)	\$1,501.36	\$573.71			



City of Coeur d'Alene, Idaho Departmental Summary and Description **Public Art**

Program Description

The City of Coeur d'Alene Arts Commission is the standing committee charged by the City Council to "stimulate and encourage, throughout the city and surrounding area, the study and presentation of the performing and fine arts, and public interest and participation."

On June 1, 1999, Coeur d'Alene became the first city in Idaho with a funding mechanism for public art. Coeur d'Alene now dedicates 1.33% of the total cost of all eligible capital improvement projects to fund art in public places.

The purpose of the public art program is to integrate a wide range of public art into the community and reflect the diversity of communities, artistic disciplines, and points of view. Artists can be valuable members of planning or design teams and primary resources in the revitalization and development of the downtown and of neighborhoods throughout the city.

Major Objectives

- Integrate public art into the design of buildings, parks, streetscape and public spaces – making art a natural, normal enhancement of community design.
- Select artworks of sufficient scale to capture public attention. Make an impression.
- Build a diverse public art collection that: incorporates various art media styles and themes; includes permanent works and temporary exhibitions; and is well-made to withstand climate extremes.
- Place public art out in the open, in accessible locations where more folks can see it and interact.
- Over the years, gradually extend public art from the downtown core into all corners of the city.
- Select art through a juried process that invites citizens to play a role. Extend the selection process to include artists from outside the area, to diversify the collection.
- Ensure that Coeur d'Alene's growing public art program is supported by adequate funding, professional staff, and proper maintenance of the collection by qualified individuals.
- Strive to acquire truly exceptional art – of the highest quality, representing in Coeur d'Alene's collection the finest artists of the region and the world.
- Serve as a model and inspiration for other communities interested in introducing their own public art programs.

Fiscal Year 2018-19 Accomplishments

- Issued a call to artists and completed installation of “Fish & Game,” a public art bike rack on the upper level of the Coeur d’Alene Public Library.
- Completed installation and dedication of “Undercurrent” sculpture at the entrance to Riverstone Park.
- Issued a call to artists and completed installation of utility box vinyl wraps at four additional locations in the City of Coeur d’Alene.
- Completed installation and dedication of “The Idaho Farmer” sculpture on Front Avenue.
- Issued and awarded a call to artists for public art in the Seltice Way roundabouts.
- Issued and awarded a call to artists for art on loan for the ArtCurrents program, including an expansion of the program into the Riverstone development.
- Successfully planned and coordinated 23rd Annual Mayor’s Awards in the Arts Program at the Hagadone Event Center.
- Issued a call to artists for Seltice Way roundabouts public art.

Fiscal Year 2019-20 Goals

- Issue a call to artists for art on loan for the ArtCurrents program.
- Issue and complete installation and dedication of a public art mural at the Third Street Boat launch.
- Issue and complete installation of Storm Drain Art at 8 locations in the City of Coeur d’Alene.
- Completion, installation and dedication of Seltice Way roundabouts public art.
- Completion, installation and dedication of “Inspired,” public art sculpture at Memorial Field.
- Completion, installation and dedication of “The Idaho Lumberjack,” public art sculpture on Front Avenue.
- Plan, coordinate, and execute 24th Annual Mayor’s Awards in the Arts Ceremony.
- Completion and installation of “Viking Ship” public art bike rack on lower level of the Coeur d’Alene Public Library.
- Issue a call to artists for public art in the “4-Corners” area (City Park).

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
PUBLIC ART FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Payment from General Fund	\$6,860.99	\$26,294.10				074-000-3760-0001
Payment from Capital Projects Fund	5,570.04					074-000-3760-0023
Payment from Wastewater Fund		21,696.00				074-000-3760-0031
Payment from Parks Capital Improvmt	2,683.03		\$3,400.00			074-000-3760-0072
Beginning Cash				\$60,000	\$40,000	074-000-3990-0000
Interest Income	169.97	572.63	984.18			074-000-3710-0000
Total Revenues	\$15,284.03	\$48,562.73	\$4,384.18	\$60,000	\$40,000	
Professional Services		\$412.46	\$1,446.48	\$3,000	\$3,000	074-038-4389-4200
Education and Training	\$6,835.55	2,289.18	433.19	500	500	074-038-4389-4902
Art	3,406.00		29,495.00	15,000	30,000	074-038-4389-6000
Mayor's Art Awards	3,220.40	3,828.75	3,412.85	3,500	3,800	074-038-4389-6318
Transfers Out			14,465.00			074-038-4389-6999
Capitlay Outlay - Art		24,815.00				074-038-4389-7100
Total Expenses	\$13,461.95	\$31,345.39	\$49,252.52	\$22,000	\$37,300	
Total Revenues over (under) expenses	\$1,822.08	\$17,217.34	(\$44,868.34)	\$38,000	\$2,700	

IGNITE PUBLIC ART FUND

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Payment from Urban Renewal Agency	\$132,831.00	\$113,027.00		\$100,000	\$100,000	076-000-3999-0068
Beginning Cash				300,000	250,000	076-000-3990-0000
Interest Income	1,205.77	3,893.14	\$8,170.15	4,000	4,000	076-000-3710-0000
Miscellaneous Revenues			118,808.00			076-000-3790-0000
Total Revenues	\$134,036.77	\$116,920.14	\$126,978.15	\$404,000	\$354,000	
Professional Services			\$540.00	\$11,500	\$12,000	076-039-4395-4200
Art - Lake District - Non-Capital	\$23,996.67	\$18,396.00	17,548.00			076-039-4395-6000
Art - River District - Non Capital	505.00	8,250.00	5,000.00			076-039-4395-6100
Art - Lake District - Capital			47,700.00	200,000	200,000	076-039-4395-7100
Art - River District - Capital		18,000.00	51,000.00	100,000	100,000	076-039-4395-7110
Total Expenses	\$24,501.67	\$44,646.00	\$121,788.00	\$311,500	\$312,000	
Total Revenues over (under) expenses	\$109,535.10	\$72,274.14	\$5,190.15	\$92,500	\$42,000	

PUBLIC ART FUND - MAINTENANCE

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Payment from General Fund	\$2,264.13					077-000-3760-0001
Payment from Capital Projects Fund	1,838.11					077-000-3760-0023
Transfer from Arts Commission		\$2,188.83	\$14,465.00			077-000-3760--0071
Payment from Parks Capital Improvmt	885.40					077-000-3760-0072
Miscellaneous Revenues			5,000.00			077-000-3790-0000
Beginning Cash				\$85,000	\$90,000	077-000-3990-0000
Interest Income	303.72	699.53	1,183.45			077-000-3710-0000
Total Revenues	\$5,291.36	\$2,888.36	\$20,648.45	\$85,000	\$90,000	
Art Maintenance	\$12,022.65	\$12,720.68	\$5,076.79	\$15,000	\$20,000	077-035-4396-6100
Total Expenditures	\$12,022.65	\$12,720.68	\$5,076.79	\$15,000	\$20,000	
Total Revenues over (under) expenses	(\$6,731.29)	(\$9,832.32)	\$15,571.66	\$70,000	\$70,000	

ENTERPRISE FUNDS

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-20
ENTERPRISE FUNDS**

ENTERPRISE FUNDS	REVENUES				EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	SALARIES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Street Lights	\$26,000	\$105,000	\$575,000	\$706,000		\$706,000			\$706,000	
Water Fund	4,443,911	3,900,000	6,277,400	14,621,311	\$2,166,893	4,173,900	\$7,676,000	\$604,518	14,621,311	
Wastewater	4,075,000	1,250,000	11,550,767	16,875,767	2,911,298	8,260,363	4,710,000	790,376	16,672,037	203,730
Water Cap Fee	5,500,000		1,250,000	6,750,000				3,900,000	3,900,000	2,850,000
WWTP Cap Fees	1,000,000		1,300,000	2,300,000				1,250,000	1,250,000	1,050,000
Sanitation Fund	1,200,000		4,330,000	5,530,000		3,314,600		645,044	3,959,644	1,570,356
Public Parking	641,572		748,475	1,390,047		698,000	24,000	653,011	1,375,011	15,036
Drainage	811,000		1,045,329	1,856,329	118,155	616,250	905,000	182,141	1,821,546	34,783
TOTALS	\$17,697,483	\$5,255,000	\$27,076,971	\$50,029,454	\$5,196,346	\$17,769,113	\$13,315,000	\$8,025,090	\$44,305,549	\$5,723,905

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2019-20
 STREET LIGHT BUDGET**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Service Charges	\$523,763.08	\$530,852.90	\$537,925.74	\$558,152	\$575,000	004-000-3430-3000
Transfers In	65,000.00	108,925.00	125,100.00	66,050	105,000	004-000-3999-0000
Beginning Cash				26,000	26,000	004-000-3990-0000
Interest	54.39	228.75	370.31			004-000-3710-0000
Total Revenues	\$588,817.47	\$640,006.65	\$663,396.05	\$650,202	\$706,000	
Annual Operation	\$574,595.11	\$580,746.32	\$606,396.61	\$585,000	\$620,850	004-013-4318-5200
Utilities For Traffic Lights	3,029.01	3,688.50	4,131.44	4,000	4,000	004-013-4318-5201
Repair & Maint	28,938.62	48,063.81	51,695.31	35,000	55,000	004-013-4318-6200
Bad Debt Expense	306.93	28.35	195.64	50	150	004-013-4318-6305
Depreciation Expense	26,205.06	26,015.47	25,828.40	26,000	26,000	004-013-4318-6502
Total Services & Supplies	\$633,074.73	\$658,542.45	\$688,247.40	\$650,050	\$706,000	
Total Revenues over (under) expenses	(\$44,257.26)	(\$18,535.80)	(\$24,851.35)	\$ 152	\$	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Water Department

Program Description

The Water Department endeavors to provide safe and abundant drinking water for the City. Licensed and highly trained operators provide services such as routine and emergency customer calls, meter reading, maintenance and repairs, water production, treatment and storage, water quality sampling, leak detection, various operational and maintenance programs, main and service replacements, fire hydrant installation, maintenance and repairs, as well as a myriad of other duties all aimed at providing the best customer service possible. Administration and the support staff consistently provide routine and emergency scheduling, budgeting, purchasing, research and resource management to provide the necessary manpower, tools, materials, equipment and available information necessary to properly maintain and operate an outstanding public water system.

Major Objectives

- Provide high quality and abundant water at an affordable rate.
- Meet and exceed all federal, state and local water quality requirements.
- Provide excellent customer service at all times.
- Provide reliable fire service citywide to ensure public safety.
- Replace aging and failing infrastructure in a reasonable time frame to prevent future system failures with exorbitant replacement costs.
- Establish equitable funding methodology to maintain and improve system performance and reliability while limiting debt service.
- Establish standards and policies for proper construction practices and service reliability.

Fiscal Year 2018-19 Accomplishments

- Completion of the Water Rate Study and implementation of a new rate schedule.
- Completion of the Best Hill Booster Station.
- Completion of a new test well on Huetter road paving the way for a much needed municipal well.
- Continuation of professional development to ensure we have the best trained operators in the region.

- Completion of service and main replacement projects ahead of street overlays.
- Completion of one in a series of annual well rehab projects.
- Continuation of the annual meter replacement program.

Fiscal Year 2019-20 Goals

- Construction of the new Huetter Well and related transmission main.
- Acquisition of sufficient water rights to meet peak production demand capabilities.
- Continuation of the Yardley service line replacement project.
- Various water main and large service replacement projects.
- Acquisition of property for two storage facility sites and a new booster station site.
- Conduct and attend annual training necessary to maintain operator licenses.
- Construct a new Water Administration & Maintenance Building to accommodate utility expansion and consolidate operations while freeing up valuable space for other departments.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
WATER OPERATING FUND**

Description	2016	2017	2018	2019	2020	Account	FTE
	Actual	Actual	Actual	Adopted	Requested		
Fire Line	\$61,092.34	\$63,135.86	\$64,344.80	\$63,000	\$64,000	026-000-3460-1400	
Metered Sales - Residential	3,379,570.50	3,695,084.01	3,901,869.39	3,267,600	3,810,000	026-000-3460-2100	
Metered Sales - Commercial	551,676.36	570,164.53	615,375.99	557,100	624,000	026-000-3460-2200	
Metered Sales-Public Authority	98,354.14	107,037.62	125,515.29	95,500	116,000	026-000-3460-2400	
Metered Sales - Multi-Family	243,940.23	255,895.39	266,885.27	225,300	270,400	026-000-3460-2500	
Metered Sales-Mobile Home Park	72,434.05	78,149.20	78,223.71	72,500	80,000	026-000-3460-2600	
Armstrong Park surcharge	26,422.85	26,578.95	26,500.09	26,400	26,500	026-000-3460-2700	
Irrigation Only	929,369.75	950,180.87	1,022,114.53	850,500	1,000,000	026-000-3460-2800	
Tag Fee	93,675.00	104,600.00	99,710.00	95,000	97,000	026-000-3460-6100	
Fill Station Usage	13,120.53	17,560.11	22,618.43	13,500	13,500	026-000-3460-6200	
Hook Up Fees	97,492.03	106,822.00	98,947.45	95,000	98,000	026-000-3460-7100	
Miscellaneous Revenue	39,033.79	53,902.15	36,291.92	42,219	40,000	026-000-3790-0000	
Trf from Cap Fee Fund	190,239.78	205,902.21		1,700,000	3,900,000	026-000-3994-0034	
Lease Proceeds				2,450,000		026-000-3400-2100	
Beginning Cash				2,605,715	4,443,911	026-000-3990-0000	
Contributed Capital-Developers	1,921,734.00	986,775.00	1,265,860.00			026-000-3460-7400	
Sale of Surplus	1,898.71	14,231.80	43,496.80	8,000	8,000	026-000-3730-0026	
Interest	8,971.00	17,434.38	44,403.20	30,000	30,000	026-000-3710-0000	
Total Revenues	\$7,729,025.06	\$7,253,454.08	\$7,712,156.87	\$12,197,334	\$14,621,311		
Wages	\$1,098,928.35	\$1,187,997.05	\$1,144,189.83	\$1,252,667	\$1,317,775	026-021-4341-1000	23
Sick Leave Repurchase	10,912.99	10,197.07	2,519.92	12,044	3,700	026-021-4341-1006	
Overtime	36,174.78	39,041.28	40,237.96	28,026	40,000	026-021-4341-1200	
Part Time	61,873.50	40,655.45	70,891.89	43,000	46,308	026-021-4341-1300	1.59
Misc Credits to Payroll	(1,107.52)	(49.24)	(60.00)			026-021-4341-1600	
FICA	90,829.62	95,872.55	94,530.72	102,184	107,694	026-021-4341-2100	
PERS	(766.79)	(14.81)	132,703.40	148,340	162,559	026-021-4341-2200	
Workmans Compensation	33,052.52	32,182.41	35,211.57	41,181	44,429	026-021-4341-2400	
Health Insurance	260,960.53	296,317.36	300,667.39	313,867	307,064	026-021-4341-2500	
Dental Insurance	23,431.34	23,858.61	23,164.56	26,105	26,105	026-021-4341-2501	
Cobra & Retirees	3,900.63	6,014.34	7,246.20			026-021-4341-2502	
Health Reimbursement Acct	79,655.86	92,000.21	114,276.55	86,920	91,540	026-021-4341-2520	
Life & Disability Insurance	11,573.22	12,904.48	12,989.98	14,200	14,719	026-021-4341-2600	
Unemployment Insurance		780.24	6,402.38	5,000	5,000	026-021-4341-2800	
Vacation, Sick Leave, Comp	(14,548.23)	5,855.69	1,151.27			026-021-4341-2900	
Pension expense	144,975.00	97,738.00				026-021-4341-2910	
Total Payroll Expenses	\$1,839,845.80	\$1,941,350.69	\$1,986,123.62	\$2,073,534	\$2,166,893		
Bad Debt Expense	\$2,779.91	\$1,796.38	\$1,394.96	\$2,500	\$2,500	026-021-4340-6305	
Depreciation	2,527,260.31	2,614,703.74	2,655,580.89	2,500,000	2,600,000	026-021-4340-6502	
Office Supplies & Postage	18,708.62	17,202.05	22,364.53	18,800	20,000	026-021-4341-3121	
Computer Peripherals	3,706.26	20,123.94	3,235.53	18,500	15,000	026-021-4341-3125	
Maint General Plant	11,531.45	6,962.28	4,837.18	15,000	15,000	026-021-4341-3232	
Small Tools & Equipment	35,400.66	33,639.02	35,884.58	36,000	37,000	026-021-4341-3430	
Transportation Cost - Fuels	32,481.55	38,262.48	52,410.14	42,000	45,000	026-021-4341-3521	
Annual Maint-computer software	10,137.17	11,067.85	9,793.62	50,000	25,000	026-021-4341-4220	
Outside Professional Services	91,933.49	50,755.42	50,273.33	60,000	60,000	026-021-4341-4223	
Insurance Claims - Settlements		364.72	27,536.91	2,000	3,000	026-021-4341-4601	
Travel/Meetings	5,736.76	13,603.57	15,419.29	17,000	18,000	026-021-4341-4721	
Dues/Subscriptions	3,611.25	3,055.45	5,649.35	6,000	6,200	026-021-4341-4821	
Communications	16,415.75	13,388.95	15,907.88	13,500	16,000	026-021-4341-5101	
Comm Serv - Telemetering	8,220.11	2,435.75	40.55	34,000	28,000	026-021-4341-5121	
Utilities (Non Pumping)	14,353.86	15,048.82	16,126.15	15,000	16,200	026-021-4341-5200	
Solid Waste Fees	1,755.37	1,401.70	4,040.18	2,000	4,000	026-021-4341-5210	
R/M - Equipment	14,590.28	12,947.78	9,390.28	15,000	15,000	026-021-4341-5840	
R/M Vehicles	16,093.74	19,542.51	22,715.52	24,000	25,000	026-021-4341-6121	
Fill Station Program Non-Capital			8,246.18			026-021-4341-6525	
Loader Lease Payments - Interest	3,034.05	2,855.03	2,672.34	23,000	16,000	026-021-4341-6910	
Other (Uniforms,Boots,Etc)	4,154.14	4,444.51	4,137.20	5,000	5,000	026-021-4341-6930	
Safety Materials and Equipment	5,257.82	4,961.71	2,835.97	6,000	5,000	026-021-4341-6931	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
WATER OPERATING FUND**

Description	2016	2017	2018	2019	2020	Account	FTE
	Actual	Actual	Actual	Adopted	Requested		
Interfund Overhead Transfer	499,399.00	500,000.00	500,000.00	515,000	604,518	026-021-4341-6992	
Trf-General Fund for GIS Support	22,000.00	22,000.00	60,975.00	62,000		026-021-4341-6997	
Maintenance Facilities	27,344.43	5,843.09	19,656.17	32,000	25,000	026-021-4342-3211	
Maint Pumping Station/Reservoirs	93,287.98	87,976.72	99,769.31	121,000	100,000	026-021-4343-3231	
Public Drinking Water Assessmt	50,358.00	50,358.00	50,358.00	51,000	51,000	026-021-4343-4344	
Power Purchased for Pumping	767,005.32	783,815.57	862,515.89	725,000	800,000	026-021-4343-5223	
Chemicals	15,043.75	8,804.00	12,855.97	12,000	13,000	026-021-4344-3241	
Laboratory	21,629.12	18,030.00	21,938.89	23,000	62,000	026-021-4344-6342	
Maintenance Mains	13,560.94	18,958.74	13,981.62	16,000	15,000	026-021-4345-3273	
Maintenance Services	3,300.92	733.09	2,280.87	5,000	5,000	026-021-4345-3275	
Maintenance Meters	1,089.23	6,236.25	6,723.71	10,000	10,000	026-021-4345-3276	
Maintenance Hydrants	10,303.37	15,421.60	2,044.28	5,000	5,000	026-021-4345-3277	
Cross Connection Program	2,732.58	3,706.32	7,153.52	5,000	6,000	026-021-4345-4245	
Conservation / Education	2,642.00	6,000.00	15,561.24	18,000	25,000	026-021-4345-4250	
Equipment Rental	126,032.83	70,990.63	92,872.30	75,000	80,000	026-021-4345-5566	
Projects / non capital items	46,637.01		17,407.83			026-021-4347-6900	
Total Services & Supplies	\$4,529,529.03	\$4,487,437.67	\$4,756,587.16	\$4,580,300	\$4,778,418		
Water Admin / Maint Facility			95,466.75	\$2,450,000	\$2,000,000	026-021-4347-7200	
Handheld Reader/Trimble				25,000	5,000	026-021-4347-7401	
Cold Storage Addn				50,000	50,000	026-021-4347-7506	
Water Meter Test Bench				50,000	400,000	026-021-4347-7508	
Backup Power for Wells		\$88,617.73		115,000	120,000	026-021-4347-7512	
Pick Up Trucks	\$66,538.00	44,692.83	61,141.00	60,000	94,000	026-021-4347-7513	
SCADA System Wide Upgrade	7,200.00					026-021-4347-7522	
Fill Station Program		9,166.50		15,500	15,000	026-021-4347-7525	
Jet-Vac Truck Hydroexcavtor	69,365.00					026-021-4347-7532	
Soft Start for Wells		67,455.40				026-021-4347-7533	
Water Comprehensive Plan Update				25,000		026-021-4347-7538	
Painting Prairie Standpipe - Carryover	93,024.65					026-021-4347-7540	
Painting Industrial Standpipe			77,461.83			026-021-4347-7541	
New / Replace Meters	339,117.55	349,990.39	350,356.50	365,000	445,000	026-021-4347-7606	
New / Replace Mains	550,496.98	513,927.71	400,510.01	550,000	555,000	026-021-4347-7616	
NW Well Transmission Main				1,000,000	2,900,000	026-021-4347-7618	
Seltice Way Water Project			287,442.90			026-021-4347-7810	
Bi-annual Well Rehab Project		65,573.14	76,987.00	90,000	92,000	026-021-4347-7935	
Motor Replacement - Energy Efficiency		24,218.00	15,235.00	28,000	30,000	026-021-4347-7936	
Onsite Chlorine Generation				70,000	70,000	026-021-4347-7937	
NW Well Construction	143,973.00	6,324.21	38,330.00	500,000	900,000	026-021-4347-7938	
Testing Hanley and Clayton Wells		14,515.00				026-021-4347-7939	
Northeast Storage Facility		158,578.07	569,169.67	150,000		026-021-4347-7940	
Total Capital Outlay	\$1,269,715.18	\$1,343,058.98	\$1,972,100.66	\$5,543,500	\$7,676,000		
Total Expenses	\$7,639,090.01	\$7,771,847.34	\$8,714,811.44	\$12,197,334	\$14,621,311		
Total Revenues over (under) expenses	\$89,935.05	(\$518,393.26)	(\$1,002,654.57)				

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2019-20
 WATER CAPITALIZATION FEES FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Beginning Cash				\$700,000	\$5,500,000	034-000-3990-0000
Capitalization Fees	\$960,756.00	\$1,051,773.00	\$1,216,587.00	985,500	1,200,000	034-000-3470-2300
Interest Income	11,380.25	35,936.30	81,931.52	14,500	50,000	034-000-3710-0000
Total Revenues	\$972,136.25	\$1,087,709.30	\$1,298,518.52	\$1,700,000	\$6,750,000	
Transfer to Water Operating Fund	\$190,239.78	\$205,902.21		\$1,700,000	\$3,900,000	034-040-4382-6999
Total Expenses	\$190,239.78	\$205,902.21		\$1,700,000	\$3,900,000	
Total Revenues over (under) expenses	\$781,896.47	\$881,807.09	\$1,298,518.52		\$2,850,000	

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Water	2010 FORD ESCAPE	WTR700	\$17,495					
Water	2015 Ford F250 Crew Cab XL	WTR701	26,830					
Water	2013 Ford F150	WTR702	21,213				\$27,000	
Water	2009 F250 FORD TRUCK	WTR704	18,206		\$29,000			
Water	2016 FORD SUPERCAB XL 4WD	WTR705	23,184					
Water	2012 DODGE RAM 1500	WTR706	19,550			\$25,000		
Water	2017 FORD F-150	WTR707	28,794					
Water	2007 FORD EXPLORER	WTR709	20,422			26,000		
Water	2008 Ford F150 Reg PU	WTR711ROB	16,389		23,000			
Water	2016 FORD SUPERCAB 162" SRW	WTR766	43,354					
Water	2012 F-350 ROLL BED TRUCK	WTR767	22,408				48,000	
Water	2011 DODGE RAM 3500 4X4 5.7LTR	WTR768	52,744	\$42,000				
Water	2008 FORD F350 1 TON	WTR769	28,439	52,000				
Water	2006 CHEVROLET 6 LTR	WTR770	22,391		29,000			
Water	2015 Ford F250 Crew Cab XL	WTR771	26,830					
Water	2018 Dodge Ram 5500 4X4	WTR772	32,391					
Water	2009 DODGE 3500 TRUCK	WTR773	20,449			\$41,000		
Water	2015 FORD F650 CREW CAB CHASSIS	WTR774	116,505					
Water	2013 FORD F150	WTR775	21,475					\$27,000
Water	2013 Freightliner Tandem Dump Truck	WTR776	126,219					157,000
Water	2006 Jet-Vac Truck (Big Blue)	WTR777	216,279					
Water	2009 Freightliner Tandem Dump Truck	WTR778	134,983		157,000			
Water	2011 CATERPILLAR 4WD BACKHOE	WTR780	84,491		135,000			
Water	2015 CAT 420F IT Backhoe	WTR781	89,438					
Water	2006 FORK LIFT	WTR782	17,400					
Water	1994 LEROI 125 AIR COMPRESSOR	WTR783	17,000				\$25,000	
Water	2008 FORK LIFT	WTR785	13,500					
Water	2017 Trailer 5' x8' mesh floor with gate	WTR	650					
Water	1980 BOBCAT TRAILER	WTR788	10,700					22,000
Water	2015 Interstate 50DLA Flatbed Equipment Tra	WTR789	32,261					
Water	2011 VIRATORY SCREENER	WTR790	43,000				\$56,000	
Water	2002 ROLLER WACKER COMPACTER	WTR791	23,693			\$22,000		
Water	1988 ALCOP Pup Dump Trailer	WTR792	5,750					
Water	2013 PJ Deckover Trailer 8' by 22'	WTR793	6,459					
Water	2019 New Caterpillar 930M Wheel Loader		193,391					217,000
TOTAL WATER FUND			\$1,594,282	\$94,000	\$373,000	\$114,000	\$156,000	\$423,000



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Wastewater Department

Program Description

The City of Coeur d'Alene Wastewater Department provides treatment for municipal, commercial, and industrial wastewater for more than 50,000 residents and associated commercial users prior to discharge to the Spokane River. The Department maintains over 220 miles of public sewer, treating more than 1.2 billion gallons every year, and producing over 5,000 cubic yards of Class "A" compost. The Department employs 27 people who clean, measure, maintain, operate, and administer this service.

Major Objectives

- To provide sanitary sewer for the residents and businesses of the City of Coeur d'Alene while maintaining our pristine Spokane River and clean aquifer.
- Protect the public health and our employee's safety in a fiscally responsible manner.
- Promote public awareness of the importance and value of clean water to our community.
- Think ahead and plan for the future. The City still utilizes many of our original pipes and infrastructure. This type of investment has had huge returns within our community. We utilize modern technology to not only maintain this original equipment but ensure that new equipment has a long, beneficial service life.

Fiscal Year 2018-19 Accomplishments

- Completion of the Tertiary Stage of treatment, providing a "next level" of treatment for our City's wastewater.
- Expansion of our ability to create Coeur d'Green Compost by 30%.
- In the last year, the Wastewater Treatment Facility received 3,623,064 lbs of pollution (CBOD, TSS, Ammonia, and Phosphorous) and discharged 7186 lbs. That's a removal efficiency of 99.8%. The year prior without the benefit of a full capacity Tertiary Treatment Stage, we removed 93% a difference of 238,140 lbs of pollution kept out of the Spokane River.

Fiscal Year 2019-20 Goals

- Complete repairs and upgrades to the collection system including the Fernan Lift Station and "lining" of some of our older sewer lines to extend their usable life.
- Replacement of a "belt filter press" installed in the late 90's that's responsible for drying out the biosolids from about 97% water to 75% water.
- Optimize the treatment process for new permit limitations.
- Investigate disinfection alternatives for effluent water that is discharged into the River.

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
WASTEWATER OPERATING FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Huetter Interceptor Fees	\$32,500.00	\$25,300.00	\$17,550.00	\$26,000	\$15,000	031-000-3220-1260	
Fernan Commercial	4,885.74	7,330.84	8,742.92	8,000	8,500	031-000-3470-0500	
Fernan Residential	22,433.24	24,032.00	26,067.74	25,000	26,000	031-000-3470-0600	
Dalton Gardens Commercial Sewer		1,985.72	5,086.43	4,000		031-000-3470-0700	
Service Charges - Commercial	2,261,274.90	2,440,352.27	2,554,171.32	2,684,387	2,815,974	031-000-3470-1000	
Commercial High - SWCH	740,402.78	827,131.02	925,576.87	909,844	1,020,448	031-000-3470-1200	
Commercial Medium - SWCM	319,719.23	344,235.81	373,655.54	378,659	411,955	031-000-3470-1300	
Duplex - One Meter - SERMF	437,083.84	475,658.53	517,941.41	523,224	573,750	031-000-3470-1400	
Residential - SFD - SERS	4,440,097.29	4,850,864.96	5,192,653.27	5,335,951	5,724,900	031-000-3470-1500	
Residential Low - SERSL	424,184.84	476,917.58	531,737.01	524,609	586,240	031-000-3470-1600	
Summer Sewer Adj - SSADJ	108,131.68	112,341.00	184,039.45	123,575	185,000	031-000-3470-1700	
Hook-Up Fees	1,100.00		140.00			031-000-3470-2100	
Sale of Surplus Property	68,500.00					031-000-3730-0031	
Compost Facility Revenues	33,515.20	16,130.40	38,766.00	33,000	38,000	031-000-3750-0000	
Miscellaneous Revenue	5,404.10	4,876.84	7,830.10	4,000	5,000	031-000-3790-0000	
Transfer from Capitalization Fees	1,068,326.00	596,206.00	620,850.00	1,000,000	1,250,000	031-000-3992-0031	
Loan Proceeds				4,300,000		031-000-3775-0000	
Beginning Cash				4,500,000	4,075,000	031-000-3990-0000	
Contributed Capital-Developers	496,138.65	470,180.00	187,730.00			031-000-3460-7400	
Interest	16,517.10	43,419.36	136,310.75	50,000	140,000	031-000-3710-0000	
Total Revenues	\$10,480,214.59	\$10,716,962.33	\$11,328,848.81	\$20,430,251	\$16,875,767		
Wages/Administration	\$378,459.59	\$378,662.04	\$381,244.60	\$402,420	\$394,950	031-022-4351-1000	5
Sick Leave Repurchase	1,505.60	1,535.60	1,566.40	4,356	2,800	031-022-4351-1006	
Part-Time/Temporary	3,143.36	15,163.50	14,433.21	18,400	18,400	031-022-4351-1300	0.77
Cell Phone Allowance	1,560.00	1,310.00	1,560.00	6,960	1,620	031-022-4351-1500	
Miscellaneous Credits to Payroll	(5,867.50)	(15,420.60)	(8.21)			031-022-4351-1600	
FICA	28,497.06	29,484.83	29,600.16	33,059	32,332	031-022-4351-2100	
PERS	(142,128.08)	(4.43)	43,510.78	47,476	48,265	031-022-4351-2200	
Workmens Compensation	13,220.54	10,676.85	9,338.30	9,548	8,714	031-022-4351-2400	
Health Insurance	49,297.20	47,161.22	56,854.46	55,854	58,579	031-022-4351-2500	
Dental Insurance	19,857.08	20,255.86	19,217.23	5,675	5,675	031-022-4351-2501	
Cobra & Retirees	141.05	50.75				031-022-4351-2502	
Health Reimbursement Acct	21,205.00	44,291.87	23,200.08	25,247	28,817	031-022-4351-2520	
Life & Disability Insurance	4,499.84	4,264.24	3,994.30	4,030	3,963	031-022-4351-2600	
Unemployment Insurance	4,556.97		246.77	5,000	5,000	031-022-4351-2800	
Vacation, Sick Leave, Comp	21,434.98	(5,757.98)	12,887.66			031-022-4351-2900	
Pension Expense - GASB 68	208,439.00	134,906.00				031-022-4351-2910	
Wages/Collection	390,262.21	398,941.23	410,044.25	424,842	464,437	031-022-4352-1000	8
Sick Leave Repurchase	1,084.80	917.39				031-022-4352-1006	
Overtime/Collection	45,439.27	52,172.73	55,806.89	66,716	66,716	031-022-4352-1200	
Cell Phone Allowance	1,200.00	1,200.00	1,125.00		1,879	031-022-4352-1500	
FICA	33,174.27	34,461.08	35,529.89	42,708	45,738	031-022-4352-2100	
PERS	49,580.05	(5.20)	51,015.58	64,064	71,386	031-022-4352-2200	
Workmens Compensation	10,346.30	14,293.80	11,582.57	14,014	14,110	031-022-4352-2400	
Health Insurance	84,586.41	90,549.77	84,772.22	89,598	108,223	031-022-4352-2500	
Dental Insurance	8,278.52	7,295.90	5,645.32	7,945	9,080	031-022-4352-2501	
Health Reimbursement Acct	22,332.00	22,752.12	23,239.26	26,280	29,840	031-022-4352-2520	
Life & Disability Insurance	4,190.96	4,446.62	4,074.94	5,559	6,051	031-022-4352-2600	
Wages/Compost	110,594.79	117,380.16	114,082.31	116,877	119,819	031-022-4353-1000	2
Sick Leave Repurchase		36.88				031-022-4353-1200	
Overtime/Compost	5,546.97	7,741.97	8,781.30			031-022-4353-2100	
FICA	8,701.76	9,297.11	9,170.70	8,941	9,166	031-022-4353-2100	
PERS	13,147.32	(0.65)	13,908.18	13,412	14,306	031-022-4353-2200	
Workmens Compensation	2,933.30	3,085.28	3,212.12	2,934	2,828	031-022-4353-2400	
Health Insurance	16,830.40	16,278.94	17,855.42	17,833	15,794	031-022-4353-2500	
Dental Insurance	174.24	174.24	174.24	2,270	2,270	031-022-4353-2501	
Health Reimbursement Acct	5,952.00	6,072.00	6,432.88	7,080	5,960	031-022-4353-2520	
Life & Disability Insurance	1,213.88	1,280.27	1,216.36	1,268	1,290	031-022-4353-2600	
Wages/Plant	637,798.53	679,032.49	705,312.51	771,665	807,135	031-022-4354-1000	13
Sick Leave Repurchase	1,012.29	1,184.92				031-022-4354-1006	
Overtime/Plant	50,178.35	54,843.43	56,218.70	66,716	66,716	031-022-4354-1200	
Cell Phone Allowance	2,695.00	3,095.00	3,120.00		2,981	031-022-4354-1500	
FICA	52,054.81	55,368.72	57,089.43	59,032	61,745	031-022-4354-2100	
PERS	78,298.72	(8.75)	86,558.51	88,550	96,371	031-022-4354-2200	
Workmens Compensation	17,329.40	18,668.05	25,232.91	19,371	19,050	031-022-4354-2400	
Health Insurance	140,085.39	161,880.67	162,693.52	176,044	178,280	031-022-4354-2500	
Dental Insurance	6,986.26	7,823.60	7,987.68	16,755	16,755	031-022-4354-2501	
Health Reimbursement Acct	44,811.80	46,232.28	49,736.13	56,567	55,657	031-022-4354-2520	
Life & Disability Insurance	6,529.71	7,184.12	7,046.17	8,335	8,599	031-022-4354-2600	
Total Payroll Expenses	\$2,461,171.40	\$2,490,255.92	\$2,616,310.73	\$2,793,403	\$2,911,298		

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
WASTEWATER OPERATING FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Office Supplies	\$17,813.54	\$17,931.82	\$18,858.78	\$20,000	\$19,000	031-022-4351-3100	
Fuels/Lubes	944.52	602.16	797.48	500	500	031-022-4351-3500	
Professional Services	254,280.66	78,383.71	175,107.43	45,000	190,000	031-022-4351-4200	
PLC Programming Support		4,879.70				031-022-4351-4230	
Annual Maint-computer software	11,273.08	13,838.21	29,834.81	50,000	50,000	031-022-4351-4220	
SCADA Control Screens Support	3,310.47	529.99		10,000		031-022-4351-4240	
Travel/Meetings	6,140.65	14,489.86	10,569.38	11,000	11,000	031-022-4351-4700	
Dues/Subscriptions	3,515.50	2,307.80	15,497.66	4,000	4,000	031-022-4351-4800	
Training	3,088.50	7,499.70	10,308.65	9,000	9,000	031-022-4351-4900	
Public Education					9,500	031-022-4351-4901	
Communications	7,727.19	7,289.14	7,750.55	7,000	7,000	031-022-4351-5100	
R/M Buildings	10,000.00					031-022-4351-6000	
R/M Auto	539.36	960.85	874.64	1,000	1,000	031-022-4351-6100	
Bad Debt Expense	2,716.69	7,669.18	3,058.31	8,000	4,500	031-022-4351-6305	
Public Art Fee		21,696.00				031-022-4351-6317	
Depreciation	3,752,553.33	3,711,991.55	3,884,292.33	4,000,000	4,000,000	031-022-4351-6502	
2013 Sewer Revenue Bonds	644,920.31	644,840.62	644,840.62	644,841	644,841	031-022-4351-6991	
2015 Sewer Revenue Bonds	528,222.00	528,221.85	528,221.70	528,222	528,222	031-022-4351-6992	
2012D Sewer Revenue Bonds	1,003,975.16	1,004,230.80	1,003,440.98	1,005,500	1,003,300	031-022-4351-6993	
Transfers Out	157,500.00					031-022-4351-6994	
Interfund Overhead Transfer	663,489.00	663,489.00	663,489.00	683,394	790,376	031-022-4351-6995	
Trf - General Fund GIS Support	21,930.00	21,930.00	60,975.00	62,000		031-022-4351-6997	
Operating Supplies/Collection	13,225.50	11,623.87	10,797.80	10,000	10,000	031-022-4352-3201	
Collection Odor Control	12,471.32	11,925.96	11,947.51	13,000	15,000	031-022-4352-3300	
Minor Equip/Replacement/Collection	700.62	-				031-022-4352-3400	
Fuels/Collection	11,454.37	13,497.22	14,942.15	13,000	13,000	031-022-4352-3500	
Compound Water Meter Change-Out			13,696.17	15,000	15,000	031-022-4352-3520	
Professional Services					100,000	031-022-4352-4200	
Leases - Burlington Northern	700.00		20.00			031-022-4352-4300	
Utilities/Collection	11,236.72	11,853.02	12,975.96	11,000	13,000	031-022-4352-5200	
R/M Grounds	11,202.40	97.98	34.99			031-022-4352-5900	
R/M Auto/Collection	10,930.15	6,292.70	11,302.03	8,000	8,000	031-022-4352-6100	
R/M Other/Collection	27,133.67	29,743.90	20,052.79	15,000	20,000	031-022-4352-6200	
Operating Supplies, Compost	42,218.68	40,946.89	43,049.61	42,000	50,000	031-022-4353-3201	
Lab Reports for Compost	2,715.36	1,711.28	2,656.59	4,500	3,500	031-022-4353-3202	
Minor Equip/Replacement/Compost			12,362.40			031-022-4353-3400	
Fuels, Compost	6,735.91	7,727.17	10,043.98	9,000	10,000	031-022-4353-3500	
Utilities, Compost	19,172.49	16,334.61	18,630.39	20,000	20,000	031-022-4353-5200	
R/M Grounds, Compost	3,331.01	3,067.14	879.18	3,000	15,000	031-022-4353-5900	
R/M Buildings, Compost	2,998.45	6,961.52	2,047.12	5,000	5,000	031-022-4353-6000	
R/M Auto, Compost	85.47	1,266.43	344.65	1,000	1,000	031-022-4353-6100	
R/M Other, Compost	8,896.74	3,918.64	8,605.97	5,000	10,000	031-022-4353-6200	
Operating Supplies - Plant	745,133.57	740,798.27	605,897.04	700,000	750,000	031-022-4354-3201	
Lab Supplies - Plant	25,408.17	23,362.01	28,366.76	26,000	30,000	031-022-4354-3202	
Pretreatment	33,891.67	33,952.81	30,315.63	33,100	33,100	031-022-4354-3203	
Surface Water Tests (Permit Required)	6,902.82	7,929.44	7,562.25	9,400	9,400	031-022-4354-3205	
Local Limits Tests (Permit Required)		882.00				031-022-4354-3206	
Minor Equipment/Replacement/Plant		19,524.20	19,028.12			031-022-4354-3400	
Fuels - Plant	7,584.48	6,972.53	6,777.39	8,000	8,000	031-022-4354-3500	
Contract Services	12,759.01	6,413.08	4,797.05	8,000	8,000	031-022-4354-5000	
Utilities - Plant	388,754.93	402,559.86	395,517.87	430,000	440,000	031-022-4354-5200	
Solid Waste Fees	666.40	952.53	1,220.31	1,000	1,000	031-022-4354-5201	
Rental Equip/Plant	1,610.25	3,007.83	3,636.91	2,000	2,000	031-022-4354-5700	
R/M Grounds/Plant	5,873.22	24,860.67	5,184.15	10,000	13,000	031-022-4354-5900	
R/M Buildings -Plant	16,763.57	8,326.05	5,996.55	10,000	10,000	031-022-4354-6000	
R/M Auto	5,299.14	5,694.14	2,706.87	6,000	6,000	031-022-4354-6100	
R/M Other/Plant	236,764.21	113,403.81	154,812.67	100,000	100,000	031-022-4354-6200	
Interest Loader Lease Payments	6,765.28	6,161.25	5,543.81	125,000	50,000	031-022-4354-6910	
Protective Clothing	8,478.72	8,731.04	8,967.05	9,100	9,500	031-022-4354-6930	
WWTP Expansion - non-capital	2,599.88					031-052-4954-4200	
Total Services & Supplies	\$8,784,404.14	\$8,333,281.79	\$8,538,637.04	\$8,741,557	\$9,050,739		

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
WASTEWATER OPERATING FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Capital Replacement Fund				\$500,000	\$1,000,000	031-022-4351-7200	
AWTF Facility Plan - (Carryover to 2019)			\$109,128.87	200,000		031-022-4351-7305	
Rate Study - (Carryover to 2019)		\$42,007.47		10,000		031-022-4351-7306	
Toxics (PCB) Management Plan Report		16,089.79		50,000		031-022-4351-7309	
Idaho 401 Certification Assistance for Permit				50,000		031-022-4351-7502	
Permit Planning/Compliance Reporting		1,202.96		30,000		031-022-4351-7627	
PCB & Permit Issues - (Carryover to 2019)		71,381.25		60,000		031-022-4351-7635	
Collection Copier		4,774.00				031-022-4352-7210	
Portable Air Monitors (3)		6,305.77				031-022-4352-7410	
15th & Ash Lift Station Panel			33,430.00			031-022-4352-7415	
4" & 6" Trash Pumps		59,667.01				031-022-4352-7425	
Spare Pump for Mill River Lift Station			18,235.00		25,000	031-022-4352-7430	
Interceptor Realignment MH-M1-09	\$695,237.38					031-022-4352-7625	
Sewer Replacement/Collection	682,157.15	637,038.15	739,513.30	750,000	750,000	031-022-4352-7901	
GIS / Sewer Planning		26,296.25		191,000		031-022-4352-7902	
Easement Research / Acquisitions				85,000		031-022-4352-7910	
Covered Compost Building (yr 1 of 2)				787,500		031-022-4353-7310	
Operations Center Planning/Design				150,000	150,000	031-022-4354-7300	
Plant Mechanics Vehicle (ATV Type)			15,361.00			031-022-4354-7420	
Solids Building Evaluation					30,000	031-022-4354-7525	
Sludge Storage Tank Recirculation				75,000		031-022-4354-7529	
Chemical Systems Roof Replacement				70,000		031-022-4354-7530	
Centrate Screening					300,000	031-022-4354-7532	
Replace Plant Lighting With LEDs		17,874.29				031-022-4354-7535	
Lab Flaskscrubber		9,206.93				031-022-4354-7540	
Biogas to Flare Piping Improvements					70,000	031-022-4354-7545	
Digester #4 Mixing Valves		13,374.65		18,000		031-022-4354-7550	
Reclaimed Water Dist Expan Study & Permit					25,000	031-022-4354-7553	
Digester #5 Mixing and Level Indicator					10,000	031-022-4354-7555	
Door Replacement		36,000.00		36,000		031-022-4354-7560	
Moisture Analyzer		7,744.58				031-022-4354-7565	
Primary Clarifier #1 Electrical Corrosion Mitigation				150,000	100,000	031-022-4354-7565	
Low P Pilot Building Conversion to Storage		40,771.98				031-022-4354-7910	
Plant Security System Upgrade		4,426.25	16,144.46	25,000	60,000	031-022-4354-7915	
Coatings		16,400.00	17,400.00	60,000	30,000	031-022-4354-7920	
Outfall Maintenance / Planning				30,000	30,000	031-022-4354-7925	
Digester #5 Inspection / Repair		9,476.40				031-022-4354-7925	
Foul Air Duct Recoat		22,548.00	32,966.00			031-022-4354-7935	
SCBA Change Out		19,524.20				031-022-4354-7945	
Replace Belt Filter Press				15,000	1,000,000	031-022-4354-7998	
Tertiary Phase 2 Design 5MGD	1,322,427.20					031-052-4954-7311	
Tertiary Phase 2 Construction		7,575,724.12	9,097,729.13	4,300,000		031-052-4954-7925	
5C.1 Tertiary Treatment	318,246.20					031-052-4954-7930	
Replacements							
Equipment Replacements				364,200	400,000	031-058-4351-7210	
Plant & Collection SCADA Upgrade	32,613.46	93,502.47	132,695.31	200,000	100,000	031-058-4351-7416	
Large Jet Truck	384,820.00					031-058-4352-7515	
CCTV Tractor Cameras	21,737.00					031-058-4352-7601	
Compost Vehicle			27,662.00			031-058-4353-7410	
Compost Facility Biosolids Hopper/Auger			75,605.00			031-058-4353-7411	
Influent Generator Transfer Switch					520,000	031-058-4354-7410	
Vehicle #403 Replacement	31,050.00					031-058-4354-7510	
Washer/Compactor Replacement					110,000	031-058-4354-7633	
Biofilter Replacement (Odor Control)				18,000		031-058-4354-7640	
New Coating Digester #4	94,705.62	55,088.35				031-058-4354-7663	
Total Capital Outlay	\$3,582,994.01	\$8,786,424.87	\$10,315,870.07	\$8,224,700	\$4,710,000		
Total Expenses	\$14,828,569.55	\$19,609,962.58	\$21,470,817.84	\$19,759,659	\$16,672,037		
Total Revenues over (under) expenses:	(\$4,348,354.96)	(\$8,893,000.25)	(\$10,141,969.03)	\$670,592	\$203,730		

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2019-20
 WASTEWATER CAPITALIZATION FEE FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Beginning Cash				\$6,000,000	\$1,000,000	036-000-3990-0000
Capitalization Fees	\$1,836,119.15	\$1,873,642.36	\$2,712,432.05	1,300,000	1,300,000	036-000-3470-2300
Cap Fees - outdoor seating			936.12			
Capitalization Fees - Mill River	50,711.00	11,875.00	6,750.00			036-000-3470-2350
Interest Income	15,747.43	45,594.98	122,115.90	60,000		036-000-3710-0000
Total Revenues	\$1,902,577.58	\$1,931,112.34	\$2,842,234.07	\$7,360,000	\$2,300,000	
Transfer to Wastewater Fund	\$1,068,326.00	\$596,206.00	\$620,850.00	\$1,000,000	\$1,250,000	036-055-4380-6999
Total Revenues over (under) expenses	\$834,251.58	\$1,334,906.34	\$2,221,384.07	\$6,360,000	\$1,050,000	

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
WasteWater	1989 KOHLER GENERATOR	WW458	\$6,000					
WasteWater	1993 FORD 555D BACKHOE UNIT#2J04B	WW448	33,100			\$45,678		
WasteWater	1998 JOHN DEERE LAWN TRACTOR	WW455	13,000					
WasteWater	1999 EAGLE UTILITY FLATBED TRAILER	WWEQ124	5,000					\$7,500
WasteWater	2001 SULLAIR AIR COMPRESSOR 143HR	WW459	14,000		\$19,600			
WasteWater	2004 TH330J CAT TELEHANDLER FORKLIFT	WW460	48,735				\$66,280	
WasteWater	2016 FORD F150 SuperCrew XL 5	WW403	31,050					
WasteWater	2008 FORD ESCAPE HYBRID	WW402	26,200					
WasteWater	2008 GEM ELECTRIC CAR	WWEQ202	10,955		13,584			
WasteWater	2008 CAT GENERATOR #2	WW457	21,848					
WasteWater	2009 F350 SUPER DUTY 6.8LTR	WW441	31,882					40,809
WasteWater	2009 FORD E450 6.8LTR C13484	WW443	154,197			191,204		
WasteWater	2010 FREIGHTLINER	WW413	111,820					
WasteWater	2010 GEHL 5640 SKID STEER LOADER	WW456	39,338					
WasteWater	2011 DODGE JOURNEY	WW400	24,138		28,483			
WasteWater	2011 DODGE TRUCK LIC C8280 4.7 L	WW405	25,137		29,662			
WasteWater	2011 FORD F250 4WD 6.2LTR	WW410	21,842		25,774			
WasteWater	2013 Freightliner M2106 dump tk	WW412	126,556					
WasteWater	2012 FREIGHTLINER	WW445	161,712					
WasteWater	2013 GMC 1500 SIERRA 4X4	WW411	23,340				27,541	
WasteWater	2013 GMC 3500HD 4X4	WW442	51,503				60,773	
WasteWater	2014 GMC sierra	WW440	36,831					43,461
WasteWater	2015 GMC Terrain	WW401	24,120					
WasteWater	2015 Freightliner Truck "Tank" - FLUSH AND V	WW447	102,050					
WasteWater	2016 John Deere UTV XUV550	WWEQ201	13,200			20,000		
WasteWater	2017 Freightliner Tank Truck	WW446	384,820					
WasteWater	2017 Dodge Ram 1500	WW420	27,662					
WasteWater	2017 UTV Kioti	WW414P	15,361					
TOTAL WASTEWATER FUND			\$1,585,396	\$0	\$117,103	\$256,882	\$154,594	\$91,770

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
SANITATION BUDGET**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Garbage & Refuse Collection	\$3,819,982.47	\$4,126,218.02	\$4,239,253.64	\$4,205,000	\$4,320,000	032-000-3450-1100
Beginning Cash				1,500,000	1,200,000	032-000-3990-0000
Interest	157.97	5,229.58	18,885.43	6,000	10,000	032-000-3710-0000
Total Revenues	\$3,820,140.44	\$4,131,447.60	\$4,258,139.07	\$5,711,000	\$5,530,000	
Garbage Collection	\$3,233,217.48	\$2,859,230.92	\$3,041,443.75	\$3,098,635	\$3,085,000	032-014-4330-6301
Recycling			52,741.12	204,000	228,000	032-014-4330-6304
Street Sweeping	20,060.00	20,060.00	20,060.00	100,060	100,060	032-014-4330-6305
Bad Debt Expense	954.29	1,493.42	1,513.74	1,500	1,600	032-014-4330-6306
Interfund Overhead Transfer	154,746.00	154,746.00	154,746.00	159,388	112,984	032-014-4330-6995
Trf to General for Equip - Alleys				170,000		032-014-4330-6999
Trf to General for Street Wear	254,833.40	256,250.59	558,802.13	420,500	432,000	032-014-4330-6997
Total Services & Supplies	\$3,663,811.17	\$3,291,780.93	\$3,829,306.74	\$4,154,083	\$3,959,644	
Total Revenues over (under) expenses	\$156,329.27	\$839,666.67	\$428,832.33	\$1,556,917	\$1,570,356	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
PUBLIC PARKING FUND**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Quarterly Rent	\$143,854.62	\$226,914.97	\$282,140.95	\$256,566	\$303,000	070-000-3720-0020
McEuen Contract	53,985.21	168,797.38	245,738.57	180,000	292,000	070-000-3720-0030
CdA Parking Garage Fees					70,000	070-000-3720-0040
Misc Revenue - Kootenai County		103,750.00	1,039,045.95			070-000-3790-0000
Beginning Cash					641,572	070-000-3990-0000
Improper Parking Fines		25,000.00	102,239.28	60,000	80,475	070-000-3610-1200
Interest Income	28.40	1,112.77	924.93		3,000	070-000-3710-0000
Gain on Sale of Asset			990.00			070-000-3730-0070
Total Revenues	\$197,868.23	\$525,575.12	\$1,671,079.68	\$496,566	\$1,390,047	
Parking Lot Reserve					\$52,500	070-096-4434-4100
Professional Services		\$5,129.00	\$12,693.46	\$5,000	15,000	070-096-4434-4200
Diamond Parking Enforcement Contract			43,771.80	39,300	43,000	070-096-4434-5010
Downtown Association Contract	\$52,000.00	49,532.24	54,500.00	52,000	52,000	070-096-4434-6200
McEuen Management Contract		596.39	70.99			070-096-4434-6210
Coeur d'Alene Parking Services			12,500.00	30,000	30,000	070-096-4434-6215
Library / Hubbard/Rosenberry Contract				4,500	4,500	070-096-4434-6220
CdA Parking Garage Expensen					20,000	070-096-4434-6225
R/M Parking Lots	6,964.05	6,659.69	20,493.32	10,000	10,000	070-096-4434-6300
Depreciation Expense	443,457.82	460,225.65	487,780.81		471,000	070-096-4434-6502
Interfund Overhead Transfer	42,796.00	42,796.00	87,796.00	89,080	253,011	070-096-4434-6995
Transfer to Parks - Maintenance & Equip					210,000	070-096-4434-6999
Transfer To Parks Capital Improvement	1,805.55	38,443.27	67,519.00	60,000	190,000	070-096-4434-6999
Total Services & Supplies	\$547,023.42	\$603,382.24	\$787,125.38	\$289,880	\$1,351,011	
Capital Equipment					\$24,000	070-096-4434-7200
Total Capital Outlay					\$24,000	
Total Expense	\$547,023.42	\$603,382.24	\$787,125.38	\$289,880	\$1,375,011	
Total Revenues over (under) expenses	(\$349,155.19)	(\$77,807.12)	\$883,954.30	\$206,686	\$15,036	



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Drainage Fund

Program Description:

This Utility is administered by the Streets & Engineering Superintendent and one FTE, Assistant Project Manager. Utility fees provide the funding for the planning, engineering, construction and maintenance of the city's storm drainage system.

Major Objectives

- ✓ To provide the utility rate payers with efficient and quality service
- ✓ Proactive maintenance versus reactive

Fiscal Year 2018-19 Accomplishments

- ✓ Acquisition of Jet Truck and Skid Steer, which has allowed for an increase in maintenance performed
- ✓ Training to improve the skills and knowledge of staff

Fiscal Year 2019-20 Goals

- ✓ Improve drainage in areas with the highest potential of flood damage or traffic hazards.
- ✓ Assess, update and perform maintenance on aging infrastructure.
- ✓ Reduce the number of city-owned stormwater outfalls to surface waters.
- ✓ Complete inventory and map utilities.
- ✓ Maximize use of funding.
- ✓ Compliance with NPDES permit requirements

CITY OF COEUR D'ALENE
REQUESTED - FY 2018-19
DRAINAGE UTILITY BUDGET

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account	FTE
Service Charges - Commercial Zone 1	\$297,685.94	\$305,919.61	\$306,437.34	\$304,000	\$306,011	038-000-3470-1000	
Service Charges - Commercial Zone 2	45,021.97	45,260.16	45,950.92	46,088	49,528	038-000-3470-1100	
Service Charges - Residential Zone 1	286,079.31	287,270.56	286,684.53	287,000	286,498	038-000-3470-1500	
Service Charges - Residential Zone 2	395,425.29	399,708.20	400,350.82	395,000	403,292	038-000-3470-1600	
Beginning Cash				767,670	811,000	038-000-3990-0000	
Interest Income	1,288.41	5,167.42	13,874.09			038-000-3710-0000	
Miscellaneous Revenue			586.62			038-000-3790-0000	
Sale of Surplus						038-000-3730-0038	
Transfers In			55,001.72			038-000-3999-0000	
Total Revenues	\$1,025,500.92	\$1,043,325.95	\$1,108,886.04	\$1,799,758	\$1,856,329		
Wages	\$72,183.65	\$73,614.96	\$75,079.20	\$76,934	\$78,853	038-047-4160-1000	1
Sick Leave Repurchase	1,380.40	1,408.00	1,436.00	1,517	1,510	038-047-4160-1006	
Part Time	4,782.00	2,910.00				038-047-4160-1300	
FICA	5,771.59	5,763.39	5,594.17	6,001	6,148	038-047-4160-2100	
PERS	(49.59)	(1.33)	8,661.44	9,002	9,595	038-047-4160-2200	
Workmens Compensation	872.30	869.37	902.15	1,161	1,359	038-047-4160-2400	
Health Insurance	13,562.64	15,043.35	14,967.96	14,592	14,778	038-047-4160-2500	
Dental Insurance	790.74	794.14	728.52	1,135	1,135	038-047-4160-2501	
Health Reimbursement Acct	3,476.00	3,536.04	3,680.04	4,040	3,980	038-047-4160-2520	
Life & Disability Insurance	267.81	220.80	220.80	784	798	038-047-4160-2600	
Vacation, Sick Leave, Comp	(1,320.41)	3,295.04	1,242.84			038-047-4160-2900	
Pension Expense	9,422.00	6,117.00				038-047-4160-2910	
Total Payroll Expenses	\$111,139.13	\$113,570.76	\$112,513.12	\$115,166	\$118,155		
Office Supplies	\$12,022.03	\$12,028.28	\$12,061.85	\$13,000	\$13,000	038-047-4160-3100	
Operating Supplies	860.88	3,236.06	11,471.27	17,000	19,000	038-047-4160-3200	
Minor Equipment	16,458.29	12,451.87	12,739.35	10,000	10,000	038-047-4160-3400	
Motor Fuels	831.44	376.75	387.77	5,000	8,000	038-047-4160-3500	
Official Representation		45.89		100		038-047-4160-4100	
Professional Services	6,400.00	5,715.00	2,454.66	10,000	18,000	038-047-4160-4200	
Public Education	315.08	135.24	5,159.20	2,000	2,000	038-047-4160-4901	
Travel / Training	1,970.88	5,384.50	6,910.94	7,300	7,500	038-047-4160-4902	
Drywell, Manhole, Curb Replacement	15,513.05	14,248.39				038-047-4160-5902	
R/M Auto	404.36		5,303.37			038-047-4160-6100	
Flood Works Maintenance			9,825.00	25,000	10,000	038-047-4160-6150	
R/M Other	10,543.49	4,929.80	4,358.65	18,000	23,000	038-047-4160-6200	
Swale Maintenance		68,392.96	41,051.25	50,000	50,000	038-047-4160-6201	
Swale Replacement	44,217.08					038-047-4160-6202	
Facilities Upgrades	84,818.01					038-047-4160-6202	
Drywell Maintenance			15,685.92	8,000	6,000	038-047-4160-6203	
Catch Basin Replacement		38,034.09	40,431.37	19,000	10,000	038-047-4160-6205	
Mainline Video	14,341.99	16,320.50	20,756.80	15,000	16,000	038-047-4160-6301	
Catch Basin Cleaning	22,467.50	28,386.00	30,229.00	30,000	30,000	038-047-4160-6302	
Street Sweeping	10,000.00	46,075.00	49,894.00	49,000	49,000	038-047-4160-6303	
Disposal Fee					25,000	038-047-4160-	
Main Jetting / Cleaning	30,833.31	32,110.00	25,859.00	35,000	33,000	038-047-4160-6304	
Bad Debt Expense	548.69	145.93	122.70			038-047-4160-6305	
Illicit Discharge Elimination		328.65		5,500	3,250	038-047-4160-6306	
Emergency Response / Repair	9,367.00	15,105.00	6,853.10	15,000	10,000	038-047-4160-6307	
Outfall Monitoring	3,206.48	2,147.79	8,718.67	5,000	3,500	038-047-4160-6310	
Depreciation Expense	232,037.71	246,117.67	255,340.54	270,000	270,000	038-047-4160-6502	
Interfund Overhead Transfer	40,800.00	40,800.00	90,833.00	93,558	182,141	038-047-4160-6995	
Trf-General Fund for GIS Support	21,930.00	51,930.00	60,975.00	62,000		038-047-4160-6999	
Trf to Capital Proj Levee Certification	157,500.00					038-047-4160-6999	
Total Services & Supplies	\$737,387.27	\$644,445.37	\$717,422.41	\$764,458	\$798,391		
Jet Vactor Truck				\$340,000		038-047-4160-7500	
Bobcat & Accessories				165,000		038-047-4160-7505	
Service Truck				85,000		038-047-4160-7510	
Excavator			\$99,126.00			038-047-4160-7513	
Dump Truck					\$245,000	038-047-4160-7521	
Trailer (Used Equipment)			8,268.64			038-047-4160-7524	
Sweeper					215,000	038-047-4160-7535	
Collection System Replacement	\$135,038.32	\$141,665.00				038-047-4160-7601	
4 Corners / Mullan	150,000.00		24,095.00			038-047-4160-7606	
Kathleen Ave Drainage Project				165,000	165,000	038-047-4160-7608	
Walnut Avenue Drainage Project				50,000	160,000	038-047-4160-7610	
Catch Basin Replacement	11,261.50					038-047-4160-7612	
Davis Park Drainage Improvements			67,200.06			038-047-4160-7615	
Retention Sediment Pond				115,000	120,000	038-047-4160-7625	
Total Capital Outlay	296,299.82	141,665.00	198,689.70	920,000	905,000		
Total Expenses	\$1,144,826.22	\$899,681.13	\$1,028,625.23	\$1,799,624	\$1,821,546		
Total Revenues over (under) expense:	(\$119,325.30)	\$143,644.82	\$80,260.81	\$134	\$34,783		

**CITY OF COEUR D'ALENE FY 2019-20
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept</u>	<u>Description</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Drainage	2019 KUBOTA SKID STEER		\$109,000					
Drainage	2004 E450 SUPER DUTY	DRNG1064	123,950		\$125,000			
Drainage	2010 FREIGHTLINER - VAC-ALL	DRNG1062	194,021					
Drainage	2015 RAM 1500 TRUCK	DRNG1060	24,934			\$27,000		
Drainage	2015 TYMCO MODEL 600 AIR SWEEPER	DRNG1067	177,465					
Drainage	2005 CONTRAIL EQUIP TRAILER	DRNG1065	6,000					
Drainage	2017 TAKEUCHI TB290 EXCAVATOR	DRNG1066	99,126					
Drainage	2018 JET TRUCK	DRNG1063	368,973					
TOTAL DRAINAGE FUND				\$1,103,469	\$125,000	\$27,000		

FIDUCIARY
FUNDS

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-20
FIDUCIARY FUNDS**

FIDUCIARY FUNDS	REVENUES			EXPENDITURES			ENDING BALANCE
	BEGINNING BALANCE	OTHER INCOME	TOTAL REVENUES	SERVICES/ SUPPLIES	TRANSFERS OUT	TOTAL EXPENDS	
Police Retirement	\$900,000	\$25,000	\$925,000	\$184,241		\$184,241	\$740,759
Kootenai County Solid Waste		2,885,000	2,885,000	2,885,000		2,885,000	
Homeless Donations		4,800	4,800	4,800		4,800	
Downtown Association	95,000	110,000	205,000	176,000		176,000	29,000
TOTALS	\$995,000	\$3,024,800	\$4,019,800	\$3,250,041		\$3,250,041	\$769,759

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
POLICE RETIREMENT FUND

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Prop Taxes - Current Yr	\$ 148,478.29					045-000-3110-0000
Prop Taxes - Prior Yrs	2,493.95	\$2,132.93	\$538.88			045-000-3120-0000
Beginning Cash				\$1,040,000	\$900,000	045-000-3990-0000
Unrealized Gains (Losses)	(4,230.03)	(23,159.22)	(28,466.62)			045-000-3710-1000
Interest	33,641.43	29,892.34	25,072.72	20,000	25,000	045-000-3710-0000
Total Revenues	\$ 180,383.64	\$ 8,866.05	\$ (2,855.02)	\$1,060,000	\$925,000	
Police Retirement Pensions	\$164,345.64	\$167,632.44	\$170,985.00	\$175,260	\$179,641	045-033-4223-2900
Trustee Fees	5,431.00	5,245.69	4,570.73	5,500	4,600	045-033-4223-4200
Total Services & Supplies	\$169,776.64	\$172,878.13	\$175,555.73	\$180,760	\$184,241	
Total Revenues over (under) expenses	\$10,607.00	(\$164,012.08)	(178,410.75)	\$879,240	\$740,759	

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2019-20
 KOOTENAI COUNTY SOLID WASTE**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested Account	
Kootenai Cnty Solid Waste Billings	\$2,504,439.13	\$2,555,117.67	\$2,688,323.68	\$2,600,000	\$2,885,000	030-000-3450-1100
Total Revenues	<u>\$2,504,439.13</u>	<u>\$2,555,117.67</u>	<u>\$2,688,323.68</u>	<u>\$2,600,000</u>	<u>\$2,885,000</u>	
Payments to Kootenai County	\$2,497,891.41	\$2,531,829.98	\$2,688,621.63	\$2,600,000	\$2,885,000	030-027-4431-4200
Total Services & Supplies	<u>\$2,497,891.41</u>	<u>\$2,531,829.98</u>	<u>\$2,688,621.63</u>	<u>\$2,600,000</u>	<u>\$2,885,000</u>	
Total Revenues over (under) expenses	<u>\$6,547.72</u>	<u>\$23,287.69</u>	<u>(\$297.95)</u>			

CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
HOMELESS DONATIONS

<u>Description</u>	<u>2016 Actual</u>	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Requested Account</u>
Homeless - Donations	\$4,543.28	\$5,113.21	\$4,576.59	\$5,200	\$4,800 073-000-3460-0000
Total Revenues	<u>\$4,543.28</u>	<u>\$5,113.21</u>	<u>\$4,576.59</u>	<u>\$5,200</u>	<u>\$4,800</u>
Payments To Homeless	\$4,527.03	\$5,129.46	\$4,576.59	\$5,200	\$4,800 073-036-4390-4200
Total Services & Supplies	<u>\$4,527.03</u>	<u>\$5,129.46</u>	<u>\$4,576.59</u>	<u>\$5,200</u>	<u>\$4,800</u>
Total Revenues over (under) expenses	<u>\$16.25</u>	<u>(\$16.25)</u>			

**CITY OF COEUR D'ALENE
 REQUESTED BUDGET - FY 2019-20
 DOWNTOWN ASSOCIATION**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Business Improvemnt Dist Receipts	\$53,140.55	\$49,217.47	\$54,573.47	\$50,000	\$55,000	090-000-3800-0000
Miscellaneous Revenues	52,000.00	49,500.00	54,500.00	52,000	52,000	090-000-3790-0000
Beginning Cash				150,000	95,000	090-000-3990-0000
Interest Income	432.32	1,373.25	2,919.90	1,300	3,000	090-000-3710-0000
Total Revenues	\$105,572.87	\$100,090.72	\$111,993.37	\$253,300	\$205,000	
City Administration Fee	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000	\$1,000	090-117-4942-4200
Miscellaneous	80,000.00	80,000.00	105,000.00	175,000	175,000	090-117-4942-6911
Total Expenses	\$81,000.00	\$81,000.00	\$106,000.00	\$176,000	\$176,000	
Total Revenues over (under) expenses	\$24,572.87	\$19,090.72	\$5,993.37	\$77,300	\$29,000	

CAPITAL PROJECTS
FUND



City of Coeur d'Alene, Idaho
Departmental Summary and Description
Street Capital Projects Fund

Program Description

To protect the health, safety, and welfare of the citizens of Coeur d'Alene through sound engineering and maintenance.

Continue efforts to improve the conditions of Coeur d'Alene's roads as well as execute capital projects aimed at reducing congestion, improving safety and provide opportunities for users.

Major Objectives

- ✓ Provide and maintain an efficient and safe multi-modal transportation systems for all users, ages and abilities
- ✓ Seek cost effective strategies to improve safety and operations
- ✓ Maintain adequate service levels

Fiscal Year 2018-19 Accomplishments

- ✓ Completed Ironwood Corridor
- ✓ Completed Gov't Way project
- ✓ Supported the Seltice Way Revitalization Project

Fiscal Year 2019-20 Goals

- ✓ Support the Fastlane Project
- ✓ Final design of the 15th Street Corridor
- ✓ Final design Kathleen Widening Project (Start Drainage Utility phase of Construction)
- ✓ Complete the Signalization of the Atlas/ Industrial Loop Safety Corridor
- ✓ Completing design of Sherman/ Lakeside Signalization

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-20
CAPITAL PROJECTS FUND**

CAPITAL PROJECTS FUNDS	REVENUES				EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	CAPITAL OUTLAY	TOTAL EXPENDS	
Seltice Way Sidewalk	\$63,986			\$63,986	\$63,986	\$63,986	
15th Street Harrison to Best	53,015			53,015	53,015	53,015	
Kathleen Widening	245,000	\$200,000		445,000	445,000	445,000	
US 95 Upgrade	76,839	150,000		226,839	226,839	226,839	
Traffic Calming	8,472			8,472	8,472	8,472	
Downtown Signal Improvements		10,000		10,000	10,000	10,000	
Atlas / Industrial Loop			\$804,500	804,500	804,500	804,500	
TOTALS	\$447,312	\$360,000	\$804,500	\$1,611,812	\$1,611,812	\$1,611,812	

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-2020
CAPITAL PROJECTS FUND**

CAPITAL PROJ FUNDS	REVENUES					EXPENDS	ENDING BALANCE
	BEG BALANCE	TRANSFRS		OTHER INCOME	TOTAL REVENUE	TOTAL EXPENDS	
		OTHER FUNDS	IMPCT FEES				
Seltice Way Sidewalk	\$63,986				\$63,986	\$63,986	
15th Street Harrison to Best	53,015				53,015	53,015	
Kathleen Widening	245,000		\$200,000		445,000	445,000	
US 95 Upgrade	76,839		150,000		226,839	226,839	
Traffic Calming	8,472				8,472	8,472	
Downtown Signal Improvements			10,000		10,000	10,000	
Atlas / Industrial Loop				\$804,500	804,500	804,500	
TOTALS	\$447,312		\$360,000	\$804,500	\$1,611,812	\$1,611,812	

INCOME SUMMARY

	Seltice Way Sidewalks 023-092-4470-7910	Atlas / Industrial Loop 023-	15th Street Harrison to Best 023-043-4153-7900	Kathleen Avenue Widening 023-090-4375-7900	US 95 Upgrade 023-118-4491-7900	Traffic Calming 023-085-4493-7900	Downtown Signal Improvements 023-122-4496-7900	Totals
Transfers								
General Fund								
Impact Fees								
Quad 1				\$200,000	\$150,000			\$350,000
Citywide							\$10,000	10,000
Other Income								
FHWA Local Urban Fund		\$804,500						804,500
Beginning Balance	\$63,986		\$53,015	245,000	76,839	\$8,472		447,312
	\$63,986	\$804,500	\$53,015	\$445,000	\$226,839	\$8,472	\$10,000	\$1,611,812

DEBT SERVICE
FUND

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-20
DEBT SERVICE FUNDS**

DEBT SERVICE FUNDS	REVENUES			EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TOTAL REVENUES	SERVICES/ SUPPLIES	TOTAL EXPENDITURES	
2015 General Obligation Bonds		\$878,932	\$878,932	\$878,932	\$878,932	
TOTALS		\$878,932	\$878,932	\$878,932	\$878,932	

**CITY OF COEUR D'ALENE
REQUESTED BUDGET - FY 2019-20
GO BONDS - 2015A & 2015B**

Description	2016 Actual	2017 Actual	2018 Actual	2019 Adopted	2020 Requested	Account
Prop Tax - Current Year	\$850,549.97	\$879,818.42	\$888,163.78	\$876,931	\$878,932	029-000-3110-0000
Prop Tax - Prior Years	18,770.69	14,602.38	11,785.46			029-000-3120-0000
Interest Income	2,226.04	5,578.68	8,572.59			029-000-3710-0000
Total Revenues	\$871,546.70	\$899,999.48	\$908,521.83	\$876,931	\$878,932	
Fiscal Agent Fees	\$400					029-049-4906-8300
Transfer to General Fund			\$500,000.00			029-049-4906-6999
2006 G.O. Bond Principal	140,000.00					
G.O. Bond Principal, Series 2015A	447,322.00	\$568,083.00	579,729.00	\$591,613	\$603,741	
G.O. Bond Principal, Series 2015B	124,106.00	161,595.73	168,383.44	169,085	174,552	
Interest Expense-2006 GO Bonds	6,300.00					029-049-4906-8201
Interest Expense - Series 2015A	121,975.00	113,829.90	102,184.20	90,300	78,172	029-049-4906-8201
Interest Expense - Series 2015B	34,961.67	32,697.50	29,384.78	25,933	22,467	029-049-4906-8201
Total Services & Supplies	\$875,064.67	\$876,206.13	\$1,379,681.42	\$876,931	\$878,932	
Total Revenues over (under) expenses	(\$3,517.97)	\$23,793.35	(\$471,159.59)	\$	\$	

Series 2015A G.O. Public Safety Bond - maturing 2025 - principal owing at 9-30-19 - \$3,813,253
 Series 2015B G.O. Library Refunding Bond - maturing 2025 - principal owing at 9-30-19 - \$1,095,936

FIVE YEAR
CAPITAL
IMPROVEMENTS
PLAN

**CITY OF COEUR D'ALENE
FINANCIAL SUMMARY, FISCAL YEAR 2019-2020
CAPITAL PROJECTS FUND**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
STREETS					
FUND BALANCE FORWARD	\$447,312				
ANTICIPATED REVENUES:					
Transfers					
General Fund				\$400,000	
Impact Fees					
Quad 1	\$350,000	\$175,000			
Citywide	10,000		\$200,000	800,000	
Other Income					
FHWA Local Urban Funds	804,500				
Enterprise Funds (Drainage & Wastewater)		95,000			
Total Revenues	\$1,164,500	\$270,000	\$200,000	\$1,200,000	
Total Available Funds	\$1,611,812	\$270,000	\$200,000	\$1,200,000	
ANTICIPATED EXPENDITURES:					
Seltice Way Sidewalk	\$63,986				
15th Street - Harrison to Best	53,015			\$1,200,000	
Kathleen Widening	445,000				
US 95 Upgrade	226,839				
Traffic Calming	8,472				
4th Street Design & Reconstruction		\$185,000			
Downtown Signal Improvements	10,000	85,000			
Atlas / Industrial Loop	804,500				
Kathleen Atlas to Ramsey Design & Construct			\$200,000		
Total Expenditures	\$1,611,812	\$270,000	\$200,000	\$1,200,000	
YEAR END BALANCE					

**CITY OF COEUR D'ALENE, IDAHO
 FINANCIAL PLAN, FISCAL YEAR 2019-20
 CAPITAL IMPROVEMENT PLAN (CIP)
 PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	LIBRARY		(SPECIAL REVENUE)		
FUND BALANCE FORWARD					
ANTICIPATED REVENUES:					
Property Taxes	\$180,000	\$190,000	\$190,000	\$190,000	\$190,000
Total Revenues	\$180,000	\$190,000	\$190,000	\$190,000	\$190,000
Total Available Revenues	\$180,000	\$190,000	\$190,000	\$190,000	\$190,000
ANTICIPATED EXPENDITURES:					
Library Books	\$180,000	\$180,000	\$190,000	\$180,000	\$190,000
Photocopier replacement		10,000		10,000	
Total Expenditures	\$180,000	\$190,000	\$190,000	\$190,000	\$190,000
YEAR END BALANCE					

**CITY OF COEUR D'ALENE, IDAHO
 FINANCIAL PLAN, FISCAL YEAR 2019-20
 CAPITAL IMPROVEMENT PLAN (CIP)
 PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	CEMETERY		(SPECIAL REVENUE)		
FUND BALANCE FORWARD		\$2,200	\$5,200	\$200	\$3,200
ANTICIPATED REVENUES:					
Cemetery Perpetual Care Revenues	\$75,000	\$50,000	\$75,000	\$25,000	
Total Revenues	\$75,000	\$50,000	\$75,000	\$25,000	
Total Available Revenues	\$75,000	\$52,200	\$80,200	\$25,200	\$3,200
ANTICIPATED EXPENDITURES:					
Mower	\$22,800	\$25,000			
Niche Wall			\$50,000		
Turf Vehicle	25,000	22,000		\$22,000	
Fence at Old Post	25,000				
Tractor			30,000		
Total Expenditures	\$72,800	\$47,000	\$80,000	\$22,000	
YEAR END BALANCE	\$2,200	\$5,200	\$200	\$3,200	\$3,200

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2019-20
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
PARKS CAPITAL IMPROVEMENTS (SPECIAL REVENUE)					
FUND BALANCE FORWARD	\$355,000	\$158,748		\$46,854	\$820,569
ANTICIPATED REVENUES:					
Miscellaneous Park Revenues	\$67,044	\$69,000	\$71,000	\$73,000	\$75,000
Impact Fees		350,000	350,000	1,200,000	100,000
Concessions, Dock Rental	82,530	85,155	88,000	90,500	93,000
Boat Launch - Mooring Fees	17,674	18,000	18,350	18,700	19,050
Trail Revenues	7,500	8,500	8,700	8,900	9,100
Interest Income	3,500	3,600	3,700	3,800	3,900
Transfer from Parking Revenues	190,000	268,257	254,038	202,139	234,168
Total Revenues	\$368,248	\$802,512	\$793,788	\$1,597,039	\$534,218
Total Available Revenues	\$723,248	\$961,260	\$793,788	\$1,643,893	\$1,354,787
ANTICIPATED EXPENDITURES:					
Waterfront	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Designer	30,000				
Infrastructure	15,000	15,000	15,000	15,000	15,000
Parks Foundation	7,500	7,500	7,500	7,500	7,500
Miscellaneous Tubbs Hill	2,000	2,500	3,000	3,500	4,000
Trf to General Fund for Tubbs Hill Work	40,000				
Trails / Lot Seal Coats		31,260	37,914	28,764	33,160
Upgrade Harbor House Septic	15,000				
Ramsey Park Irrigation	75,000				
3rd Street Boat Launch Ramps	15,000				
Memorial Park Restroom	350,000				
Bluegrass Park Playground Upgrade		10,000			
City Park Electrical Upgrade		15,000			
East Tubbs Bollard Replacement		15,000			
East Tubbs Irrigation Pump			35,000		
East Tubbs Playground			40,000		
3rd Street Boat Launch Ramps		30,000			
Cherry Hill Sports Field/Gazebo/Drainage		820,000			
City Park Bandshell Replacement			30,000		

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2019-20
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
City Park Restroom			275,000		
East Tubbs Trail Reconstruction			39,960		
Government Way Island Stops			30,000		
Independence Point Sidewalk			50,000		
Independence Point ADA Ramp			25,000		
City Park Sidewalks			100,000		
Phippheny Restrooms				300,000	
Kathleen Trail Reconstruction			43,560		
Person Restroom				300,000	
Independence Point Commercial Dock					100,000
Mill River Erosion Control				100,000	
Ramsey Drainage				10,000	
Ramsey Pathway Repair					50,000
Ramsey Restroom Renovation					20,000
Ramsey Trail Reconstruction				43,560	
Bluegrass Park Restroom					50,000
Canfield Playground					40,000
Independence Point Flagpole					20,000
Jewett House Porta Potty					10,000
Northshire Restroom					300,000
Northshire Sidewalk					100,000
Northshire Parking Lot Overlay					50,000
Total Expenditures	\$564,500	\$961,260	\$746,934	\$823,324	\$814,660
YEAR-END BALANCE	\$158,748		\$46,854	\$820,569	\$540,127

**CITY OF COEUR D'ALENE, IDAHO
 FINANCIAL PLAN, FISCAL YEAR 2019-20
 CAPITAL IMPROVEMENT PLAN (CIP)
 PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
WASTEWATER FUND	(ENTERPRISE)				
FUND BALANCE FORWARD	\$2,500,000	\$2,745,000	\$629,000	\$1,110,000	(\$142,000)
ANTICIPATED REVENUES:					
Capitalization Fees	1,250,000	1,500,000	1,750,000	2,000,000	2,250,000
User Fees	3,705,000	3,800,000	3,850,000	3,900,000	4,000,000
Total Revenues	\$4,955,000	\$5,300,000	\$5,600,000	\$5,900,000	\$6,250,000
Total Available Revenues	\$7,455,000	\$8,045,000	\$6,229,000	\$7,010,000	\$6,108,000
ANTICIPATED EXPENDITURES:					
Equipment Replacements	\$1,130,000	\$434,000	\$292,000	\$419,000	\$520,000
Replacements; Other	1,780,000	1,810,000	2,242,000	1,885,000	1,860,000
Improvements & Additions	1,800,000	5,172,000	2,585,000	4,848,000	3,700,000
Total Expenditures	\$4,710,000	\$7,416,000	\$5,119,000	\$7,152,000	\$6,080,000
YEAR END BALANCE	\$2,745,000	\$629,000	\$1,110,000	(\$142,000)	\$28,000

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2019-20
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	WATER FUND		(ENTERPRISE)		
FUND BALANCE FORWARD	\$1,000,000				
ANTICIPATED REVENUES:					
User Fees	\$2,776,000	\$1,617,000	\$1,370,200	\$1,658,500	\$1,313,000
Transfer from Cap Fee Fund	3,900,000	2,245,000	2,550,000	1,200,000	1,300,000
Total Revenues	\$6,676,000	\$3,862,000	\$3,920,200	\$2,858,500	\$2,613,000
Total Available Revenues	\$7,676,000	\$3,862,000	\$3,920,200	\$2,858,500	\$2,613,000
ANTICIPATED EXPENDITURES:					
Water Department Building	\$2,000,000			\$58,000	
Vehicle Replacement	94,000	\$81,000	\$82,000	27,000	\$80,000
Water Meter Test Bench	400,000			75,000	
Onsite Chlorine Generation	70,000	68,000	70,000	70,000	72,000
Fill Station Program	15,000	16,000	16,200	16,500	27,000
Handheld Reader/Trimble	5,000				
Backhoe		135,000			
Dumptruck		157,000			157,000
Screener				56,000	
Compactor / Roller			22,000		
New meters	445,000	385,000	390,000	400,000	410,000
New/replace Infrastructure	555,000	555,000	575,000	600,000	625,000
Equipment Rental				105,000	
Bi-annual Well Rehab Project	92,000	98,000	98,000	101,000	105,000
Soft Start for Wells		80,000		90,000	
Pump Motor Replacement	30,000	32,000	32,000	35,000	37,000
Back Up Power for Well	120,000	110,000	125,000		
Rate Study				125,000	
Well Construction	900,000	145,000		100,000	900,000
Cold Storage Addition	50,000		60,000		
Additional Storage		1,000,000	2,150,000	1,000,000	
Transmission Main Upgrades	2,900,000	1,000,000	300,000		200,000
Total Expenditures	\$7,676,000	\$3,862,000	\$3,920,200	\$2,858,500	\$2,613,000
YEAR END BALANCE					

**CITY OF COEUR D'ALENE, IDAHO
FINANCIAL PLAN, FISCAL YEAR 2019-20
CAPITAL IMPROVEMENT PLAN (CIP)
PROJECTED 2020-2024**

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
DRAINAGE FUND (ENTERPRISE)					
FUND BALANCE FORWARD	\$811,000	\$124,000		\$148,000	\$328,000
ANTICIPATED REVENUES:					
User Fees	\$218,000	\$281,000	\$225,000	\$230,000	\$235,000
Total Revenues	\$218,000	\$281,000	\$225,000	\$230,000	\$235,000
Total Available Revenues	\$1,029,000	\$405,000	\$225,000	\$378,000	\$563,000
ANTICIPATED EXPENDITURES:					
Walnut Avenue Drainage Project	\$160,000				
Retention Washout Pad	120,000				
Collection System Replacements		\$50,000	\$50,000	\$50,000	\$50,000
Sweeper	215,000				
Jet Truck Replacement					
Dump Truck	245,000				
Kathleen Avenue Drainage	165,000				
Service Truck		125,000			
Pickup Truck			27,000		
15th Street Construction		145,000			
4th Street Construction		85,000			
Total Expenditures	\$905,000	\$405,000	\$77,000	\$50,000	\$50,000
YEAR END BALANCE	\$124,000		\$148,000	\$328,000	\$513,000

STAFFING LEVEL
REPORT

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2019-2020
Compared with Prior 3 Years

DEPARTMENT	16-17	17-18	18-19	19-20	CHANGE	TITLE	GRADE
<u>MAYOR/COUNCIL</u>	1.0	1.0	1.0	1.0		MAYOR	\$2,700/MO
	6.0	6.0	6.0	6.0		COUNCIL	\$1,000/MO
	7.0	7.0	7.0	7.0	0.00	Total	
<u>ADMINISTRATION</u>	1.0	1.0	1.0	1.0		CITY ADMINISTRATOR	Contract
	1.0	1.0	0.0	0.0		DEPUTY CITY ADMINSTRTR	20
	0.0	0.0	1.0	0.0		PROJECT COORDINATOR	15
	2.00	2.00	2.00	1.00	-1.00	Total	
<u>FINANCE</u>	1.0	1.0	0.0	0.0		FINANCE DIRECTOR/TREAS.	19
	1.0	1.0	1.0	1.0		COMPROLLER	17
	0.0	0.0	1.0	1.0		ACCOUNTANT	14
	1.0	1.0	1.0	1.0		PAYROLL COORDINATOR	12
	1.0	1.0	1.0	1.0		SR. ACCOUNTING SPECIALIST	10
	1.0	1.0	1.0	1.0		LEAD UTILITY BILLING SPECLIST	9
	2.0	2.0	3.0	3.0		UTILITY BILLING SPECIALIST	8
	0.63	0.72	0.00	0.00		PART TIME	
	7.63	7.72	8.00	8.00	0.00	Total	
<u>MUNICIPAL SERVICES ADMIN</u>	1.0	1.0	1.0	1.0		CITY CLERK/MS DIRECTOR	18
	1.0	1.0	1.0	1.0		DEPUTY CITY CLERK	13
	1.0	1.0	1.0	1.0		IT NETWORK ADMINISTRATOR	17
	1.0	1.0	1.0	1.0		IT DATABASE APP DEVELOPER	17
	1.0	1.0	1.0	1.0		IT PROGAMMER	11
	1.0	1.0	1.0	1.0		GIS COORDINATOR	12
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	12
	0.5	0.5	0.5	0.0		CDBG ADMINISTRATON	11
	2.0	2.0	2.0	2.0		IT TECHNICIAN	10
	0.0	1.0	1.0	1.0		GIS SPECIALIST	10
	0.75	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		CUSTOMER SERVICE SUPPORT	8
	1.0	1.0	1.0	1.0		DEPARTMENT SPECIALIST	5
12.25	13.50	13.50	13.00	-0.50	Total		
<u>HUMAN RESOURCES</u>	1.0	1.0	1.0	1.0		HUMAN RESOURCES DIRECTOR	18
	1.0	1.0	1.0	1.0		HUMAN RESOURCE SPECIALIST	11
	0.0	0.0	1.0	1.0		HUMAN RESOURCE SPECIALIST	11
	0.5	0.6	0.00	0.00		PART TIME	
2.50	2.63	3.00	3.00	0.00			
<u>CITY ATTORNEY</u>	1.0	1.0	1.0	1.0		CITY ATT/LEGAL SERVICES DIR	20
	1.0	1.0	1.0	1.0		CHIEF CRIMINAL DEP C ATTRNY	18
	1.0	1.0	1.0	1.0		CHIEF CIVIL DEP CITY ATTRNY	18
	1.5	1.5	1.5	2.0		DEPUTY CITY ATTORNEY	16
	1.0	1.0	1.0	1.0		ASST CITY ATTORNEY	15
	2.0	2.0	2.0	2.0		SR. LEGAL ASSISTANT	12
	2.0	2.0	2.0	2.0		LEGAL ASSISTANT	
	9.50	9.50	9.50	10.00	0.50	Total	
<u>PLANNING</u>	1.0	1.0	1.0	1.0		PLANNING DIRECTOR	18
	0.0	0.0	1.0	1.0		SENIOR PLANNER	14
	3.0	3.0	2.0	2.0		PLANNER II	13
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		PLANNING TECHNICIAN	9
	0.0	0.0	0.0	0.75		CDBG ADMINISTRATON	11
	0.0	0.0	0.0	0.0		ADMINISTRATIVE SUPPORT II	8
6.00	6.00	6.00	6.75	0.75			

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2019-2020
Compared with Prior 3 Years

DEPARTMENT	16-17	17-18	18-19	19-20	CHANGE	TITLE	GRADE	
<u>BUILDING MAINT.</u>	1.0	1.0	1.0	1.0		MAINTENANCE SUPERVISOR	13	
	1.0	1.0	1.0	1.0		CUSTODIAN	4	
	1.0	1.0	1.0	1.0		BLDG MAINTENANCE WORKER	9	
	4.46	4.46	4.46	4.02		PART TIME - JANITORIAL		
	7.46	7.46	7.46	7.02	-0.44	Total		
<u>POLICE</u>	1.0	1.0	1.0	1.0		POLICE CHIEF	19	
	2.0	2.0	2.0	2.0		POLICE CAPTAIN	contract	
	5.0	5.0	5.0	5.0		POLICE LIEUTENANT	17	
	12.0	12.0	12.0	12.0		POLICE SERGEANT	15	
	1.0	1.0	1.0	1.0		IT SYSTEMS ANALYST	15	
	68.0	69.0	70.0	71.0		POLICE OFFICER	13	
	2.0	2.0	2.0	2.0		CRIME ANALYST	13	
	1.0	1.0	1.0	1.0		RECORDS SUPERVISOR	12	
	1.5	1.5	1.5	1.5		EVIDENCE SPECIALIST	12	
	2.5	2.5	2.5	2.5		CIVILIAN REPORT TAKER	12	
	2.0	1.5	1.5	1.5		CODE ENFORCEMENT OFFICER	12	
	2.0	2.5	2.5	2.5		ANIMAL SAFETY OFFICER	11	
	1.0	1.0	1.0	1.0		APPL ANALYST	11	
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11	
	0.0	0.5	0.5	0.5		CRIME PREVENTION	11	
	0.0	0.0	1.0	1.0		VICTIMS ADVOCATE	10	
	6.5	7.0	7.0	7.0		RECORDS SPECIALIST	9	
	1.0	1.0	1.0	1.0		SECRETARY INVESTIGATIONS	9	
	1.0	1.0	1.0	1.0		EQUIPMENT SPECIALIST	9	
	4.69	3.44	3.82	3.82		PART TIME		
115.19	115.94	118.32	119.32	1.00	Total			
<u>FIRE</u>	1.0	1.0	1.0	1.0		FIRE CHIEF	19	
	3.0	3.0	3.0	3.0		DEPUTY FIRE CHIEF	17	
	3.0	3.0	3.0	3.0		BATTALION CHIEFS	463	
	12.0	12.0	12.0	12.0		FIRE CAPTAINS	443	
	12.0	12.0	12.0	12.0		FIRE ENGINEER	423	
	30.0	30.0	30.0	30.0		FIREFIGHTER	403	
	2.0	2.0	2.0	2.0		FIRE INSPECTOR	443	
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11	
	0.75	0.75	1.00	1.00		ADMIN ASSISTANT	10	
	0.75	0.75	0.75	0.75		DEPARTMENT SPECIALIST	5	
	65.50	65.50	65.75	65.75	0.00	Total		
	<u>STREETS</u>	1.0	1.0	1.0	1.0		STREETS/ENGINEERING DIRECTOR	18
		1.0	1.0	1.0	1.0		CITY ENGINEER	17
		1.0	1.0	1.0	0.0		ASST STREET SUPT	15
1.0		1.0	1.0	1.0		ENGINEERING PROJECT MGR	15	
1.0		1.0	1.0	1.0		SHOP SUPERVISOR	13	
1.0		1.0	1.0	1.0		FIELD SUPERVISOR	12	
1.0		3.0	3.0	3.0		PUBLIC WORKS INSPECTOR	12	
4.0		5.0	4.0	4.0		MECHANIC	11	
4.0		4.0	4.0	4.0		LEAD WORKER	11	
1.0		1.0	1.0	2.0		ELECTRICIAN	11	
1.0		0.0	0.0	0.0		ENGINEERING TECH	11	
10.0		14.0	14.0	14.0		HEAVY EQUIP. OPERATOR	10	
1.0		1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10	
5.0		0.0	2.0	2.0		STREET MAINTENANCE WORKER	8	
4.65		5.33	3.06	3.06		PART TIME		
37.65		39.33	38.06	38.06	0.00	Total		

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2019-2020
Compared with Prior 3 Years

DEPARTMENT	16-17	17-18	18-19	19-20	CHANGE	TITLE	GRADE
<u>PARKS</u>	0.5	0.5	0.5	0.5		PARKS DIRECTOR	18
	1.0	1.0	1.0	1.0		PARK SUPERINTENDENT	15
	3.0	3.0	3.0	3.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		URBAN FORESTER	12
	1.0	1.0	1.0	1.0		IRRIGATION TECHNICIAN	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		TRAILS COORDINATOR	10
	5.0	5.0	6.0	7.0		MAINTENANCE WORKER	9
	<u>10.19</u>	<u>11.18</u>	<u>11.18</u>	<u>11.61</u>		PART TIME	
	<u>23.69</u>	<u>24.68</u>	<u>25.68</u>	<u>27.11</u>	<u>1.43</u>	Total	
<u>RECREATION</u>	0.5	0.5	0.5	0.5		RECREATION DIRECTOR	18
	1.0	1.0	1.0	1.0		RECREATION SUPERINTENDENT	15
	1.0	1.0	1.0	1.0		RECREATION LEADER	10
	2.0	2.0	2.0	2.0		BALLFIELD MAINT WORKER	7
	<u>5.75</u>	<u>5.75</u>	<u>3.43</u>	<u>3.43</u>		PART TIME	
	<u>10.25</u>	<u>10.25</u>	<u>7.93</u>	<u>7.93</u>	<u>0.00</u>	Total	
<u>BUILDING INSPECTION</u>	1.0	1.0	1.0	1.0		BUILDING OFFICER	17
	1.0	1.0	1.0	1.0		SR BLDG INSP/PLANS EXAM	14
	5.0	5.0	5.0	5.0		BLDG INSP/PLANS EXAM	12
	1.0	0.0	1.0	1.0		PERMIT COORDINATOR	10
	<u>1.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>		PERMIT TECHNICIAN	8
<u>9.00</u>	<u>9.00</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>	Total		
<u>DRAINAGE</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>		ASSISTANT PROJECT MANAGER	14
	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00</u>	Total	
<u>LIBRARY</u>	1.0	1.0	1.0	1.0		LIBRARY DIRECTOR	18
	3.0	3.0	3.0	3.0		LIBRARIAN	11
	1.0	1.0	1.0	1.0		COMMUNICATNS COORDINATOR	10
	1.0	1.0	1.0	1.0		IT COORDINATOR	8
	1.0	1.0	1.0	1.0		TEEN SERVICES	8
	4.0	4.0	5.0	5.0		REFERENCE CLERK	5
	1.0	1.0	1.0	1.0		LIBRARY TECH	6
	<u>9.85</u>	<u>10.35</u>	<u>9.85</u>	<u>9.85</u>		PART TIME	
	<u>21.85</u>	<u>22.35</u>	<u>22.85</u>	<u>22.85</u>	<u>0.00</u>	Total	
<u>CEMETERY</u>	1.0	1.0	1.0	1.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		MAINTENANCE WORKER	9
	<u>0.72</u>	<u>0.72</u>	<u>0.72</u>	<u>0.72</u>		PART TIME	
	<u>2.72</u>	<u>2.72</u>	<u>2.72</u>	<u>2.72</u>	<u>0.00</u>	Total	
<u>WATER</u>	1.0	1.0	1.0	1.0		WATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASSISTANT WATER DIRECTOR	15
	3.0	3.0	3.0	3.0		UTILITY SUPERVISOR	12
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	8.0	10.0	11.0	11.0		SR UTILITY OPERATOR	10
	7.0	6.0	5.0	5.0		UTILITY OPERATOR	9
	1.0	0.0	0.0	0.0		DRAFTER	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE SUPPORT	5
	<u>0.77</u>	<u>1.59</u>	<u>1.59</u>	<u>1.59</u>		PART TIME	
	<u>23.77</u>	<u>24.59</u>	<u>24.59</u>	<u>24.59</u>	<u>0.00</u>	Total	

CITY OF COEUR D'ALENE
STAFFING LEVEL, FY 2019-2020
Compared with Prior 3 Years

<u>DEPARTMENT</u>	<u>16-17</u>	<u>17-18</u>	<u>18-19</u>	<u>19-20</u>	<u>CHANGE</u>	<u>TITLE</u>	<u>GRADE</u>
<u>WASTEWATER</u>	1.0	1.0	1.0	1.0		WASTEWATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASST WASTEWATER DIRECTOR	15
	1.0	1.0	1.0	1.0		CAPITAL PROGRAM MANAGER	15
	1.0	1.0	1.0	1.0		UTILITIES PROJECT MANAGER	15
	1.0	1.0	1.0	1.0		LAB/PRETREATMENT SUP	15
	1.0	1.0	1.0	1.0		CHIEF WASTEWATR OPERATOR	14
	1.0	1.0	1.0	1.0		COLLECTION SUPERINTENDENT	14
	2.0	2.0	2.0	2.0		WASTEWATER OPERATOR III	12
	1.0	1.0	1.0	1.0		FIELD INSPECTOR	12
	1.0	1.0	1.0	1.0		COMPOST FACILITY LEAD	11
	2.0	2.0	2.0	2.0		WSTWTR MAINT MECHANIC	11
	3.0	3.0	3.0	3.0		COLLECTION OPERATOR III	11
	2.0	2.0	2.0	2.0		LAB ANALYST	11
	1.0	1.0	1.0	1.0		COMPOST FACILITY OPERATOR	10
	2.0	2.0	2.0	3.0		COLLECTION OPERATOR II	10
	3.0	4.0	4.0	5.0		WASTEWATER OPERATOR II	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE SUPPORT II	10
	1.0	1.0	1.0	0.0		WASTEWATER OPERATOR I	8
	<u>0.77</u>	<u>0.77</u>	<u>0.77</u>	<u>0.77</u>		PART TIME	
	<u>26.77</u>	<u>27.77</u>	<u>27.77</u>	<u>28.77</u>	<u>1.00</u>	Total	
<u>391.73</u>	<u>398.94</u>	<u>401.13</u>	<u>403.87</u>	<u>2.74</u>	TOTAL FTE PERSONNEL		